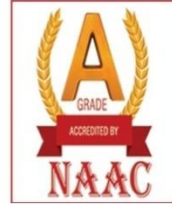




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STUDENT ROLES & REPRESENTATION IN VARIOUS COMMITTEE/CELL/CLUB

S.NO	TABLE OF CONTENTS	CRITERIA
1	Anti Ragging Committee	5
2	Class Committee Meeting	2
3	Entrepreneurship Development Cell	3
4	Fine Arts Club	-
5	Grievance Redressal Cell	5
6	Internal Complaints Committee	5
7	Incubation Centre	-
8	Innovation club	7
9	Intellectual Property Rights	3
10	Internal quality Assurance Cell (IQAC)	6
11	Library Advisory Committee	-
12	SC/ST Committee	-
13	Women Development Cell	7

**STUDENTS ROLES & REPRESENTATION IN
ANTI-RAGGING COMMITTEE**



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Minutes of meeting – 2 Anti-Ragging Committee (ARC)

Date of Meeting: 05.10.2023

Time of Meeting: 11.15 am to 12.15 pm

Reference: NPRCET/ARC/02

Venue: IQAC Room

Sl. No	Agenda	Points discussed
1.	Review of the previous meeting	Points discussed in the previous meetings were reviewed and the resolution was taken to form an anti-ragging committee including police officials and parents. The member agreed to attend a meeting every month to review the ARC activities.
2.	Formation of an anti-ragging committee	Members suggested forming ARC committee members and suggested to define the role of members.
3.	Creating awareness among students.	Mr. C. Vijayakumar agreed to collect ARC member's mobile phone numbers and email IDs. The suggestion was made to create an ARC group email to communicate all the details through emails.
4.	Facilitating the students to contact anti-ragging committee members	ARC faculty & student members need to help students contact the ARC in charge regarding any issues.
5.	Anti-ragging affidavit.	Suggestions were given to collect information about the Anti-ragging affidavit and decided to start the process from the next meeting onwards.
6.	Any other matter.	Members suggested conducting awareness programs and events. A circular dated 24 May 2023 from UGC regarding the Anti-ragging Committee (ARC) was issued to all ARC members. This circular stated that multiple mechanisms are required to ensure a ragging-free campus and give recommendations and action steps.

Prepared by  ARC i/c 5.10.23	Approved by  PRINCIPAL 5.10.23
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CONVENER

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Minutes of meeting – 1 Anti-Ragging Committee (ARC)

Date of Meeting: 01.08.2023

Time of Meeting: 1 pm to 1.30 pm

Reference: NPRCET/ARC/01

Venue: RBLH 105

Sl. No	Suggestions/ Comments given by ARC Members	Points discussed
1.	Welcome address by ARC i/c and introducing members	The ARC faculty in charge welcomed all ARC members and introduced all the faculty and student members. Moreover, he addressed the importance of ARC and its role in maintaining the discipline in the campus.
2.	Suggestions for the formation of an anti-ragging committee	Members suggested forming the ARC including local Police personnel and parents representatives.
3.	Creating awareness among students about the punishment of ragging	ARC i/c suggested creating awareness among the students about the punishment of ragging.
4.	Facilitating the students to contact anti-ragging committee members	Mobile numbers of all the ARC members were collected and instructed to facilitate the students to contact ARC members immediately to report if any issues were found.
5.	Students' counseling cell	The suggestion is given to members to form a student counseling cell.
6.	As per government rule to fill out online anti-ragging affidavit	As per the government rule, members agreed to prepare the format for the anti-ragging affidavit and instruction will be given to fill out the online form by students.
7.	Attending district-level anti-ragging meetings	The suggestion was given to attend district-level anti-ragging meetings.
8.	Any other matter	Concluding remarks by members.

Prepared by ARC i/c 2.8.23	Approved by PRINCIPAL
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CONVENER

**STUDENTS ROLES & REPRESENTATION IN
CLASS COMMITTEE MEETING**



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 01.04.2024

CIRCULAR

The first class committee meeting of the II-CSE-A has been planned to conduct on 04.04.2024 at 12.50 p.m. in II CSE-A class room (MBLH 207). The subject handling faculties and student representatives are informed to attend the meeting without fail.

S.No.	Agenda
1.	Course Information
2.	Attendance
3.	Academic Schedule, Assessments details & Internal mark distributions
4.	Course Material & Books
5.	Slow learners and Advanced learners
6.	Subject Feedback
7.	Value added courses
8.	Department Functions
9.	General Discipline & Other Activities

Chair Person

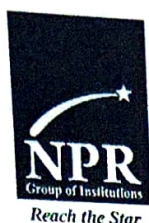
Mr.G.Sabarish AP/ECE

HOD-CSE

Dr.M.Indra Devi

Name	Designation	Signature
Mrs.M.Santhalakshmi	AP-CSE	
Mrs.J.Prisca Mary	AP-CSE	
Mrs.S.Ummugulthum Natchiar	AP-CSE	
Dr.K.Ramanan	Professor-CSE	
Mrs.K.Rajalakshmi	AP-CSE	
Dr. N. Prabhakaran	Asso. Professor-Chemistry	

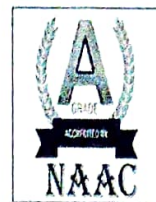
Name of the student	Year and Section	Signature
Mr.V.Ahilesh	II-CSE-A	
Ms.A.Bismi Farhana A	II-CSE-A	
Ms.G.Deepadharshini	II-CSE-A	
Mr.P.Kishore	II-CSE-A	



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 04.04.2024

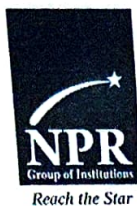
Minutes of the first meeting for the odd semester of the academic year 2023-2024

The first class committee meeting for II CSE-A was conducted on 04.04.2024 at II CSE A class room (MBLH 207) at 1.00 p.m. and the following points were discussed in the meeting

- The students representatives, faculty members and chairperson were given a warm welcome by head of the department.

Course Information :

- A student is ordinarily expected to complete the B.E. Programme in 8 semesters (four academic years) but in any case not more than 14 Semesters for HSC (or equivalent) candidates and not more than 12 semesters for Lateral Entry Candidates.
- A student has to earn the total number of credits specified in the curriculum of the respective Programme of study in order to be eligible to obtain the degree.
- From the III to final semesters, the student has the option of dropping existing courses in a semester during registration. Total number of credits of such courses cannot exceed 6. The student shall register for the project work in the final semester only.
- Break of Study shall be granted only once for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for break of study.
- If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to rejoin the programme in a subsequent year, permission may be granted based on the merits of the case provided he / she applies to the Director, Student Affairs in advance, but not later than the last date for registering for the end semester examination of the semester through the Head of the Institution.



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Attendance Calculation:

- The University Examination will ordinarily follow immediately after the last working day of the semester commencing from I semester as per the academic schedule prescribed from time to time.
- Ideally every student is expected to attend all classes of all the courses and secure 100% attendance. However, in order to give provision for certain unavoidable reasons such as Medical / participation in sports, the student is expected to attend atleast 75% of the classes.
- A candidate who secures overall attendance between 65% and 74% in the current semester due to medical reasons / Participation in Sports events may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate / sports participation certificate attested by the Head of the Institution. The same shall be forwarded to the Controller of Examinations for record purposes.
- Candidates who secure less than 65% overall attendance shall not be permitted to write the University examination. They are required to repeat the incomplete semester in the next academic year.
- Student cumulative attendance will be displayed in department notice-board.

Academic Schedule, Assessments details & Internal mark distributions

- Head of the Department explained the student representatives, about the academic assessment schedule, weightage and academic calendar of department.
- Head of the Department informed the student representatives about practical courses (laboratory / project work), the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.

Course Material & Books:

- Students have been informed about the text book of respective courses and course material will be issued by department.
- Students have been informed about the text book for individual students issued by general library.



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Classify the Slow learners and Advanced learners:

- Head of the Department informed the subject handling faculties and student representatives that based on the internal test result students are identified as slow learners & fast learners.
- Those are getting below 60 marks in the internal exam in each subject those are considered as slow learners.
- Those are getting above 60 marks in the internal exam in each subject those are considered as Advanced learners.
- The remedial classes will be arranged for slow learners in the evening from 4.30 p.m to 6 p.m.

Subject Feedback

- Students were insisted to give feedback about the faculties regarding the teaching & learning process.
- Students were advised to utilize the lab hours effectively to gain practical knowledge.

Department Functions:

- The “Workshop and guest lecture programme” is planned and to be conduct on April month.

General Discipline& Other Activities:

- Students are advised to come to the college regularly and follow the proper dress code.
- Students have been informed to participate and win prizes in technical contest that will be conducted by department as well as hackathon contest by other institutions.
- Students have been informed to participate and win prizes in the co-curricular and extra-curricular activities conducted by other colleges.

FEEDBACK FROM STUDENTS:

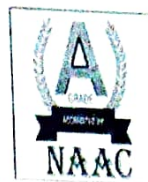
S.No	Subject Code	Subject Name	Name of the Faculty	Desg./Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty
1.	CS3452	Theory of Computation	Mrs.M.Santhanalakshmi	AP/CSE	Theory Unit – I Completed Unit-II 25 % Completed	Good	-
2.	CS3491	Artificial Intelligence and Machine Learning	Mrs.J.Prisca Mary	AP/CSE	Theory Unit – I Completed Lab 4 Experiments completed	Good	-
3.	CS3492	Database Management Systems	Mrs.S.Ummugulthum Natchiar	AP/CSE	Theory Unit – I Completed Unit-II 80%completed	Good.need to dictate slowly for taken notes.	Queries informed to the faculty
4.	CS3401	Algorithms	Dr.K.Ramanan	Prof/CSE	Theory Unit – I Completed 2 Experiments completed	Good	-
5.	CS3451	Introduction to Operating Systems	Mrs.K.Rajalakshmi	AP/CSE	Theory Unit – I Completed Unit-II 25% Completed	Good. need to dictate slowly for taken notes.	Queries informed to the faculty -
6.	GE3451	Environmental Sciences and Sustainability	Dr. N. Prabhakaran	ASP/CHEMISTRY	Theory Unit – I Completed Unit-II Completed	Good	-
7.	CS3461	Operating Systems Laboratory	Mrs.K.Rajalakshmi	AP/CSE	Lab 4 Experiments completed	Good	-
8.	CS3481	Database Management Systems Laboratory	Mrs.S.Ummugulthum Natchiar	AP/CSE	Lab 1 Experiments completed	Good	-



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GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Projector facilities needed in classroom
2. Students are asked to Library books are handover after completion of the semester examination.
3. All subject textbooks are needed in sufficient manner in Library for all students
4. Need value added course for Python and Java.
5. Window sides need curtains because board is not visible to writing the notes.

Members Present:

S.No	Members	Name	Designation/ Department	Signature
1	Head of the Department	Dr.M.Indra Devi	HOD-CSE	
2	Chairperson	G.J.Sabarish	AP-ECE	
3	Faculty Members handling the Subjects	Mrs.M.Santhanalakshmi	AP/CSE	
		Mrs.J.Prisca Mary	AP/CSE	
		Mrs.S.Ummugulthum Natchiar	AP/CSE	
		Dr.K.Ramanan	Prof/CSE	
		Mrs.K.Rajalakshmi	AP/CSE	
		Dr. N. Prabhakaran	ASP/CHEMISTRY	
4	Student Representatives	Ms.A.Bismi farhana	II-CSE-A	
		Ms.G.Deepadharshini	II-CSE-A	
		Mr.V.Ahilesh	II-CSE-A	
		Mr.P.Kishore	II-CSE-A	

Chair Person
G.J Sabarish, AP/ECE

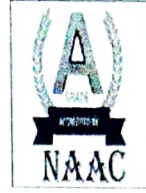
HoD-CSE
Dr.M.Indra Devi



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Date: 06.04.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING-I		ACADEMIC YEAR-2023-2024	
Class: II CSE-A	Date: 04.04.2024	Time: 1.00 p.m.	Venue: II CSE A -Class Room

S.No	SUGGESTIONS	CORRECTIVE ACTION
1	CS3492- Database Management Systems- Fast teaching	HoD advised the respective faculty members to give the clear explanation slowly about the subject
2	Projector facilities needed in classroom.	Informed to Administrative office and they have taken steps to rectify the issues.
3	Students are asked to Library books for all students in sufficient manner	Informed to the Library incharge.
4	All subject text book are taken during the library hour	Informed to the Librarian


Chairperson

(G.J.Sabarish AP-ECE)



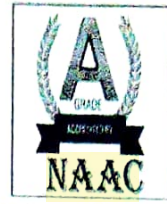
HOD - CSE

(Dr.M.Indra Devi)



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 01.04.2024

CIRCULAR

The first class committee meeting of the II-CSE-B has been planned to conduct on 03.04.2024 at 1.00 p.m. in II CSE-B class room (MBLH 206). The subject handling faculties and student representatives are informed to attend the meeting without fail.

