



NPR College of Engineering & Technology

NPR Nagar, Natham, Dindigul - 624401, Tamil Nadu, India.

Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai.

Phone No: 04544- 246 500, 246501, 246502.

Website : www.nprcolleges.org, www.nprcet.org, Email nprcetprincipal@nprcolleges.org

NPRCET/OFF/IQAC /2018 – 2019

Date: 23.01.2019

Internal Quality Assurance Cell Meeting

CIRCULAR

It is planned to conduct 4th meeting of Internal Quality Assurance Cell in our institution on 06.02.2019 at 10. 00 a.m. in Rear block, II floor Seminar Hall, along with its executive members. All the IQAC members mentioned below are hereby instructed to attend the meeting without fail.



Chair Person/Principal
(Dr.B.Maruthukannan)

PRINCIPAL

NPR College of Engineering & Technology
Natham, Dindigul (Dt) - 624 401

Copy to:

1. Administrative office for information
2. All HoDs
3. Individual members
4. File
5. College Notice Board



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| S. No. | Agenda |
|--------|--|
| 4.01 | Alumni interaction with students |
| 4.02 | Career guidance programme |
| 4.03 | Conference |
| 4.04 | Elective Subject Finalisation |
| 4.05 | Entrepreneurship Development Cell activities |
| 4.06 | ERP software |
| 4.07 | Extension activities |
| 4.08 | FDP |
| 4.09 | Industrial Visit, In-plant training and Internship |
| 4.10 | NAAC Accreditation |
| 4.11 | Innovative Teaching Learning Process |
| 4.12 | Institution's best practices list |
| 4.13 | Intellectual Property Rights (IPR) Cell |
| 4.14 | ISO Certification |
| 4.15 | Memorandum of Understanding (MoU) |
| 4.16 | Motivational Programme |
| 4.17 | Open elective courses in Anna University syllabus |
| 4.18 | Outcome Based education |
| 4.19 | Parent Teachers Meeting |
| 4.20 | Placement activities |
| 4.21 | Remedial coaching classes for Slow learners |
| 4.22 | Research publications |
| 4.23 | Training and development programs |
| 4.24 | Value Added Course |
| 4.25 | Workshops |
| 4.26 | Language and Communication skills |
| 4.27 | Information and Communication Technology Tools |
| 4.28 | Life skills |

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IQAC MEMBERS

| Title | Name & Designation |
|------------------------|--|
| Chair Person | Dr. B. MaruthuKannan, Principal |
| Members - Faculty | Dr. A. Gopi Saminathan, HoD - ECE |
| | Dr.T. Malaichamy, HoD-MECH |
| | Mr. J. Viswanath, HoD-CSE |
| | Mrs. Kayalvizhi, HoD, S&H |
| | Mr. V. Muthu Kumar, HoD - Civil |
| | Mr. B. Velmurugan, HoD - MBA |
| | Mr. M. PandiMaharajan, HoD - EEE |
| | Mr. V. Sundaramoorthi, Librarian |
| Member - Management | Dr. K. K. Shyam Umasankar, Executive Director |
| Administrative Officer | Mr. B. Baskaran, Accountant |
| Members - Students | Ms. A. Aarthi, II Year CSE |
| | Mr. V. Bharathi, III Year EEE |
| | Ms. D. Deepika, II Year ECE |
| | Ms. A. AbdullaBee, II Year MECH |
| Alumni | Ms. B. S. Priyanka, Dept. of CSE (BATCH 2015-2019) |
| | Ms. K. Pavithra, Dept. of CIVIL (BATCH 2014-2018) |
| Employer | Mrs. Sumitha Jegadeesh, Mitsuba Sical Private Limited |
| Industrialists | Dr. Sivanandi Rajadurai, President & CEO, Shardha Motors Limited |
| | Mr. S. Venkatraman, Former Senior HR, Delphi TVS |
| Stakeholder | Mr. S. Chandran, Parent |
| IQAC Coordinator | Mr. K. Aruna Senthil Kumar, AP-MECH |