S.No	Agenda
1.	Course Information
2.	Attendance
3.	Academic Schedule, Assessments details & Internal mark distributions
4.	Course Material & Books
5.	Slow learners and Advanced learners
6.	Subject Feedback
7.	General Discipline & Other Activities

Chair Person

Dr. K. Kanimozhi Prof/EEE

HoD-CSE

Dr. M. Indra Devi

Name	Designation	Signature
Mrs. M. Santhanalakshmi	AP/CSE	
Mrs. J. Prisca Mary	AP/CSE	
Mrs. S. Ummugulthum Natchiar	AP/CSE	
Dr. K. Ramanan	Prof/CSE	
Mrs. K. Rajalakshmi	AP/CSE	
Dr. G. Balamurugan	ASP/CHEMISTRY	

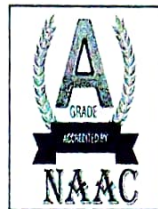
Name of the student	Year and Section	Signature
Ms. R. Sarumalini	II-CSE-B	
Ms. T. Rohini	II-CSE-B	
Mr. R. Rexton George	II-CSE-B	
Mr. A. Vimal Sanjay	II-CSE-B	



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 03.04.2024

Minutes of the first meeting for the odd semester of the academic year 2023-2024

The first class committee meeting for II CSE-B was conducted on 03.04.2024 at II CSE B class room (MBLH 206) at 1.00 p.m. and the following points were discussed in the meeting

- The students representatives, faculty members and chairperson were given a warm welcome by head of the department.

Course Information:

- A student is ordinarily expected to complete the B.E. Programme in 8 semesters (four academic years) but in any case, not more than 14 Semesters for HSC (or equivalent) candidates and not more than 12 semesters for Lateral Entry Candidates.
- A student has to earn the total number of credits specified in the curriculum of the respective Programme of study in order to be eligible to obtain the degree.
- From the III to final semesters, the student has the option of dropping existing courses in a semester during registration. Total number of credits of such courses cannot exceed 6. The student shall register for the project work in the final semester only.
- Break of Study shall be granted only once for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for break of study.
- If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to rejoin the programme in a subsequent year, permission may be granted based on the merits of the case provided he / she applies to the Director, Student Affairs in advance, but not later than the last date for registering for the end semester examination of the semester through the Head of the Institution.

Attendance Calculation:

- The University Examination will ordinarily follow immediately after the last working day of the semester commencing from I semester as per the academic schedule prescribed from time to time.
- Ideally every student is expected to attend all classes of all the courses and secure 100% attendance. However, in order to give provision for certain unavoidable reasons such as Medical / participation in sports, the student is expected to attend atleast 75% of the classes.
- A candidate who secures overall attendance between 65% and 74% in the current semester due to medical reasons /Participation in Sports events may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate / sports participation certificate attested by the Head of the Institution. The same shall be forwarded to the Controller of Examinations for record purposes.
- Candidates who secure less than 65% overall attendance shall not be permitted to write the University examination. They are required to repeat the incomplete semester in the next academic year.
- Student cumulative attendance will be displayed in department notice-board.

Academic Schedule, Assessments details & Internal mark distributions

- Head of the Department explained the student representatives, about the academic assessment schedule, weightage and academic calendar of department.
- Head of the Department informed the student representatives about practical courses (laboratory / / project work), the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.

Course Material & Books:

- Students have been informed about the text book of respective courses and course material will be issued by department.
- Students have been informed about the text book for individual students issued by general library.

Classify the Slow learners and Advanced learners:

- Head of the Department informed the subject handling faculties and student representatives that based on the internal test result students are identified as slow learners & fast learners.

- Those are getting below 60 marks in the internal exam in each subject those are considered as slow learners.
- Whose are getting above 60 marks in the internal exam in each subject those are considered as Advanced learners.
- The remedial classes will be arranged for slow learners in the evening from 4.30 p.m to 6 p.m.

Subject Feedback

- Students were insisted to give feedback about the faculties regarding the teaching & learning process.
- Students were advised to utilize the lab hours effectively to gain practical knowledge.

General Discipline & Other Activities:

- Students are advised to come to the college regularly and follow the proper dress code.
- Students have been informed to participate and win prizes in technical contest that will be conducted by department as well as hackathon contest by other institutions.
- Students have been informed to participate and win prizes in the co-curricular and extra-curricular activities conducted by other colleges.

FEEDBACK FROM STUDENTS:

Subject Code	Subject Name	Name of the Faculty	Desg. /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1. CS3452	Theory of Computation	Mrs. M. Santhanalakshmi	AP/CSE	Theory Unit – I Completed Unit-II 25 % Completed	Good	-	
2. CS3491	Artificial Intelligence and Machine Learning	Mrs. J. Prisca Mary	AP/CSE	Theory Unit – I Completed Lab 4 Experiments completed	Good	-	
3. CS3492	Database Management Systems	Mrs. S. Ummugulthum Natchiar	AP/CSE	Theory Unit – I Completed Unit-II 80%completed	Good	-	
4. CS3401	Algorithms	Dr. K. Ramanan	Prof/CSE	Theory Unit – I Completed 2 Experiments completed	Good	-	
5. CS3451	Introduction to Operating Systems	Mrs. K. Rajalakshmi	AP/CSE	Theory Unit – I Completed Unit-II 25% Completed	Good.	-	
6. GE3451	Environmental Sciences and Sustainability	Dr. N. Prabhakaran	ASP/CHEMISTRY	Theory Unit – I Completed Unit-II Completed	Good	-	
7. CS3461	Operating Systems Laboratory	Mrs. K. Rajalakshmi	AP/CSE	Lab 4 Experiments completed	Good	-	
8. CS3481	Database Management Systems Laboratory	Mrs. S. Ummugulthum Natchiar	AP/CSE	Lab 1 Experiments completed	Good. The lab Incharge is not verifying the experiment in same lab session. She	Queries informed to the faculty	

asks to type once again the query during output verification. The nature of SQL queries are unable to save so each and every time program had to be typed. Due to this issue So far they have completed only some experiment.

GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Projector facilities needed in classroom.
2. Students are asked to Library books are handover after completion of the semester examination.
3. All subject textbooks are needed in sufficient manner in Library for all students or they request to provide xerox by the institution for all subjects.
4. In Classroom right side corner first Fan is rotating with the noise.

Members Present:

S.No	Members	Name	Designation/ Department	Signature
1	Head of the Department	Dr. M. Indra Devi	HoD-CSE	
2	Chairperson	Dr. K. Kanimozhi	Prof/EEE	
3	Faculty Members handling the Subjects	Mrs. M. Santhanalakshmi	AP/CSE	
		Mrs. J. Prisca Mary	AP/CSE	
		Mrs. S. Ummugulthum Natchiar	AP/CSE	
		Dr. K. Ramanan	Prof/CSE	
		Mrs. K. Rajalakshmi	AP/CSE	
		Dr. G. Balamurugan	ASP/CHEMISTRY	
4	Student Representatives	Ms. R. Sarumalini	II-CSE-B	
		Ms. T. Rohini	II-CSE-B	
		Mr. R. Rexton George	II-CSE-B	
		Mr. A. Vimal Sanjay	II-CSE-B	

[Signature]
Chair Person

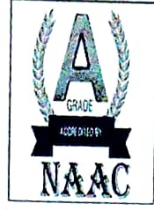
Dr. K. Kanimozhi Prof/EEE

[Signature]
HoD-CSE
Dr. M. Indra Devi



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Date: 06.04.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING-I		ACADEMIC YEAR-2023-2024	
Class: II CSE-B	Date: 03.04.2024	Time: 1.00 p.m.	Venue: II CSE B -Class Room

S.No	SUGGESTIONS	CORRECTIVE ACTION
1	CS3481-DBMS Lab The lab In-charge is not verifying the experiment in same lab session. She asks to type once again the query during output verification. The nature of SQL queries is unable to save each and every time program had to be typed. Due to this issue So far, they have completed only one experiment.	HoD advised the respective faculty members to complete the experiments as per the schedule.
2	Projector facilities needed in classroom.	Informed to Administrative office and they have taken steps to rectify the issues.
3	Students are asked for Library books for all subjects in sufficient manner or provide xerox for all subjects.	Informed to the Library In-charge.
4	In Classroom right side corner first Fan is rotating with the noise.	Informed to Administrative office and they have taken steps to rectify the issues.

Chairperson

(Dr. K. Kanimozhi Prof/EEE)

HOD - CSE

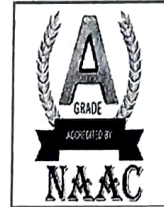
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

ACADEMIC YEAR 2023-2024 (EVEN-SEMESTER)

Date: 26.02.2024


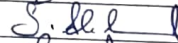
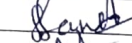





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


The First class committee meeting of the III-CSE has been planned to conduct on 04.03.2024 at 01.00 p.m. in III CSE class room (MBLH 209). The subject handling faculties and student representatives are informed to attend the meeting without fail.

S. No	Agenda
1.	Course Information
2.	Attendance
3.	Academic Schedule, Assessments details & Internal mark distributions
4.	Course Material & Books
5.	Subject Feedback
6.	Department Functions
7.	General Discipline & Other Activities


Chair Person
 (Dr. S. PRAKASH -AP/EEE)


HoD-CSE

Name	Designation	Signature
Mrs.V.Sujitha	AP/CSE	
Mr.S.Allwyn Anand	AP/ECE	
Mrs.S.Janet Vidyaa Nancy	AP/IT	
Mr.R.Senthil Kumar	AP/CSE	
Mrs.J.LillyRoseline Mary	AP/CSE	
Mr.P.Manivel Pandiyan	AP/AI&DS	
Mrs.C.Kalpna	HOD(i/c)/IT	
Mr.M.Arockiarudayaraja	AP/CSE	

Name of the student	Year and Section	Signature
Jayasurya A	III-CSE	
Karthikeyan D K	III-CSE	
Phavaneswar K	III-CSE	
Natchathira M	III-CSE	
Sheebaa.V	III-CSE	



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 05.03.2024

Minutes of the first meeting for the odd semester of the academic year 2023-2024

The first class committee meeting for III CSE was conducted on 04.03.2024 at III CSE class room (MBLH 209) at 01.00 p.m. and the following points were discussed in the meeting

- The students representatives, faculty members and chairperson were given a warm welcome by head of the department.

Course Information :

- A student is ordinarily expected to complete the B.E. Programme in 8 semesters (four academic years) but in any case not more than 14 Semesters for HSC (or equivalent) candidates and not more than 12 semesters for Lateral Entry Candidates.
- From the III to final semesters, the student has the option of dropping existing courses in a semester during registration. Total number of credits of such courses cannot exceed 6. The student shall register for the project work in the final semester only.
- Break of Study shall be granted only once for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the candidate may apply for additional break of study not exceeding another one year by paying prescribed fee for break of study.
- If a candidate intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to rejoin the programme in a subsequent year, permission may be granted based on the merits of the case provided he / she applies to the Director, Student Affairs in advance, but not later than the last date for registering for the end semester examination of the semester through the Head of the Institution.

Attendance Calculation:

- The University Examination will ordinarily follow immediately after the last working day of the semester commencing from I semester as per the academic schedule prescribed from time to time.

- Ideally every student is expected to attend all classes of all the courses and secure 100% attendance. However, in order to give provision for certain unavoidable reasons such as Medical / participation in sports, the student is expected to attend atleast 75% of the classes.
- A candidate who secures overall attendance between 65% and 74% in the current semester due to medical reasons /Participation in Sports events may be permitted to appear for the current semester examinations subject to the condition that the candidate shall submit the medical certificate / sports participation certificate attested by the Head of the Institution. The same shall be forwarded to the Controller of Examinations for record purposes.
- Candidates who secure less than 65% overall attendance shall not be permitted to write the University examination. They are required to repeat the incomplete semester in the next academic year.
- Student cumulative attendance will be displayed in department notice-board.

Academic Schedule, Assessments details & Internal mark distributions

- Head of the Department explained the student representatives, about the academic assessment schedule, weightage and academic calendar of department.
- Head of the Department informed the student representatives about practical courses (laboratory / / project work), the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.

Course Material & Books:

- Students have been informed about the text book of respective courses and course material will be issued by department.
- Students have been informed about the text book for individual students issued by general library.

Subject Feedback

- Students were insisted to give feedback about the faculties regarding the teaching & learning process.
- Students were advised to utilize the lab hours effectively to gain practical knowledge.

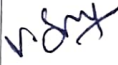
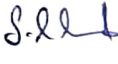




Department Functions:



- Head of the Department explained the student representatives, about the academic calendar of department.
- It also discussed about the upcoming events in the department.

General Discipline& Other Activities:

- Students are advised to come to the college regularly and follow proper dress code.
- Students have been informed to participate and win prizes in technical contest that will be conducted by department as well as hackathon contest by other institutions.
- Students have been informed to participate and win prizes in the co-curricular and extra-curricular activities conducted by other colleges.

FEEDBACK FROM STUDENTS:


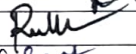

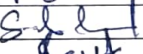
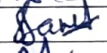


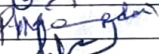





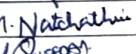

S. No	Subject Code	Subject Name	Name of the Faculty	Desg. /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	CCS356	Object Oriented Software Engineering	Mrs.V.Sujitha	AP/CSE	Theory Unit – II 75% Completed Lab 3 Exp. completed	Good	-	
2	CS3691	Embedded Systems and IoT	Mr.S.Allwyn Anand	AP/ECE	Theory Unit – II 70% Completed Lab 3 Exp. completed	Theory -Need clear explanation. Lab – Need program explanation.	HoD advised the respective faculty members to give clear explanation about the subject.	
3	OIE351	Introduction to Industrial Engineering	Mrs.S.Janet Vidya Nancy	AP/IT	Theory Unit – IsI 25% Completed	Good	-	
4	CCS334	Big Data Analytics	Mr.R.Senthil Kumar	AP/CSE	Theory Unit – II In Progress	Theory -Need More explanation. Need Study materials for Theory Subject	HoD insist the faculty members to give subject materials well in advance.	
5	CCS332	App Development	Mrs.J.LillyRoseline Mary	AP/CSE	Theory Unit – II 85% Completed Lab 1 Exp. completed	Theory -Need clear explanation.	HoD advised the respective faculty members to give clear explanation about the subject..	
6	CCS354	Network Security	Mr.P.Manivel Pandiyan	AP/AI&DS	Theory Unit – II 80% Completed Lab 1 Exp. completed	Good	-	

7	CCS370	UI and UX Design	Mrs.C.Kalpana	HoD (i/c) / IT	Theory Unit – II 75% Completed Lab 3 Exp. completed	Good	-	
8.	MX3089	Industrial Safety	Mr.M.ArockiaIrudayaraja	AP/CSE	Theory Unit – II 50% Completed	Good		

GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Need the Desk Rack in all the desks.
2. Need to service the water purifier in Main Block – II Floor.
3. In Girls Room doors are not closing properly.
4. Projector and Speaker is not working properly (color issue).
5. Requested to provide AC in Computer Lab (MB317)
6. In Classroom window locks need to be replaced

Members Present:

S.No	Members	Name	Designation/Department	Signature
1	Head of the Department	Dr.M.Indra Devi	HOD/CSE	
2	Chairperson	Dr.S.Praksah	AP/EEE	
3	Faculty Members handling the Subjects	Mrs.V.Sujitha	AP/CSE	
		Mr.S.Allwyn Anand	AP/ECE	
		Mrs.S.Janet Vidya Nancy	AP/IT	
		Mr.R.Senthil Kumar	AP/CSE	
		Mrs.J.LillyRoseline Mary	AP/CSE	
		Mr.P.Manivel Pandiyan	AP/AI&DS	
		Mrs.C.Kalpana	HOD(i/c)/IT	
		Mr.M.ArockiaIrudayaraja	AP/CSE	
4	Student Representatives	Jayasurya A	III-CSE	
		Karthikeyan D K	III-CSE	
		Phavaneswar K	III-CSE	
		Natchathira M	III-CSE	
		Sheebaa.V	III-CSE	


Chairperson
Dr. S. PRAKASH


HOD-CSE



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Date: 05.03.2024

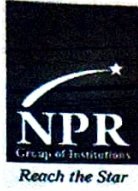
ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING-I		ACADEMIC YEAR-2023-2024(EVEN)	
Class: III CSE	Date: 04.03.2024	Time: 01.00 p.m.	Venue: III CSE - Class Room

S. No	SUGGESTIONS	CORRECTIVE ACTION
1	CS3691- Embedded Systems and IoT Theory -Need clear explanation. Lab - Need program explanation.	HoD advised the respective faculty members to give clear explanation about the subject as well as in lab
2	CCS334- Big Data Analytics Theory -Need More explanation. Need Study materials for Theory Subject	HoD advised the respective faculty members to give clear explanation about the subject. HoD insist the faculty members to give subject materials well in advance.
3	CCS332- App Development Theory -Need clear explanation	HoD advised the respective faculty members to give clear explanation about the subject..
4	Need the Desk Rack in all the desks.	Informed to Administrative office and they have taken steps to rectify the issues.
5	Service the water purifier in Main Block - II Floor	Informed to Administrative office and they have taken steps to rectify the issues.
6	In Girls Room doors are not closing properly.	Informed to Administrative office and they have taken steps to rectify the issues.
7	Projector and Speaker is not working properly (color issue).	Informed to Administrative office and they have taken steps to rectify the issues.
8	Requested to provide AC in Computer Lab (MB317)	Informed to Administrative office and they have taken steps to rectify the issues.
9.	In Classroom window locks need to be replaced	Informed to Administrative office and they have taken steps to rectify the issues.


Chairperson
(Dr. S. PRAKASH)

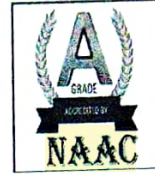

HOD-CSE



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Date: 26.02.2024

CIRCULAR

The first class committee meeting of the IV CSE has been planned to conduct on 04.03.2024 at 1.00 p.m. in IV CSE A class room (MBLH 210). The subject handling faculties and student representatives are informed to attend the meeting without fail.

S.No	Agenda
1	Regulation of degree programme
2	Academic Schedule, Academic calendar
3	Project work
4	Students Personality and Character development
5	Test Pattern
6	System of Examinations
7	Weak Students (slow learners) identification
8	Value added courses
9	Syllabus coverage
10	Internal Examinations - I Question Paper Pattern
11	Online courses
12	Any other matters

Chair Person

Mr.Allwyn Anand S, AP/ECE

HoD-CSE

Dr.M.indradevi

Name	Designation	Signature
Dr.M.Indradevi	HOD/CSE	
Mr.Arockia Irudayaraja. M	AP/CSE	

Name of the student	Year and Section	Signature
Mr. Karthik. K	IV CSE	
Mr. Leo. T	IV CSE	
Ms. Geethanjali.S	IV CSE	
Ms. Srinidhi. G	IV CSE	



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Class: IV-CSE	Date: 04.03.2024	Time: 1.00 p.m.	Venue: IV CSE classroom
Members: IV-CSE Subject handling Faculty Members & Student Representatives			

Minutes of the Class Committee Meeting- I

First class committee meeting for final year CSE was conducted on 04.03.2024 at 1.00 p.m. in final year CSE class room. The following points were discussed in the meeting

1. Regulation of degree programme:

- Regular students have to complete their degree within 8 semesters if not they have to complete within 3 years.
- For lateral entry students degree completion should not exceed 2 years.

2. Academic Schedule & Academic Calendar:

- As per the academic schedule given by Anna University, Internal Examinations, Model Examination and university practical Examination will be conducted.
- Workshops are planned to conduct in this semester as per academic calendar.

3. Project Work

- As per the regulation given by Anna University, Project work may be allotted to a single student or to a group of students not exceeding 4 per group.
- The project report shall carry a maximum 30 marks.
- Three reviews will be conducted for project work as per academic calendar.

4. Students Personality and Character development:

- Students who are interested can join National Service Scheme.
- For career growth, it is planned to conduct guest lecture, seminars, workshops and placement training programs.

5. Test Pattern:

- For every semester 2 Internal Examinations and 1 Model Examination will be conducted for theory subjects and 1 Model Practical Examination will be conducted as per academic calendar.

6. System of Examination:

- Total marks 100 will be split into two categories: 20 marks for Internal and 80 marks for University Examination.
- Internal mark will be based on the Continuous Internal Assessment.

7. Weak Students (Slow Learners) Identification:

- Students those who score less than 60 marks in Internal Examination will be considered as slow learners.
- The remedial classes will be conducted for slow learners to improve their marks in Internal Examinations and University Examination.

8. Value added Courses:

- Students those who are interested can register their name and attend the value-added courses like CCNA1.

9. Syllabus coverage

- For internal I examination all faculty members covered two units.
- Internal examination marks will be guided by the respective subject faculty to improve their academic performance.

10. Internal Examination-I Question Paper Pattern

- In internal examination the question paper pattern is 3 parts (part A, part B and part C) and the total mark is 50. In part A five 2-marks, part B one 8-mark question and in part C two 16-marks questions are there.

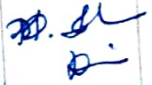


11. Online Courses

- For the benefits of students, Head of the Department and faculty members advised students to do certification courses which will be helpful in doing project works.

12. Any other matter

- Students are advised to attend the Internal Examinations and Model Examination without fail.
- Students should maintain a minimum 75% of attendance for each subject.
- Assignments will be given for practice and that should be submitted on date.
- Students have to get prior permission to take leave in the prescribed format.
- Students are instructed to come in proper dress code for laboratory.
- Mobile phone usage is strictly not allowed in department.

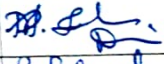
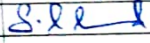

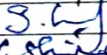



FEEDBACK FROM STUDENTS:


S. No	Subject Code	Subject Name	Name of the Faculty	Desg /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	CS8811	Project Work	Dr.M.Indradevi	HOD/CSE	Zeroth Review Completed	Good	-	
2	GE8076	Professional Ethics in Engineering	Mr. Arockia Irudayaraja M	AP/CSE	2 nd unit Completed	Good	-	
3	CS8078	Green Computing	Dr.M.Indradevi	HOD/CSE	2 nd unit Completed	Good	-	


GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Students requested to give university questions and materials for each subject.
2. Placement planner should be given to the students in well advance
3. Placed Students requested to attend to allow high package than previous one.

Members Present:

S.No.	Members	Name	Designation/Department	Signature
1	Head of the Department	Dr.M.Indradevi	HOD/CSE	
2	Chairperson	Mr. Allwyn Anand S	AP/ECE	
3	Faculty Members handling the Subjects	Dr.M.Indradevi	HOD/CSE	
		Mr. Arockia Irudayaraja M	AP/CSE	
4	Student Committee Members	Ms. Geethanjali S	IV-CSE	
		Ms. Srinidhi G	IV-CSE	
		Mr. Karthik K	IV-CSE	
		Mr. Leo.T	IV-CSE	


Chair Person
 (Mr. Allwyn Anand S)
 (AP/ECE)


HoD-CSE
 (Dr. M. Indradevi)



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Date: 05.03.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING-I		ACADEMIC YEAR-2023-2024	
Class: IV CSE	Date: 04.03.2024	Time: 1.00 p.m.	Venue: IV CSE Class Room

S.No	SUGGESTIONS	CORRECTIVE ACTION
1	Students are requested to give important questions or possible (unit wise) for all the subjects.	All the subject-handling faculties are instructed to circulate (unit wise) to the students for all subject.
2	Placement planner should be given to the students in well advance.	HoD requested the management through placement officer for the annual placement drive planner.
3	Placed Students requested to attend to allow high package than previous one.	HoD Requested to the management through placement officer for placed student to attend the more number of Companies

Chairperson

(Mr. Allwyn Anand S)
AP/ECE

HOD - CSE

(Dr. M. Indradevi)



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DEPARTMENT OF CIVIL ENGINEERING CLASS COMMITTEE MEETING

Date: 07.03.2024

CIRCULAR

All the faculty members who are handling for the Second year and student members of class committee are asked to attend the class committee meeting- I at second year class room (RBLH205) on 12.03.2024 at 12.55 pm.

CLASS COMMITTEE MEETING-I

AGENDA

1. Regulation of the Programme
2. Anna University Academic schedule
3. Attendance
4. General Discipline
5. Subject Feedback
6. Course material & Book
7. Any other matter

Chair Person

Mr.S.Allwyn Anand
(AP/ECE)

HOD-Civil

Dr.A.Hemalatha

Name of the Faculty	Designation	Signature
Mr.S.Nagamani	AP/CIVIL	
Mr.K.Selvam	AP/CIVIL	
Mr.P.Manikandan	AP/CIVIL	
Mrs.S.Abinaya Rajakumari	AP/CIVIL	
Mr.C.Vijayakumar	AP/CIVIL	
Dr.S.Nagasubramanian	AP/ Chemistry	

Name of the student	Year and Section	Signature
Deepika. S	II - CIVIL	
Aravind.K	II - CIVIL	
Santhosh kumar.R	II - CIVIL	
Adieshvar .R	II - CIVIL	
Sivaneshwaran. N	II - CIVIL	



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DEPARTMENT OF CIVIL ENGINEERING

MINUTES OF THE CLASS COMMITTEE MEETING- I

First class committee meeting for the academic year 2023-2024 Even semester for second year Civil was conducted 12.03.2024 in II-year class room at 12.55 p.m. The following points were discussed in the meeting.

- 1. Regulation of the Programme**
 - Weightages of Theory and Laboratory course were discussed with the students.
 - As per regulation 2021, 60 % of marks given to theory subjects & 40 % marks given to assignments & Co-curricular activities.
 - Importance of submitting Assignment's in the mentioned time period was discussed with the students.
- 2. Academic schedule**
 - The students were given an explanation of the academic schedule for the current academic year 2023-2024 (EVEN).
 - The academic calendar for the institution, which includes two internal exams and one model exam, Cycle Tests was created in accordance with the academic calendar of Anna University.
- 3. Attendance**
 - Students were instructed to attend all the classes regularly.
 - The student is expected to attend at least 75% of the classes, with the exception of unavoidable situations.
 - Leave will be permitted based the prior intimation from the parents.
- 4. General Discipline**
 - Students are advised to come to the college regularly and follow proper dress code.
 - Students are instructed to come on time after the interval and also during the lunch break hours.
 - Students have been informed to participate in the co-curricular and extra-curricular activities conducted by our institution and also other institution.

5. Subject Feedback

- Students are instructed to bring their own calculator for all the Problematic subjects and work out the questions in the class room itself.
- Students were advised to concentrate the classes and actively participate the group discussion events.










6. Course Material & Book

- Students were advised to take the notes xerox copy for all the subjects.
- Students were insisted to take Text books and Reference books from their library for our reference.

7. Any other Matter

Students were advised to participate Co-Curricular and Extra Curricular activities from this semester onwards and they are motivated to participate Paper presentation events in Symposiums.