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT FOR THE MEETING HELD ON 04.07.2018

| No. | Agenda | Points discussed |
|------|--------------------------------------|---|
| 3.02 | Bridge Course for Freshers | Implemented. Bridge course was conducted for the first year students 03.09.2018 to 07.09.2018. |
| 3.04 | Elective Subject Finalisation | Elective subjects were finalised according to the choice opted by the students as prescribed by Anna University, Chennai. |
| 3.05 | Energy conservation | Implemented. Slogans were displayed at places near water points and canteen about conservation of water and electricity. |
| 3.07 | Establishment of NPTEL Local chapter | Implemented. NPTEL local chapter was established. |
| 3.08 | Extension activities | Implemented. 4 programmes / activities have been conducted through NSS/YRC. |
| 3.09 | Faculty Development Programmes | Implemented. 2 Faculty Development Programmes were conducted. |



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|------|---|--|
| 3.12 | In -plant Training, Internship and Industrial Visit | Implemented. In-Plant training – 9 batches Internship – 2 batches and Industrial visit – 3 |
| 3.13 | Innovative Teaching Learning Process | Implemented. Innovative teaching strategies were put into practice in all classes according to the nature of the subjects and students. |
| 3.14 | Intellectual Property Rights (IPR) Cell | Implemented. 4 Programmes were conducted by Intellectual Property Rights |
| 3.15 | ISO Certification | Implemented. Documentation process has been initiated. |
| 3.16 | Memorandum of Understanding | Implemented. 9 MoUs have been signed with familiar engineering industries. |
| 3.17 | Motivational Programme | Implemented. 1 motivational programme has been conducted. |
| 3.18 | Outcome based Education | Implemented. Main projects in the final year and mini projects of third year were done inside the college campus. |
| 3.19 | Parent Teacher meeting | Implemented. The Parent – Teacher meeting is conducted on 28.07.2018. |
| 3.21 | Remedial coaching classes for slow learners | Implemented. Remedial coaching classes were conducted. |



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|------|----------------------------|---|
| 3.23 | Review of Academic Results | Implemented. Faculties gave more attention to important topics and frequently asked questions of University during the regular classes in order to improve the |
| 3.25 | Value Added Courses | Implemented. Totally 13 value added courses have been conducted . |
| 3.26 | Workshop and conference | Implemented. 2 workshops were conducted. |

IQAC Coordinator

(K. Aruna Senthil Kumar)

 **Coordinator - IQAC**
NPR College of Engineering & Technology
Natham, Dindigul (Dt)-624 401

Chair Person/Principal

(Dr.B. Maruthukannan)

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Minutes of the 4th meeting

Venue: IQAC Hall

Presided by: Dr.B. Maruthukannan, Principal/IQAC Chairman

Principal and chairman of IQAC welcomed the members present.

The following points were discussed in the meeting:

| No. | Agenda | Points Discussed |
|------|--|--|
| 4.01 | Alumni interaction with students | It was suggested to make arrangements for Alumni interaction with the Alumni visiting our colleges so that the students could be able know about the current trends in the industries. |
| 4.02 | Career guidance programme | It was decided to conduct career guidance programmes for the students so that they could be able to choose their employment. |
| 4.03 | Conference | The Executive Director suggested to conduct conference every year as it gave way to know about the emerging technology trends. |
| 4.04 | Elective Subject Finalisation | It was decided to choose elective subjects according to the willingness given by students as prescribed in Anna University. |
| 4.05 | Entrepreneurship Development Cell activities | Mr. M. Pandi Maharajan, HoD – EEE suggested to conduct more Entrepreneurship Development Cell activities for the benefits of students. |
| 4.06 | ERP software | It was suggested to purchase ERP software to manage day to day activities of the management to increase organizational efficiency and to identify the utilization of resources. |
| 4.07 | Extension activities | It was decided to conduct more number of awareness programmes in the nearby villages through NSS/YRC. |
| 4.08 | FDP | IQAC coordinator suggested the HoDs to conduct Faculty Development Programmes (FDP) to enrich the faculties' performance in key domains. |