FEEDBACK FROM STUDENTS:

S.No	Subject Code	Subject Name	Name of the Faculty	Desig./Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	CE3401	Applied Hydraulic Engineering	Mr.S.Nagamani	AP/Maths	Unit 1 in progress	-	-	
2	CE3402	Strength Materials of	Mr.K.Selvam	AP/CIVIL	Unit 1 in progress	Need Two Marks Question and Answers	-	
3	CE3403	Concrete Tchnonoly	Mr.P.Manikandan	AP/CIVIL	Unit 1 in progress	-	-	
4	CE3404	Soil Mechanics	Mrs.R.Abinaya Rajakumari	AP/CIVIL	Unit 1 in progress	-	-	
5	CE3405	Highway and Railway Engineering	Mr.C.Vijayakumar	AP/CIVIL	Unit 1 in progress	Need Power point Presentation for Theory Portion	-	
6	GE3451	Environmental Science and Sustainability	Dr.S.Nagasubramanian	AP/Chemistry	Unit 1 in progress	-	-	
7	CE3411	Hydraulic Engineering Laboratory	Mr.S.Nagamani	AP/CIVIL	2 Experiments Completed	-	-	
8	CE3412	Materials Testing Laboratory	Mr.C.Vijayakumar	AP/CIVIL	4 Experiments Completed	-	-	
9	CE3413	Soil Mechanics Laboraory	Mr.K.Selvam	AP/CIVIL	2 Experiments Completed	-	-	



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GRIEVANCES/SUGGESTIONS FROM STUDENTS | Dist, Tamil Nadu. Ph: 04544 - 246500, 501, 502

1. Need Two Marks Question and Answers for the Subject Strength of Materials
2. Need Power point Presentation for Theory Portion

Members Present:

S.No.	Members	Name	Designation/Department	Signature
1	Head of the Department	Dr.A.Hemalatha	HoD/CIVIL	
2	Chairperson	Mr.S.Allwyn Anand	AP/ECE	
3	Faculty Members handling the Subjects	Mr.S.Nagamani	AP/CIVIL	
		Mr.K.Selvam	AP/CIVIL	
		Mr.P.Manikandan	AP/CIVIL	
		Mrs.S.Abinaya Rajakumari	AP/CIVIL	
		Mr.C.Vijayakumar	AP/CIVIL	
		Dr.S.Nagasubramanian	AP/ Chemistry	
4	Student Representatives	Deepika. S	II -CIVIL	
		Aravind.K	II -CIVIL	
		Santhosh kumar.R	II -CIVIL	
		Adieshvar .R	II -CIVIL	
		Sivaneshwaran. N	II -CIVIL	

Chairperson
Mr.S.Allwyn Anand
(AP/ECE)

HOD/CIVIL
Dr.A.Hemalatha



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DEPARTMENT OF CIVIL ENGINEERING

Date: 19.03.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING - I		ACADEMIC YEAR-2023-2024 (EVEN)	
Class: II - CIVIL	Date: 12.03.2024	Time: 12.55 p.m.	Venue : II CIVIL Class Room(RBLH205)

S.No	SUGGESTIONS/ GRIEVANCES	CORRECTIVE ACTION
1	Need Two Marks Question and Answers for the Subject Strength of Materials	Prepared and Issued.
2	Need Power point Presentation for Theory Portion	Power point presentation was prepared and delivered in smart class room.


Class In-charge

Mr.C.Vijayakumar
(AP/Civil)


HOD/CIVIL

Dr.A.Hemalatha



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DEPARTMENT OF CIVIL ENGINEERING CLASS COMMITTEE MEETING

Date: 19.02.2024

CIRCULAR

The first-class committee meeting of the third-year Civil Engineering has been planned to be conducted on 22.02.2024, at 1:00 p.m. in the third-year classroom (RBLH207). The subject handling faculties and student representatives are informed to attend the meeting without fail.

CLASS COMMITTEE MEETING-I

AGENDA

1. Attendance requirements
2. General Discipline
3. Syllabus Completion
4. Study Materials
5. Exam Preparation

Chair Person

(Mr.P.Abdul Samad AP/ECE)

HoD-Civil

(Dr.A.Hemalatha)

Name	Designation	Signature
Dr.A.Hemalatha	HoD/Civil	
Mr.P.Manikandan	AP/Civil	
Mr.K.Shanthakumar	AP/Civil	
Mr.C.Vijaya Kumar	AP/Civil	
Mr.N.Karthic	AP/Civil	
Mrs.R.Abinaya Rajakumari	AP/Civil	
Mr.S.Nagamani	AP/Civil	
Mr.S.Ayyappan	AP/ECE	

Name of the student	Year and Section	Signature
Sanjay Yukendra .M	III -Civil	
Subanu.M	III -Civil	
Anbuselvam.S	III -Civil	
Logarani.A	III -Civil	



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DEPARTMENT OF CIVIL ENGINEERING

MINUTES OF THE CLASS COMMITTEE MEETING- I

First-class committee meeting for the academic year 2023-2024 Even semester for the third year Civil was conducted 22.02.2024 in III-year class room at 01.00 p.m. The following points were discussed in the meeting.

1. Attendance requirements

- Students must attend every class and maintain a 100 % attendance rate.
- Every student is expected to attend at least 75 % of the classes, with the exception of unavoidable circumstances.
- No one is permitted to take leave without prior permission (written letter approved by class in-charge and Head of the Department) in case of emergency one can take leave with intimation by parents to Class in-charges.

2. General Discipline

- Students are advised to come to the college regularly and follow proper dress code.
- Students are instructed to come on time after the interval and also during the lunch break hours.
- Students have been informed to participate in the co-curricular and extra-curricular activities conducted by our institution and also other institution.

3. Syllabus Completion

- Student members said that in all theory subjects 1 units was completed and in lab experiment need to be completed , no issues with the understanding of the subject.

4. Study Materials

- Students are advised to take the xerox copy of subject material for all the subject.
- It is recommended that students bring notes to every class.



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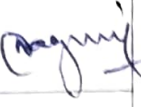








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5. Exam Preparation

- Students are informed to in the starting of March month Internal exam will be conducted. So, all students are bringing their subject notes without fail.
- Students are reminded to show up for every exam without fail.
- For Design of Steel Structures subject all students must take the xerox copy of IS 800 code book and strictly informed to bring their own code books in class hours.
- Students are informed to bring individual calculator and separate note for respective subjects.

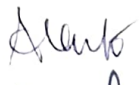


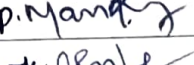



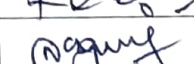


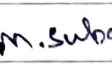



FEEDBACK FROM STUDENTS:

S.No	Subject Code & Subject Name		Name of the Faculty	Desig./ Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	CE3601	Design of Steel Structural Elements	Mr.C.Vijayakumar	AP/Civil	1 unit Completed	-	-	
2	CE3602	Structural Analysis II	Mr.K.Shanthakumar	AP/Civil	1 unit Completed	-	-	
3	AG3601	Engineering Geology	Mr.S.Nagamani	AP/Civil	1 unit Completed	-	-	
4	CE3003	Prefabricated Structures	Mr.P.Manikandan	AP/Civil	1 unit Completed	-	-	
5	CE3015	Geo Environmental Engineering	Mr.N.Karthic	AP/Civil	1 unit Completed	-	-	
6	GI3491	Cartography and GIS	Mrs.R.Abinaya Rajakumari	AP/Civil	1 unit Completed	-	-	
7	MX3089	Industrial Safety	Dr.A.Hemalatha	HoD/Civil	1 unit Completed	-	-	
8	OCS352	IoT Concepts and Applications	Mr.S.Ayyappan	AP/Civil	1 unit Completed	-	-	
8	CE3611	Building Drawing and Detailing Laboratory	Mr.P.Manikandan	AP/Civil	1 Experiment Completed	-	-	

GRIEVANCES/SUGGESTIONS FROM STUDENTS:

- No Suggestions and grievances from students

Members Present:

S.No.	Members	Name	Designation/ Department	Signature
1	Head of the Department	Dr.A.Hemalatha	HoD/CIVIL	
2	Chairperson	Mr.P.Abdul Samad	AP/ECE	
3	Faculty Members Handling the Subjects	Dr.A.Hemalatha	HoD/Civil	
		Mr.P.Manikandan	AP/Civil	
		Mr.K.Shanthakumar	AP/Civil	
		Mr.C.Vijaya Kumar	AP/Civil	
		Mr.N.Karthic	AP/Civil	
		Mrs.R.Abinaya Rajakumari	AP/Civil	
		Mr.S.Nagamani	AP/Civil	
		Mr.S.Ayyappan	AP/ECE	
4	Student Representatives	Sanjay Yukendra .M	III - Civil	
		Subanu.M	III - Civil	
		Anbuselvam.S	III - Civil	
		Logarani.A	III - Civil	



Chair Person

(Mr.P.Abdul Samad AP/ECE)



HoD/Civil

(Dr.A.Hemalatha)



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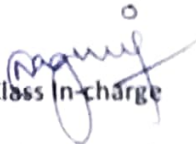
DEPARTMENT OF CIVIL ENGINEERING

Date: 22.02.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING - I		ACADEMIC YEAR-2023-2024(Even)	
Class: III - Civil	Date: 22.02.2024	Time: 01.00 p.m.	Venue: III-Civil Class Room (RBLH207)

S.No	SUGGESTIONS/ GRIEVANCES	CORRECTIVE ACTION
	No Suggestions & Grievances from students	


Class In-charge

Mrs.S.Nagamani
(AP/Civil)


HOD/CIVIL

Dr.A.Hemalatha



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DEPARTMENT OF CIVIL ENGINEERING CLASS COMMITTEE MEETING

Date: 15.02.2024

CIRCULAR

All the faculty members who are handling for the final year and student members of class committee are asked to attend the class committee meeting- I on 19.02.2024 at 12.55 pm. At final Year class room -RBLH 206.

CLASS COMMITTEE MEETING-I

AGENDA

1. Regulation of the Programme
2. Attendance requirements
3. General Discipline
4. Assessment Procedure



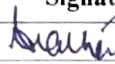


Chair Person

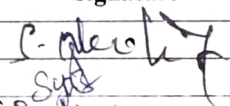

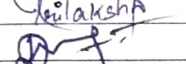


Mr.R.Venkatesh Kumar
(AP/EEE)



HOD-Civil

Dr. A.Hemalatha

Name	Designation	Signature
Dr. A.Hemalatha	HoD/Civil	
Mr.K.Shanthakumar	AP/Civil	
Mr.K.Selvam	AP/Civil	

Name of the student	Year and Section	Signature
Mr.S.Naveen Kumar	IV -CIVIL	
Ms.S.Yazhini	IV -CIVIL	
Mr. T.Prithviraj	IV -CIVIL	
Ms. S.Srilakshmi	IV -CIVIL	
Ms. P.Dhanalakshmi	IV -CIVIL	



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DEPARTMENT OF CIVIL ENGINEERING

MINUTES OF THE CLASS COMMITTEE MEETING- I

First class committee meeting for the academic year 2023-2024 EVEN semester for final year Civil was conducted on 19.02.2024 at 12.55 p.m. the following points were discussed in the meeting

1. Regulation of the Programme

- Students were explained about their regulation (regulation 2017).
- As per the regulation students are instructed to complete their course not more than 14 semesters (for HSC) and 12 semesters (for Lateral Entry).
- Weightages of Theory and Project work were discussed with the students.

2. Attendance requirements

- Students are expected to attend all the classes of all the subjects and secure 100 percentage attendance.
- In case of unavoidable reasons (Medical/ Sports) the student is expected to attend at least 75% of the classes.
- Instruct the students not to take leave on examination date.




3. General Discipline

- Student members are advised to come to the college regularly and follow the proper dress code

4. Assessment Procedure

- Students are explained about assessment procedure for even semester for cycle test, internal test and Model examination.
- Instruct the students to submit the assignment on submission date without any delay.


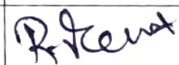
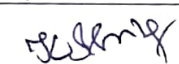
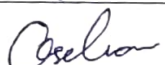
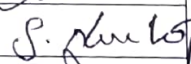
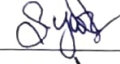

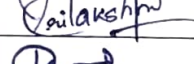
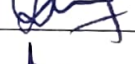
FEEDBACK FROM STUDENTS:


S.No	Subject Code	Subject Name	Name of the Faculty	Desg /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	CE8018	Geo Environmental Engineering	Mr.K.Shanthakumar	AP/Civil	1 unit	-	-	
2	CE8020	Maintenance, Repair and Rehabilitation	Mr.K.Selvam	AP/Civil	1 unit	-	-	
3	CE8811	Project Work	Dr.A.Hemalatha	HoD/Civil	Zeroth Review	-	-	

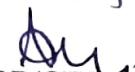
GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Students asked to arrange internship for their project work.
2. Students asked to extend the lunch time.
3. Need on duty for project related work.

Members Present:

S.No.	Members	Name	Designation/Department	Signature
1	Head of the Department	Dr. A.Hemalatha	HoD/CIVIL	
2	Chairperson	Mr.R.Venkatesh Kumar	AP/EEE	
3	Faculty Members handling the Subjects	Mr.K.Shanthakumar	AP/ CIVIL	
		Mr.K.Selvam	AP/ CIVIL	
4	Student Representatives	Mr.S.Naveen Kumar	IV -CIVIL	
		Ms.S.Yazhini	IV -CIVIL	
		Mr.T.Prithviraj	IV -CIVIL	
		Ms. S.Srilakshmi	IV -CIVIL	
		Ms. P.Dhanalakshmi	IV -CIVIL	


Chairperson
 Mr.R.Venkatesh Kumar
 (AP/EEE)


HOD/CIVIL
 Dr. A.Hemalatha



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DEPARTMENT OF CIVIL ENGINEERING

Date: 20.02.2024

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-I

CLASS COMMITTEE MEETING-I		ACADEMIC YEAR-2023-2024(EVEN)	
Class: IV CIVIL	Date: 19.02.2024	Time: 12.55 P.M	Venue : IV- CIVIL Class Room

S.No	SUGGESTIONS/ GRIEVANCES	CORRECTIVE ACTION
1	Students asked to arrange internship for their project work.	Arranged internships for students at various construction industry
3.	Need on duty for project related work.	Allowed to students take on Duty with prior intimation

Class Incharge

Mr.K.Selvam
(AP/CIVIL)

HOD - Civil

Dr.A.Hemalatha



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

CLASS COMMITTEE MEETING-II

Date: 08.12.2023

CIRCULAR

All the faculty members who are handling subjects and students of second year are informed to attend the class committee meeting-II at Power system simulation lab at 01.00p.m on 08.12.2023

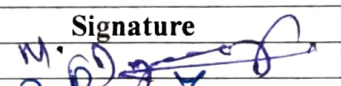



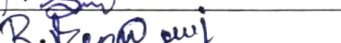

CLASS COMMITTEE MEETING-II			
Class: II EEE	Date: 08.12.2023	Time: 01.00p.m.	Venue: PSS LAB
Members: II Year EEE Subject handling Faculty Members & Student Representatives			
S.No.	Agenda		
1	Academic schedule		
2	Assessments		
3	Attendance requirements		
4	Academic activities		
5	Subject feedback		
6	General discipline		

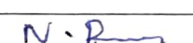
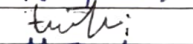
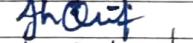
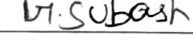

Chairperson

(Mr.G.Sundararajan, AP/Mech)


HoD/EEE

(Dr.K.Kanimozhi)

Name	Designation	Signature
Dr.M.Iyappan	AP/EEE	
Dr.P.Rani	ASP/S&H	
Dr.M.Jenifer	HoD/AI&DS	
Dr.S.Prakash	AP/EEE	
Mr.T.Sivakumar	AP/EEE	
MR.Venkateshkumar	AP/EEE	

Name of the student	Year and Section	Signature
N.Pandimani Kandan	II EEE	
G.Hariharan	II EEE	
K.Dhanuskumar	II EEE	
G.Subash	II EEE	



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 08.12.2023

Minutes of the second meeting for the odd semester of the academic year 2023-2024

The second-class committee meeting for second year was conducted on 08-12-2023 in our power system simulation lab at 1.00 p.m. and the following points were discussed in the meeting.

- The student's representatives, faculty members and chairperson were given a warm welcome by chair person.

Attendance requirements:

- Student cumulative attendance will be displayed in department notice-board. Faculties are advised the students to attend the classes regularly.

Academic Schedule and Assessment Details

- The head of the department explained to the student representatives about the academic schedule of December 2023 and the exam schedule of Internal examination II and model examination.

Department Functions:

- The workshop was planned on 15/12/2023 for I and II-year students. All are instructed to participate actively during both sessions.

Feedback from students:

S. No	Subject Code	Subject Name	Name of the Faculty	Desg /Dept	Syllabus Completion	Feedback from Students	Signature
1.	MA3303	Probability and Complex Functions	Dr.P.Rani	ASP/S&H	3.5 Units	Asked her to take classes clearly	P. Rani
2.	EE3301	Electromagnetic Fields	Dr.S.Prakash	AP/EEE	4 Units	No issues	Dr. S. Prakash
3.	EE3302	Digital Logic Circuits	Mr.R.Venkatesh kumar	AP/EEE	4 th unit in progress	Asked notes	R. Venkatesh
4.	EC3301	Electron Devices and Circuits	Dr.M.Iyappan	AP/EEE	4 th unit in progress	No issues	M. Iyappan
5.	EE3303	Electrical Machines - I	Mr.T.Sivakumar	AP/EEE	4 th unit in progress	Last bench students not able to hear clearly	T. Sivakumar
6.	CS3353	C Programming and Data	Dr.M.Jenifer	HOD/AI &DS	4 th unit in progress	No issues	M. Jenifer
7.	C3311	Electronic Devices and Circuits Laboratory	Dr.M.Iyappan	AP/EEE	9 experiments completed	No issues	M. Iyappan
8.	EE3311	EE3311 Electrical Machines Laboratory-1	Mr.T.Sivakumar	AP/EEE	Completed	No issues	T. Sivakumar
9.	CS3362	C Programming and Data structure Laboratory	Dr.M.Jenifer	HOD/AI &DS	Completed	No issues	M. Jenifer

General Discipline & Other Activities:

- Students are advised to come to the college regularly and follow proper dress code
- Students have been informed to participate in technical contest that will be conducted by department.
- Students have been informed to participate in the co-curricular and extra-curricular activities conducted by the institution.
- Students are advised to do innovative projects.
- Students are advised to utilize the clubs in effective manner.


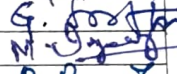


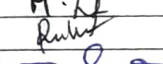
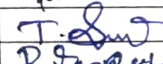
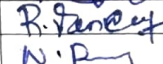

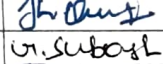
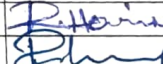
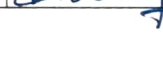



Grievances/Suggestions from students:

Expecting study materials and handouts from the subject handling faculties.

Faculty Suggestions:

- Instructed the students submit the assignments in time.
- Instructed the students to concentrate in cycle and Internal test.
- Instructed the students to be attentive.
- Rear bench students were not taking the classes seriously in mathematics classes.

Members Present:

No	Members	Name of the Faculty	Designation/ Department	Signature
	Head of the Department	Dr.K.Kanimozhi	HOD/EEE	
	Chairperson	Mr.G.Sundararajan	AP/MECH	
	Faculty Members handling the Subjects	Dr.M.Iyappan	AP/EEE	
		Dr.P.Rani	ASP/S&H	
		Dr.M.Jenifer	HoD/AI&DS	
		Dr.S.Prakash	AP/EEE	
		Mr.T.Sivakumar	AP/EEE	
		MR.Venkateshkumar	AP/EEE	
	Student Representatives	N.Pandimani Kandan	II EEE	
		G.Hariharan	II EEE	
		K.Dhanuskumar	II EEE	
		G.Subash	II EEE	
		R.Harini	II EEE	
		A.Sivasangeetha	II EEE	


Chairperson

Mr.G.Sundararajan, AP/Mech)


HoD/EEE

(Dr.K.Kanimozhi)



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Date: 08.12.2023

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING - II

CLASS COMMITTEE MEETING-II		ACADEMIC YEAR-2023-2024	
Class: II EEE	Date: 08.12.2023	Time: 1.00 p.m.	Venue: PSS Laboratory

S.No	Suggestions	Corrective Action
1.	Expecting study materials and handouts from the subject handling faculties.	The subject handling faculties provided the study materials to the students.


Class In-charge

(Dr.P.Kanirajan Prof/EEE)


HoD/EEE

(Dr.K.Kanimozhi)



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CLASS COMMITTEE MEETING-III

Date: 01.11.2023

CIRCULAR

All the faculty members who are handling subjects and students of final year are informed to attend the class committee meeting-III at PSS Lab at 12.55p.m on 02.11.2023.

CLASS COMMITTEE MEETING-III			
Class: IV EEE	Date: 02.11.2023	Time: 12.55p.m.	Venue: PSS LAB
Members: IV Year EEE Subject handling Faculty Members & Student Representatives			
S.No.	Agenda		
1	Completion of syllabus		
2	Question bank		
3	Attendance requirements		
4	Preparation for Semester examinations		
5	General discipline		

K. Selvam

Chair Person

Mr. K.Selvam AP/CIVIL

Dr. K. Kanimozhi

HoD/EEE

(Dr.K.KANIMOZHI)

Name of the Faculty	Designation	Signature
Mr.S.Sathiyamoorthi	AP/EEE	<i>S. Sathiyamoorthi</i>
Mr.S.Satheeshkumar	AP/EEE	<i>S. Satheeshkumar</i>
Dr.K.Rajesh	AP/EEE	<i>Dr. K. Rajesh</i>
Mr.T.Sivakumar	AP/EEE	<i>Mr. T. Sivakumar</i>
Mr.R. Venkateshkumar	AP/EEE	<i>Mr. R. Venkateshkumar</i>

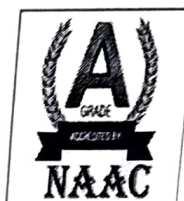
Name of the student	Year and Section	Signature
K.Monika	IV EEE	<i>K. Monika</i>
S.Sanronmathi	IV EEE	<i>S. Sanronmathi</i>
A.Ishas Ahamed	IV EEE	<i>A. Ishas Ahamed</i>
V.Venkatesh	IV EEE	<i>V. Venkatesh</i>



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Class: IV- EEE	Date: 02.11.2023	Time: 12.55 p.m.	Venue: PSS Lab
Members: IV- EEE Subject handling Faculty Members & Student Representatives			

Minutes of the Class Committee Meeting - III

Third class committee meeting for final year EEE was conducted on 02.11.2023 at 12.55 p.m. in PSS Lab. The following points were discussed in the meeting

1. Syllabus Coverage

- All faculties were asked about the syllabus completion so far, and the same was discussed with the students
- All subject handling faculties so far have completed 5 units.

2. Question bank and Subject Notes

- It is required of students to have hard copies of all topic notes.
- For every subject, students were given a question bank and two marks along with an answer.

3. Semester Examination

- Students with arrears were advised to take necessary steps to clear the subjects with the guidance of respective subject faculties in order to pass the forthcoming university exam.
- Students required prior year's question papers in order to prepare for university exams


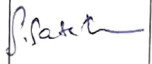



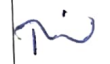

4. Student Attendance

- Students were told to show up for regular classes and the model exam without missing any days.
- Even if their attendance rate is lower than expected, some students still insist on showing up for class every day.

5. Discipline

- Explained the students about general discipline like proper grooming and shaving, wearing of shoes and ID cards, during model examinations and university examinations.

FEEDBACK FROM STUDENTS:


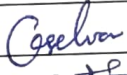
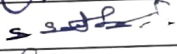
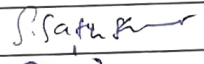


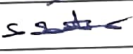
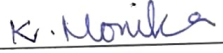


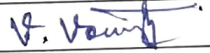
No	Subject Code	Subject Name	Name of the Faculty	Desg /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the Faculty	Signature of the Faculty
1	EE8701	High Volta engineering	Mr.S.Sathiyamoorthi	AP/EEE	5 Units completed	-	-	
2	OML 751	Testing of Material	Mr.S.Satheeshkumar	AP/EEE	5 units Completed	-	-	
3	EE8702	Power System Operaton and Control	Dr.K.Rajesh	AP/EEE	5 units Completed	-	-	
4	EE8703	Renewable Energy Systems	Mr.T.Sivakumar	AP/EEE	5 units Completed	-	-	
5	EI8075	Fibre Optics and Laser Instrumentation	Mr.R.Venkateshkumar	AP/EEE	5 units Completed	-	-	
6	EE8711	Power System Simulation Lab	Dr.K.Rajesh	AP/EEE	All Experiments completed-	-	-	
7	EE8712	Renewable Energy Systems Lab	Mr.S.Sathiyamoorthi	AP/EEE	All Experiments completed-	-	-	

Feedback from students

GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Students need question bank for all subjects.
2. Students asked for special coaching class for arrear subjects

Members Present:

S.No.	Members	Name	Designation/Department	Signature
1	Head of the Department	Dr.K.Kanimozhi	Prof/EEE	
2	Chairperson	Mr.K.Selvam	AP/Civil	
3	Faculty Members handling the Subjects	Mr.S.Sathiyamoorthi	AP/EEE	
		Mr.S.Sathish Kumar	AP/EEE	
		Dr.K.Rajesh	AP/EEE	
		Mr.T.Sivakumar	AP/EEE	
		Mr.S.Sathiyamoorthi	AP/EEE	
4	Student Representatives	K.Monika	IV EEE	
		S.Sanronmathi	IV EEE	
		A.Ishas Ahamed	IV EEE	
		V.Venkatesh	IV EEE	



Chair Person
(Mr.K.Selvam,AP/Civil)



HOD-EEE
(Dr.K.Kanimozhi)



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Date: 03.11.2023

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-III

CLASS COMMITTEE MEETING-III		ACADEMIC YEAR-2023-2024(ODD)	
Class: IV-EEE	Date:02.11.2023	Time: 12:55 p.m	Venue : PSS LAB

S. No.	SUGGESTIONS	CORRECTIVE ACTION
1	Students asked for special coaching class for arrear subjects	Special coaching classes will be arranged for arrear students
2	Students need question bank for all subjects	Question bank will be issued to all the students


Class Incharge
Mr.T.Sivakumar,AP/EEE

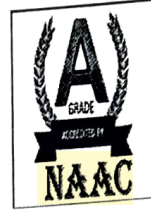

HOD-EEE
Dr.K.Kanimozhi



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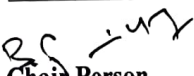
CLASS COMMITTEE MEETING

Date: 01.11.2023

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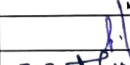
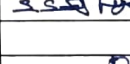
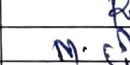
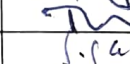
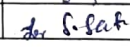



The third class committee meeting for third year Electrical and Electronics Engineering has been planned to conduct on 03.11.2023 at 12.55 p.m. in III EEE Class room. The subject handling faculties and student Committee Members are informed to attend the meeting without fail.