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| 4.09 | Industrial Visit, In-plant training and Internship | Ms. D. Deepika of III Year ECE suggested conducting more Industrial visits, In-Plant Training and Internship for the students to get industrial exposure. |
| 4.10 | NAAC Accreditation | Chair person explained the importance of applying for NAAC in the coming year and insisted the IQAC co-ordinator to take necessary initiatives. |
| 4.11 | Innovative Teaching Learning Process | Chair person insisted to follow the innovative teaching learning process to improve the problem solving skills of students. |
| 4.12 | Institution's best practices list | IQAC Co-ordinator Mr. K. Aruna Senthil Kumar suggested the HoDs and students to sort out the best practices adapted in our institution and to prepare a list so that the better few can be implemented. |
| 4.13 | Intellectual Property Rights (IPR) Cell | It was decided to conduct programmes on Intellectual Property Rights Cell in order to improve creativity and inventions. |
| 4.14 | ISO Certification | The chair person insisted to complete all the works related to ISO for getting certification. |
| 4.15 | Memorandum of Understanding (MoU) | It was decided to sign more MoUs with various engineering industries so that it would be helpful for getting permission for In-Plant Training, Industrial visit, Internship and placement. |
| 4.16 | Motivational Programme | Ms. A. AbdullaBee, student of Mechanical Engineering suggested conducting motivational programmes for the students in order to improve their academic performance. |
| 4.17 | Open elective courses in Anna University syllabus | The chair person emphasised the HoDs to suggest the students about the open elective courses prescribed by Anna University and to choose better subjects of it. |
| 4.18 | Outcome Based education | The Principal insisted the HoDs to implement Outcome Based Education effectively by identifying the actual needs of the students so that they attain it during graduation. |



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| 4.19 | Parent Teachers Meeting | The Parent – Teachers meeting was planned to conduct within fifteen days from the date of publication of University results. |
| 4.20 | Placement activities | Ms. D. Deepika of III Year ECE suggested providing placement training for the students before the placement drives. |
| 4.21 | Remedial coaching classes for Slow learners | The chair person insisted the HoDs to arrange for the remedial classes for the slow learners. |
| 4.22 | Research publications | It was suggested for the faculties to publish papers in reputed journals every year. |
| 4.23 | Training and development programs | Ms. B. S. Priyanka, Dept. of CSE, suggested to provide students with technical and soft skills development training through the placement cell. |
| 4.24 | Value Added Course | The chair person instructed to plan and conduct value added courses in all departments which are highly useful for the students. |
| 4.25 | Workshops | It was decided to conduct workshops for the benefit of faculties and students. |
| 4.26 | Language and Communication skills | The members suggested conducting Language and Communication Skills training for the students. |
| 4.27 | Information and Communication Technology Tools | The chair person suggested the HoDs to instruct the faculties to use ICT tools for teaching their subjects. |
| 4.28 | Life skills | It was decided to conduct life skills training for the students as it develops the interpersonal skills of the students. |


IQAC Coordinator

Coordinator - IQAC
NPR College of Engineering & Technology
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Chair Person/Principal

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IQAC MEMBERS PRESENT

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|------------------------|--|-----------|
| Chair Person | Dr. B. Maruthukannan, Principal | |
| Members - Faculty | Dr. A. GopiSaminathan, HoD - ECE | |
| | Dr.Malaichamy,HoD-MECH | |
| | Mr.J.Viswanath,HoD-CSE | |
| | Mrs.Kayalvizhi,HoD,S&H | |
| | Mr. V. Muthu Kumar, HoD - Civil | |
| | Mr B. Velmurugan, HoD - MBA | |
| | Mr. M. PandiMaharajan, HoD - EEE | |
| | Mr. V. Sundaramoorthi, Librarian | |
| Member - Management | Dr. K. K. Shyam Umasankar, Executive Director | |
| Administrative Officer | Mr. B. Baskaran, Accountant | |
| Members - Students | Ms. A. Aarthi, II Year CSE | |
| | Mr. V. Bharathi, III Year EEE | |
| | Ms. D. Deepika, II Year ECE | |
| | Ms. A. AbdullaBee, II Year MECH | |
| Alumni | Ms. B. S .Priyanka, Dept. of CSE(BATCH 2015-2019) | |
| | Ms.K.Pavithra, Dept. of CIVIL(BATCH 2014-2018) | |
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| | Mr. S. Venkatraman, Former Senior HR, Delphi TVS | |
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