S.No.	Agenda
1	Academic Schedule Follow up
2	Syllabus coverage
3	Internal test I Performance
4	Monthly Department Activities
5	Discipline
6	Other Points

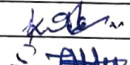
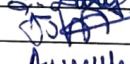



Chain Person
(Mr.B.Gopi)
(AP/Mech)


HoD/EEE
(Dr.K.Kanimozhi)

Subject Handling Faculties:

Name	Designation	Signature
Dr.P.Kanirajan	Prof/EEE	
Mr.S.Sathyamoorthi	AP/EEE	
Dr.K.Kanimozhi	Prof/EEE	
Dr.S.Prakash	AP/EEE	
Dr.M.Iyappan	AP/EEE	
Dr.K.Rajesh	AP/EEE	
Mr.S.Sathish Kumar	AP/EEE	
Mr.R.Venkatesh Kumar	AP/EEE	

Student Committee Members:

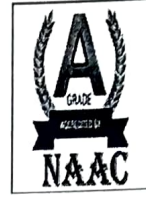
Name of the student	Year and Section	Signature
P.Keerthika	III EEE	
S.Laara Dolly	III EEE	
M.Ashok Vishvanathan	III EEE	
A.Vijayakumar	III EEE	



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Class: III- EEE	Date: 03.11.2023	Time: 12.55 p.m.	Venue: III EEE Class Room
Members: III- EEE Subject handling Faculty Members & Student Representatives			

Minutes of the Class Committee Meeting - III

Third class committee meeting for third year EEE was conducted on .03.11.2023 at 12.55 p.m. in III EEE Class Room. The following points were discussed in the meeting

1. Academic Schedule Follow Up

- Discussed about Last working day, Commencement of Internal test II and Model Exam schedule
- Discussed about Various events like Guest Lecture and Webinar to be held in the month of November 2023

2. Syllabus Coverage

- All faculties were asked about the syllabus completion so far, and the same was discussed with the students
- All subject handling faculties so far have completed 4 units.
- All Faculties were insisted to complete the syllabus as per the lesson plan prepared

3. Internal Test I Performance

- Internal Test I performance analysis was discussed in the meeting
- Students were advised about the importance of internal and model exam
- No Boost up marks will be entertained in any aspect
- Students were asked to submit the assignment on time

4. Monthly Department Activities

- Elaborated about monthly department activities like Workshops, Seminars, Guest Lectures in this semester to the students





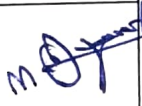

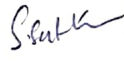
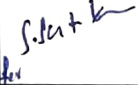

5. Discipline

- Explained the students about general discipline like proper grooming and shaving, wearing of shoes and ID cards, being ON time to the class, unnecessary leaves

- Internal mark will be based on the Continuous Internal Assessment.
- Students having lack of attendance will not be allowed for attending the university examination

6. Other Points

- Students were informed about the attendance monitoring which is strictly being followed this semester
- Students were also informed that there will not be any boost of attendance and no boost of internal marks under any circumstances.
- Continuous absentees for more than three days will not be allowed to enter into the classroom unless and until their parents meet the Director Academic In charge and HOD.

Subject Code	Subject Name	Name of the Faculty	Desg /Dept	Syllabus Completion	Feedback from Students	Remedial measures to be taken by the faculty	Signature of the faculty
EE3501	Power System Analysis	Dr.P.Kanirajan	Prof/EEE	4.5 units completed	Classes going smoothly	-	
EE3591	Power Electronics	Mr.S.Sathyamoorthi	AP/EEE	4 units completed	Classes going smoothly	-	
EE3503	Control Systems	Dr.K.Kanimozhi	Prof/EEE	4.5 units completed	Classes going smoothly	-	
EE3001	Utilization and Conservation of Electrical Energy	Dr.S.Prakash	AP/EEE	4.25 units completed	Classes going smoothly	-	
EE3014	Power Electronics for Renewable Energy System	Dr.M.Iyappan	AP/EEE	4.25 units completed	Classes going smoothly	-	
EE3007	Smart Grid	Dr.K.Rajesh	AP/EEE	4.5 units completed	Classes going smoothly	-	
MX3084	Disaster Risk Reduction and Management	Mr.S.Sathish Kumar	AP/EEE	4.5 units completed	Classes going smoothly	-	
EE3511	Power Electronics Laboratory	Mr.R.Venkatesh Kumar	AP/EEE	All expts completed	No Issues	-	
EE3512	Control and Instrumentation Laboratory	Mr.S.Sathish Kumar	AP/EEE	All expts completed	No Issues	-	

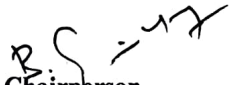
Feedback from Students


GRIEVANCES/SUGGESTIONS FROM STUDENTS:

1. Students are in need of more smart class room for theory subjects.
2. Students asked for special coaching class for arrear subjects

Members Present:

S.No.	Members	Name	Designation/Department
1	Head of the Department	Dr.K.Kanimozhi	Prof/EEE
2	Chairperson	Mr.B.Gopi	AP/MECH
3	Faculty Members handling the Subjects	Dr.P.Kanirajan	Prof/EEE
		Mr.S.Sathyamoorthi	AP/EEE
		Dr.K.Kanimozhi	Prof/EEE
		Dr.S.Prakash	AP/EEE
		Dr.M.Iyappan	AP/EEE
		Dr.K.Rajesh	AP/EEE
		Mr.S.Sathish Kumar	AP/EEE
		Mr.R.Venkatesh Kumar	AP/EEE
4	Student Committee Members	P.Keerthika	III EEE
		S.Laara Dolly	III EEE
		M.AshokVishvanathan	III EEE
		A.Vijayakumar	III EEE


Chairperson
(Mr.B.Gopi)
(AP/MECH)


HOD-EEE
(Dr.K.Kanimozhi)



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DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING


CLASS COMMITTEE MEETING


Date: 04.11.2023

ACTION TAKEN REPORT: CLASS COMMITTEE MEETING-III

CLASS COMMITTEE MEETING-III		ACADEMIC YEAR-2023-2024 (ODD)	
Class: III EEE	Date: 03.11.2023	Time: 12.55p.m.	Venue: III EEE Class Room

S.No.	SUGGESTIONS	CORRECTIVE ACTION
	Students	
1	Students are in need of more smart class room for theory subjects.	Informed all theory subject handling faculties to make use of the smart class room effectively
2	Students asked for special coaching class for arrear subjects	Special coaching classes will be arranged for arrear students after the completion of Internal test II


Class In-charge
(Dr.S.Prakash)
(AP/EEE)


HOD/EEE
(Dr.K.Kanimozhi)



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

CLASS COMMITTEE MEETING-I

Date: 25.09.2023

CIRCULAR

The first-class committee meeting of Second year ECE for the academic year 2023-24 (Odd) has been planned to conduct on 26.09.2023 at 12:50 p.m. in DSP Laboratory. The subject handling faculties and student representatives are informed to attend the meeting without fail.

S. No.	Agenda
1	Academic Schedule
2	Syllabus and Assessment Pattern
3	Attendance requirements
4	Department Activities
5	Subject feedback
6	General Discipline
7	Others

N. Karthic
Chairperson

Mr.N.Karthic, AP/Civil

Dr. A. Gopi Saminathan
HoD-ECE
Dr.A.Gopi Saminathan

Name of the faculty	Designation/Department	Signature
Dr. A.Gopi Saminathan	Professor & Head/ECE	<i>Dr. A. Gopi Saminathan</i>
Dr.M.Ameena Banu	Professor/ECE	<i>M. Ameena Banu</i>
Mr.K.Yogunath	AP/MATHS	<i>K. Yogunath</i>
Mr.J.G.Sabarish	AP/ECE	<i>J. G. Sabarish</i>
Mrs.C.Kannika Parameshwari	AP/ECE	<i>C. Kannika</i>
Mrs.M.Santhana Lakshmi	AP/CSE	<i>M. Santhana Lakshmi</i>

Name of the student	Class	Signature
Mr.N.Mani (Hosteller)	II ECE	<i>N. Mani</i>
Mr.S.Harimadesh	II ECE	<i>S. Harimadesh</i>
Mr.A.Janagan	II ECE	<i>A. Janagan</i>
Ms.R.Jenifer	II ECE	<i>R. Jenifer</i>
Ms.S.Preetha	II ECE	<i>S. Preetha</i>
Ms.O.G.Srinithiswari	II ECE	<i>O. G. Srinithiswari</i>



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

27.09.2023

CLASS COMMITTEE MEETING REPORT

Minutes of the Class Committee Meeting –I

CLASS : II ECE	DATE: 26.9.2023	TIME: 12:50 p.m.	VENUE: DSP Laboratory
S. No.	Agenda		
1	Academic schedule		
2	Syllabus and Assessment Pattern		
3	Attendance requirements		
4	Department Activities		
5	Subject feedback		
6	General Discipline		
7	Others		

The Chairperson Mr.N.Karthic, AP/Civil, received the portions covered and general feedback from the members.

S. No.	Name of the Subject	Staff In charge	Portion Covered	General Feedback
1	Random Processes and Linear Algebra	Mr.K.Yogunath	20% in Unit-I	Students have to concentrate more on academics and test preparation. Students should bring calculator daily.
2	C Programming and Data Structures	Mrs.M.Santhana Lakshmi	20% in Unit-1	No issues.
3	Signals and Systems	Mr.J.G.Sabarish	20% In Unit-I	Students must attend the classes regularly.
4	Electronic Devices and Circuits	Mrs.C.Kannika Parameshwari	20% in Unit-1	Students have to revise the topics daily in the evening
5	Control Systems	Dr.M.Ameena Banu	20% in Unit-I	Students have to revise the topics daily in the evening.
6	Digital Systems Design	Dr. A. Gopi Saminathan	20% in Unit-1	Students are more talkative.
7	Electronic Devices and Circuits Lab	Mrs.C.Kannika Parameshwari	Introduction	No issues
8	C Programming and Data Structures Lab	Mrs.M.Santhana Lakshmi	Introduction	No issues



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Points discussed and the suggestions given in the meeting:

1. Academic Schedule

- ❖ Students were elucidated about the academic schedule for the current semester 2023-24 (ODD).
- ❖ As per Anna University academic schedule the institution academic calendar was prepared, which consists of two internal examinations and one model examination.

2. Syllabus and Assessment Pattern

- ❖ Overview of syllabus for each subject was discussed in the meeting with the respective faculty
- ❖ Internal and External marks for theory and laboratory courses were explained to the students.

3. Attendance Requirements

- ❖ Students were expected to attend all the classes of all the subjects and secure 100 percentage attendance.
- ❖ In case of unavoidable reasons (Medical/Sports) the student is expected to attend at least 75% of the classes, which is mandatory for writing university exams.

4. Department Activities

- ❖ Department activities such as webinar, workshop, symposium planned in this semester were explained to the students.
- ❖ Students were encouraged to participate in those activities and to get benefited.

5. Subject Feedback

- ❖ Students gave feedback about the subject handling faculty members about the teaching learning process.
- ❖ Also, they expressed their expectation about teaching methods and their difficulties in understanding of subjects.

S. No.	Name of the Subject	Faculty In-charge	General Feedback
1	Random Processes and Linear Algebra	Mr.K.Yogunath	No issues
2	C Programming and Data Structures	Mrs.M.Santhana Lakshmi	No issues
3	Signals and Systems	Mr.J.G.Sabarish	No issues
4	Electronic Devices and Circuits	Mrs.C.Kannika Parameshwari	No issues
5	Control Systems	Dr.M.Ameena Banu	No issues
6	Digital Systems Design	Dr. A. Gopi Saminathan	No issues
7	Electronic Devices and Circuits Laboratory	Mrs.C.Kannika Parameshwari	No issues
8	C Programming and Data Structures Laboratory	Mrs.M.Santhana Lakshmi	No issues

6. General Discipline

- ❖ Students are advised to attend the class tests and internal exams without fail.
- ❖ Informed to submit the assignments given for practice on date.
- ❖ Students have to get prior permission to take leave.



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7. Others

- ❖ Students requested to have working hours followed in the previous year (9.00 a.m.-4.00 p.m.)
- ❖ Students requested to convey the need of particular topic handled during the class hours.
- ❖ They requested for video presentation of all subjects except Random Processes and Linear Algebra.
- ❖ Students asked for opportunities of handling seminar which will be helpful to overcome their stage fear.
- ❖ They expected interactive session which includes technological advancements in the subjects handled and other day to day life improvements related to the subject.
- ❖ Students requested for important questions after completion of every unit.
- ❖ Students requested for change of internal test timings from Period 1 & 2 to Period 3 & 4. They need time to revise in the first two hours.
- ❖ Students asked for P.T period for every week and they informed that library hour is not needed which is not utilized effectively.

Members Present:

Name of the faculty	Designation/Department	Signature
Dr. A.Gopi Saminathan	Professor & Head/ECE	
Dr.M.Ameena Banu	Professor/ECE	
Mr.K.Yogunath	AP/MATHS	
Mr.J.G.Sabarish	AP/ECE	
Mrs.C.Kannika Parameshwari	AP/ECE	
Mrs.M.Santhana Lakshmi	AP/CSE	

Name of the student	Class	Signature
Mr.N.Mani (Hosteller)	II ECE	
Mr.S.Harimadesh	II ECE	
Mr.A.Janagan	II ECE	
Ms.R.Jenifer	II ECE	
Ms.S.Preetha	II ECE	
Ms.O.G.Srinithiswari	II ECE	

Chair Person
Mr.N.Karthic, AP/Civil

HoD-ECE
Dr.A.Gopi Saminathan



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

CLASS COMMITTEE MEETING-II

Date: 18.09.2023

CIRCULAR

The Second class committee meeting of Third year ECE 'A' section for the academic year 2023-24 (Odd) has been planned to conduct on 19.09.2023 at 12:30 p.m in Embedded Laboratory. The subject handling faculties and student representatives are informed to attend the meeting without fail.

S. No.	Agenda
1	Syllabus coverage
2	Attendance
3	Cycle Test & Internal Test-1 Result Analysis
4	Subject feedback
5	Department Activities
6	General Discipline
7	Others

Chair Person

Mr.T.Balasubramani, AP/Mech

HoD-ECE

Dr.A. Gopi Saminathan

Name of the faculty / students	Designation/Class	Signature
Mr.S.Allwyn Anand	AP/ECE	S. Allwyn
Mr.S.Sudhakar	AP/ECE	S. Sudhakar
Mrs.P.Jeyalakshmi	AP/ECE	P. Jeyalakshmi
Mrs.C.Kannika Parameshwari	AP/ECE	C. Kannika
Mrs.G.Jeyalakshmi	AP/ECE	G. Jeyalakshmi
Mrs.G.Renganayahi	AP/ECE	G. Renganayahi
Mr.A.G.Paranthaman	AP/ECE	A. G. Paranthaman
Mr.S.Ayyappan	AP/ECE	S. Ayyappan
R.Aakash	III ECE-A	R. Aakash
C.Amrutha Shopiga	III ECE-A	C. Amrutha
G.Manikandan	III ECE-A	G. Manikandan
K.Lakshmanan (H)	III ECE-A	K. Lakshmanan
S.Abirami	III ECE-A	S. Abirami
J.Melvin Mecvaan	III ECE-A	J. Melvin Mecvaan



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

19.09.2023

Minutes of the Class Committee Meeting –II

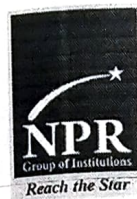
CLASS- III ECE-A	DATE:19.09.2023	TIME: 12:30p.m	VENUE: Embedded Laboratory
S. No.	Agenda		
1	Syllabus Coverage		
2	Attendance		
3	Class Test & Internal Test-I Result Analysis		
4	Subject feedback		
5	Department Activities		
6	General Discipline		
7	Others		

The Chair person Mr.T.Balasubramani, AP/Mech, received the portions covered and general feedback from the faculties.

Points discussed and the suggestions given in the meeting:

1. Syllabus coverage

S. No.	Name of the Subject	Staff In charge	Portion Covered	General Feedback
1	Wireless Communication	Mrs.G.Renganayahi	2.5 units completed	No issues
2	VLSI and Chip Design	Mr.S.Allwyn Anand	Unit III in progress	Students are not listening class , notes not taken while the class hours
3	Transmission Lines and RF Systems	Mrs.P.Jeyalakshmi	Unit III in progress	No issues
4	Satellite Communication	Mr.A.G.Paranthaman	2.5 units completed	No issues
5	4G/5G Communication Networks	Mr.S.Sudhakar	2.7 units completed	Requested to conduct parents-teachers meeting
6	Avionic Systems	Mrs.G.Jeyalakshmi	2.5 units completed	Last two rows of boy's side are making noise
7	Introduction to Women and Gender Studies	Mrs.C.Kannika Parameshwari	3 units completed	Internal marks are very low.
8	Disaster and Risk Reduction management	Mr.S.Ayyappan	3 units completed	Poor Internal Exam Result.
9	VLSI Laboratory	Mr.S.Allwyn Anand	5 Experiments completed	No issues
10	4G/5G Laboratory	Mr.S.Sudhakar	(5/6) Syllabus completed	No issues
11	Wireless Communication Laboratory	Mrs.G.Renganayahi	(5/6) Experiments completed	NO issues



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2. Attendance

- The attendance percentage of each students at the end of the Internal Examination-I was discussed.
- The students with attendance below 80% are advised to attend the classes properly.

3. Cycle Test and Internal Examination -I Result Analysis:

Cycle Test -2 Result Analysis:

Subject Code	Name of the Subject	Staff Name & Designation	Pass %
CEC336	Avionics System	Mrs.G. Jeyalakshmi AP/ECE	52.94
CEC331	4G/5G Communication Networks	Mr. S. Sudhakar AP/ECE	64.52
CEC352	Satellite Communication	Mr. A. G. Paranthaman AP/ECE	16.67
EC3501	Wireless Communication	Mrs. G. Renganayahi AP/ECE	54.29
EC3552	VLSI and Chip Design	Mr. S. Allwyn Anand AP/ECE	73.08
EC3551	Transmission Lines and RF Systems	Mrs. P. Jeyalakshmi AP/ECE	46.43

- Only 3 students were passed in all subjects.
- Performance in Satellite Communication was very poor.

Internal Examination -I Result Analysis:

Subject Code	Name of the Subject	Staff Name & Designation	Pass %
CEC336	Avionics System	Mrs.G. Jeyalakshmi AP/ECE	56.25
CEC331	4G/5G Communication Networks	Mr. S. Sudhakar AP/ECE	83.78
CEC352	Satellite Communication	Mr. A. G. Paranthaman AP/ECE	25.71
EC3501	Wireless Communication	Mrs. G. Renganayahi AP/ECE	40.54
EC3552	VLSI and Chip Design	Mr. S. Allwyn Anand AP/ECE	37.84
EC3551	Transmission Lines and RF Systems	Mrs. P. Jeyalakshmi AP/ECE	65.79
MX3081	Introduction to Women & Gender Studies	Mrs. C. Kannika Parameshwari AP/ECE	90.91
MX3084	Disaster Risk Reduction and Management	Mr. S. Ayyappan, AP/ECE	13.64

- Only 3 students were passed in all subjects.
- Students are advised to improve their performance in upcoming Internal Examination/Cycle Test.

4. Subject Feedback

- Students gave feedback about the subject handling faculty members about the teaching learning process.
- Also, they expressed their expectation about teaching methods and their difficulties in understanding of subjects.



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S. No	Name of the Subject	Staff In charge	General Feedback
1	Wireless Communication	Mrs.G.Renganayahi	Need to reduce the notes and need more explanation in details.
2	VLSI and Chip Design	Mr.S.Allwyn Anand	Fast teaching, need to reduce the speed of teaching to understand.
3	Transmission Lines and RF Systems	Mrs.P.Jeyalakshmi	Unable to understand the derivation. Continuity is missing in derivation.
4	Satellite Communication	Mr.A.G.Paranthaman	No issues
5	4G/5G Communication Networks	Mr.S.Sudhakar	No issues
6	Avionic Systems	Mrs.G.Jeyalakshmi	Some of topics not understand by PPT, need blackboard teaching better to understand. Reduce the PPT presentation.
7	Introduction to Women and Gender Studies	Mrs.C.Kannika Parameshwari	No issues
8	Disaster and Risk Reduction management	Mr.S.Ayyappan	No issues
9	VLSI Laboratory	Mrs.G.Jeyalakshmi	Software unavailable in some PC and Keyboard, Mouse are not working in few PC
10	4G/5G Laboratory	Mr.S.Sudhakar	Software unavailable in some PC and Keyboard, Mouse are not working in few PC
11	Wireless Communication Laboratory	Mrs.G.Renganayahi	Software unavailable in some PC and Keyboard, Mouse are not working in few PC

5. Department Activities

- Department activities such as webinar, workshop, and symposium planned this semester were explained to the students.
- Students participated in CSIR sponsored seminar on 07.09.2023 & 08.09.2023 were appreciated.
- Students were encouraged to participate in those activities and to get benefited.
- Students were motivated to prepare well for the Internal Hackathon for Smart India Hackathon 2K23 to be conducted on 25.09.2023.

6. General Discipline

- Students are advised to attend the class tests and internal exams without fail.
- Assignments will be given for practice and that should be submitted on date
- Students have to get prior permission to take leave applied through the prescribed format.

7. Others

- Students again insisted to change the regular working hours as in last semester.
- Also, requested to carry out the renovation works mentioned in Class Committee Meeting -I.



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Members Present:

Name of the faculty / <i>Student</i>	Designation/Class	Signature
Mr.S.Allwyn Anand	AP/ECE	<i>S. Allwyn</i>
Mr.S.Sudhakar	AP/ECE	<i>S. Sudhakar</i>
Mrs.P.Jeyalakshmi	AP/ECE	<i>P. Jeyalakshmi</i>
Mrs.C.Kannika Parameshwari	AP/ECE	<i>C. Kannika</i>
Mrs.G.Jeyalakshmi	AP/ECE	<i>G. Jeyalakshmi</i>
Mrs.G.Renganayahi	AP/ECE	<i>G. Renganayahi</i>
Mr.A.G.Paranthaman	AP/ECE	<i>A. G. Paranthaman</i>
Mr.S.Ayyappan	AP/ECE	<i>S. Ayyappan</i>
R.Aakash	III ECE-A	<i>R. Aakash</i>
C.Amrutha Shopiga	III ECE-A	<i>C. Amrutha</i>
G.Manikandan	III ECE-A	<i>G. Manikandan</i>
K.Lakshmanan (H)	III ECE-A	<i>K. Lakshmanan</i>
S.Abirami	III ECE-A	<i>S. Abirami</i>
J.Melvin Mecvaan	III ECE-A	<i>J. Melvin Mecvaan</i>

T. Balasubramani
Chair Person

Mr.T.Balasubramani AP/Mech

Dr. A. Gopi Saminathan
HoD-ECE

Dr.A.Gopi Saminathan



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING CLASS COMMITTEE MEETING

Date: 18.09.2023

CIRCULAR

The Second class committee meeting of Final year ECE for the academic year 2023-24-ODD has been planned to conduct on 19.09.2023 at 12:50 P.M in Microprocessor Laboratory The subject handling faculties and student representatives are informed to attend the meeting without fail.







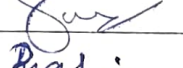
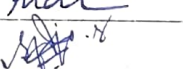
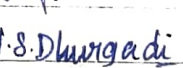
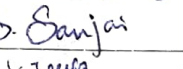
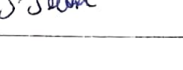


S.NO	Agenda
1	Syllabus coverage
2	Attendance
3	Cycle Test & Internal Test-1 Result Analysis
4	Subject feedback
5	Department Activities
6	General Discipline
7	Others

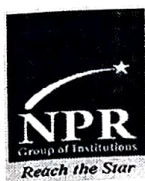

Chair Person

Mr.K. Yogunath, AP/Maths


HoD / ECE

Dr.A.Gopi saminathan HOD/ECE

Name of the faculty / Student	Designation/Department	Signature
Dr.S.M.Vijayarajan	ASP/ECE	
Mr. K.Jayaprakasam	AP/ECE	
Mr.P.Abdul Samad	AP/ECE	
Mrs.P.Jeyalakshmi	AP/ECE	
Mrs.G.Renganayahi	AP/ECE	
Mr. J.G.Sabarish	AP/ECE	
Mr. S.Sudhakar	AP/ECE	
Mr Lokesh Kanna G	IV-ECE	
Ms Maheswari R	IV-ECE	
Ms Supraja Suryawanshi	IV-ECE	
Ms N.S.Dhurgadevi	IV-ECE	
Mr Sanjai Kumar S(H)	IV-ECE	
Mr. Jeeva S	IV-ECE	



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DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Minutes of the Class Committee Meeting –II

CLASS-IV-ECE	DATE: 19.09.2023	TIME: 12:50 P.M	VENUE: Microprocessor Lab
Members: IV-ECE -A Subject handling Faculty Members & Student Representatives			
S.NO	Agenda		
1	Syllabus coverage		
2	Attendance		
3	Cycle Test & Internal Test-I Result Analysis		
4	Subject feedback		
5	Department Activities		
6	General Discipline		
7	Others		

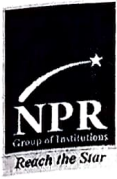
Second Class Committee Meeting for Final year ECE was conducted on 19.09.2023 at 12:50 P.M the following points were discussed in the meeting.

1. Syllabus Coverage

S. No.	Name of the Subject	Staff In charge	Portion Covered	General Feedback
1	Antennas and Microwave Engineering	Dr.S.M.Vijayarajan	Unit-III in progress	No issues
2	Optical Communication	Mr.P.Abdul Samad	2.5 Units completed	No issues
3	Embedded and Real Time Systems	Mrs.P.Jeyalakshmi	2.7 Units completed	No issues
4	Ad hoc and Wireless Sensor Networks	Mr. K.Jayaprakasam	Unit-III completed	No issues
5	Industrial safety	Mrs.G.Renganayahi	Unit 3 in progress	No issues
6	Embedded Laboratory	Mr. JG.Sabarish	60% completed	No issues
7	Advanced Communication Laboratory	Mr. S.Sudhakar	50% completed	No issues

2. Attendance Requirements

- The attendance percentage of each students at the end of the Internal Examination-I was discussed.
- The students with attendance below 80% are advised to attend the classes properly.



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3. Cycle Test and Internal Examination -I Result Analysis:

• Cycle Test -2 Result Analysis:

Subject Code	Name of the Subject	Staff Name & Designation	Pass %
EC8751	Optical Communication	Mr. P. Abdul Samad AP/ECE	42.22
EC8791	Embedded and Real Time Systems	Mrs.P.Jeyalakshmi	41.46
OME754	Industrial Safety	Mrs. G. Renganayahi AP/ECE	48.72
EC8701	Antenna & Microwave Engineering	Dr. S. M. Vijayarajan ASP/ECE	48.78
EC8702	Adhoc & Wireless Sensor Networks	Mr. K. Jayaprakasam AP/ECE	56.10

- Only 11 students were passed in all subjects.
- Performance in Embedded and Real Time Systems was very poor.

Internal Examination -I Result Analysis:

Subject Code	Name of the Subject	Staff Name & Designation	Pass %
EC8751	Optical Communication	Mr. P. Abdul Samad AP/ECE	37.50
EC8791	Embedded and Real Time Systems	Mrs.P.Jeyalakshmi	53.33
OME754	Industrial Safety	Mrs. G. Renganayahi AP/ECE	57.14
EC8701	Antenna & Microwave Engineering	Dr. S. M. Vijayarajan ASP/ECE	42.50
EC8702	Adhoc & Wireless Sensor Networks	Mr. K. Jayaprakasam AP/ECE	58.14

- Only 12 students were passed in all subjects.
- Performance in Optical Communication was very poor.

4. Subject Feedback

- Students gave feedback about the subject handling faculty members about the teaching learning process.
- Also, they expressed their expectation about teaching methods and their difficulties in understanding of subjects.



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S. No	Name of the Subject	Staff In charge	General Feedback
1	Antennas and Microwave Engineering	Dr.S.M.Vijayarajan	Need 5 units notes
2	Optical Communication	Mr.P.Abdul Samad	Need 5 units notes
3	Embedded and Real Time Systems	Mrs.P.Jeyalakshmi	Need 5 units notes
4	Ad hoc and Wireless Sensor Networks	Mr. K.Jayaprakasam	Need 5 units notes
5	Industrial safety	Mrs.G.Renganayahi	Need 5 units notes
6	Embedded Laboratory	Mr. JG.Sabarish	Some Keyboard, Mouses are not working properly
7	Advanced Communication Laboratory	Mr. S.Sudhakar	No issues

5. Department Activities

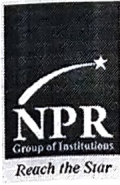
- Department activities such as webinar, workshop, and symposium planned this semester were explained to the students.
- Students participated in CSIR sponsored seminar on 07.09.2023 & 08.09.2023 were appreciated.
- Students were encouraged to participate in those activities and to get benefited.
- Students were motivated to prepare well for the Internal Hackathon for Smart India Hackathon 2K23 to be conducted on 25.09.2023.

6. General Discipline

- Students are advised to attend the class tests and internal exams without fail.
- Assignments will be given for practice and that should be submitted on date
- Students have to get prior permission to take leave applied through the prescribed format.

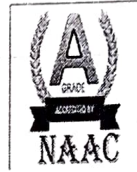
7. Others

- Students again insisted to change the regular working hours as in last semester.



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Members Present:

Name of the faculty / Student	Designation/Department	Signature
Dr.S.M.Vijayarajan	ASP/ECE	
Mr. K.Jayaprakasam	AP/ECE	
Mr.P.Abdul Samad	AP/ECE	
Mrs.P.Jeyalakshmi	AP/ECE	
Mrs.G.Renganayahi	AP/ECE	
Mr. JG.Sabarish	AP/ECE	
Mr. S.Sudhakar	AP/ECE	
Mr Lokesh Kanna G	IV-ECE	
Ms Maheswari R	IV-ECE	
Ms Supraja Suryawanshi	IV-ECE	
Ms N.S.Dhurgadevi	IV-ECE	
Mr Sanjai Kumar S	IV-ECE	
Mr. Jeeva S	IV-ECE	

Chair Person

Mr.K.Yogunath,, AP/Maths

HOD / ECE

Dr.A.Gopi saminathan HOD/ECE

**STUDENTS ROLES & REPRESENTATION IN
ENTREPRENEURSHIP DEVELOPMENT CELL**



Date: 11.09.2023

ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

CIRCULAR

The Entrepreneurship Development Cell (EDC) of our college conducts 25th meeting on 13.09.2023 (Wednesday) at 05.00 p.m. in the NPRCET Main Library. The staff members and Student representative of EDC Cell are instructed to attend the meeting without fail

AGENDA:

1. Review on previous meeting
2. Welcoming the newly nominated EDC Members
3. Assign role to the Faculty members
4. Addition of student members (Final year)
5. Planning about the EDC program for the academic year 2023-24 ODD Semester


EDC COORDINATOR
(Dr. B. ve[murugan])



ENTREPRENEURSHIP DEVELOPMENT CELL

Minutes of Meeting for the Academic Year 2023-24 ODD Semester

Date: 13.09.2023 (Wednesday)

Venue: NPRCET Library

Presented by Dr.B.Velmurugan / EDC Coordinator

Members present:

S.No	Name	Designation / Class	Title	Signature
1	Dr.J.Sundararajan	Principal	Chairperson	
2	Dr.B.Velmurugan	HoD - MBA	Coordinator	
3	Mr.P.Manikandan	AP - CIVIL	Members	
4	Mr.M.Asif Raja	AP - CSE	Members	
5	Mr.S.Ayyappan	AP - ECE	Members	Absent
6	Mr.S.Sathish Kumar	AP - EEE	Members	Absent
7	Mr.T.Balasubramanian	AP - MECH	Members	
8	Mrs.C.Nithya	AP - MBA	Members	
9	Dr.Sulochana	AP - ENGG	Members	
10	Ms.M.Sowmya	II MBA	Student Members	
11	Mr. K. Vignesh	IV CIVIL	Student Members	
12	Mr.T.Dhakshinamoorthi	IV MECH	Student Members	
13	Mr.K.Nithish Kumar.	ECE	Student Members	
14	Mr.Keerthi Haran R	CSE	Student Members	
15	Mr.A.Thavamani	IV EEE	Student Members	



ENTREPRENEURSHIP DEVELOPMENT CELL

The Coordinator **Dr.B.Velmurugan** extended warm welcome to the entire member present.

S.No	Action Plan	Action Report
1	Review on previous meeting	<p>The program had planned for the event semester 2022-23 successfully conducted.</p> <ol style="list-style-type: none"> 1. World Entrepreneur's day 2022: An Idea can change your life - Online webinar by our Renowned Alumni's of NPR on 21.08.2022 2. A Comprehensive Guidance Program on 'How to Start Business?' by Dindigul District Employment office collaboration program on 12.10.2022.

S.No.	Subject	Status
1	Welcome greeting of member	It just formal introduction about existing members in EDC and their roles & responsibility.
2	Welcoming the newly nominated EDC Members	Coordinators of the EDC Cell welcome the newly nominated faculty members of NPRCET.
2	Assign role to the Faculty members	<ol style="list-style-type: none"> 1. Coordinators of the EDC Cell, instruct the members to identify the Aspiring Entrepreneurs from their respective departments. 2. Create awareness regarding entrepreneurship 3. Give Guidelines to the students to convert their idea into product and the way to get patent for their product 4. Coordinators of the EDC Cell, ask the members to take in charge to conduct many number of Entrepreneurship awareness program for the betterment of the students. 5. Ask them to collect the list of students those who are interested to visit incubation centre at Madurai.




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3	Addition of student members	1. Our EDC Coordinator plan to add pre final year students for this EDC Cell for creating awareness about the Entrepreneurship activities.
4	Planning about the EDC program	2. As per the Principal instruction, we have planned to conduct EDC Program for the final year student. It helps to increase their skills and knowledge about creative and innovative entrepreneurship.
5	EDC Program	We have proposed to conduct for the following program in upcoming ODD Semester: <ol style="list-style-type: none">1. Plan to conduct Expert talk on Innovating your business model for Future Success2. Plan to visit nearest Incubation centres along with Students3. Conduct Awareness program on financial assistance available for the Entrepreneurs.


EDC Coordinator
(Dr. B. Velumkannan)

**STUDENTS ROLES & REPRESENTATION IN
FINE ARTS CLUB**



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REF:NPRCET/FAC/2023-24/01

Date:15.09.2023

FINE ARTS CLUB (FAC)

CIRCULAR

The Fine Arts Club, NPRCET are hereby informed that the committee meeting has been scheduled on 20.09.2023 at 12.55 p.m. in Civil Cadd Lab (RB201). All the Staff and Student Coordinators are expected to attend the same without fail.

Agenda:

- Review of previous events.
- Addition of New Members (Students).
- Discussion and finalization of List of Events to be conducted in this Academic year.
- Budget for the upcoming events.

[Signature]
15/09/23
S. L. L.
15/9/23
Coordinator
FAC, NPRCET

[Signature]
Principal
Dr. S. SUNDARARAJAN,
B.E., M.Tech., Ph.D.,
Principal

N.P.R. College of Engineering & Technology
Natham, Dindigul District - 624 601.

S. No.	NAME	DEPARTMENT	POSITION	SIGNATURE
1.	Mrs. R. Abinaya Rajakumari	CIVIL	Coordinator	<i>[Signature]</i>
2.	Mr.S.Allwyn Anand	ECE		<i>[Signature]</i>
3.	Mr.P.Nedunchezhia Pandian	CSE		<i>[Signature]</i>
4.	Mr.R.Muthu Kumar	EEE	Member-Faculty	<i>[Signature]</i>
5.	Mr. P.G. Sam Infant Jones	MECH		<i>[Signature]</i>
6.	Mrs.V.Tamilselvi	MBA		<i>[Signature]</i>
7.	Dr.P.Shanmugapriya	S&H		<i>[Signature]</i>
8.	Ms. M. Subanu,	III CIVIL	Member-Student	<i>[Signature]</i>
9.	Hari Vignesh K,	IV CSE		<i>[Signature]</i>
10.	K.Vinoth	III EEE		<i>[Signature]</i>
11.	S.Aakash	IV ECE		<i>[Signature]</i>
12.	S Jeevakumar	III MECH		<i>[Signature]</i>
13.	M Gargin Prabhu	II MBA		<i>[Signature]</i>



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REF:NPRCET/FAC/2023-24/MoM/01

Date:21.09.2023

FINE ARTS CLUB (FAC) Minutes of Meeting

Date of Meeting: 20.09.2023

Time: 12.55 p.m

Venue: Civil CADD lab Room (RB201)

The meeting was held as per the information through a circular (Ref: NPRCET/FAC/2023-24/01) and all the members and coordinators were present. The following points were discussed and suggestions were given by the members and coordinators.

Agenda:

- Review of previous events
- Addition of New student members.
- Discussion and finalization of the list of activities to be conducted in this academic year (2023-2024).
- Budget for upcoming events.

First, Mrs.R.Abinaya rajakumari, Coordinator welcomed the gathering and the following points were discussed.

Then, Faculty and student representatives from each department introduced themselves at the beginning of the meeting.

FAC Coordinators explained about main objectives of the FAC such as the expression of their talent, developing interpersonal skills, and heightening their creativity and regulations of the Fine Arts Club.

1. Review of previous events

Mr. Sam Infant Jones, AP/Mechanical department discussed events held in the previous academic year, he listed the activities held in various events such as Group dance, Solo singing, face painting, painting and art from waste.

2. Addition of New Members

Since students from III year of CIVIL, EEE and MECH were new to the FAC, Mr. Allwyn Anand, the Coordinator set forth the following rules and regulations for a member of FAC:

- Any student with a passion for the list of events under FAC can be a member.
- Coordinator of other activities not possibly a coordinator of a FAC but can be a member.



- Every member and coordinator should be willing to contribute, compete and organize the programme and events through FAC when given an opportunity.

3. List of proposed activities for the academic year (2023-2024)

The following were the activities finalized by students along with faculty members for extracurricular events conducted in our college and their respective in-charges:

- Strokes and Splashes (Drawing, Sketching & Painting) - Mr. P.G. Sam Infant Jones
 - Multimedia (Poster making, Film making) - Mrs.V. Tamilselvi
 - Literature (Poetry, Elocution, Article writing and Debate) – Dr.P. Shanmugapriya.
 - Rhythm (Dance, Vocal and Music) - Mr.R.VenkateshKumar & Mr.M.Asif raja
- ### 4. Budget for Upcomming events

It was decided that after conforming the event details the budget will be discussed and proposed in the next meeting to be held in 1st week of October.

Action plan for 2023-24

- Student coordinators along with staff coordinators were instructed to collect the details of new student members with the event they were willing to join in the club.

Members Present

Sl. No.	NAME	DESIGNATION/ DEPARTMENT	POSITION	SIGNATURE
1.	Mrs. R. Abinaya Rajakumari	AP/CIVIL	Coordinator	
2.	Mr.S. Allwyn Anand	AP/ECE		
3.	Mr.M.Asif raja	AP/CSE		
4.	Mr.R.VenkateshKumar	AP/EEE	Member-Faculty	
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Mrs.V. Tamilselvi	AP/MBA		
7.	Dr.P. Shanmugapriya	ASP/ENGLISH		
8.	Subanu M	III Year CIVIL	Member-Student	
9.	Hari Vignesh K	IV Year CSE		
10.	Aakash S	IV Year ECE		
11.	Vinoth K	III Year EEE		
12.	Gargin Prabhu M	II Year MBA		
13.	Jeevakumar M	III Year MECH		

- (R. Abinaya Rajakumari)
22/09/23
- (S. ALLWYN ANAND)
Coordinator
22/9/23



IQAC Coordinator
(K. ARUNA SENTHIL KUMAR)

Dr. J. SRINIVASARAJAN,
B.E., M.Pech., Ph.D.,
Principal
N.P.R. College of Engineering & Technology
Natham, Erode (Dt) - 624 401.



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REF:NPRCET/FAC/2023-24/02

Date: 31.10.2023

CIRCULAR

The members of the Fine Arts Club are hereby informed that the second meeting has been scheduled on 02.11.2023 (Thursday) at 04.30 p.m. at IQAC. The faculty members are expected to attend the meeting without fail.

Agenda:

1. Review of previous meeting
2. Discussion Upcoming programme to be conducted
3. Proposal preparation

Principal

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Date: 02.11.2023

FINE ARTS CLUB (FAC)

Minutes of the meeting

Date of Meeting : 02.11.2023

Time : 4.30 p.m.

Venue : IQAC Office

Presided by : Mrs. R. Abinaya Rajakumari, Convenor (AP/CIVIL)

With reference to the circular dated 31.10.2023 (NPRCET/FAC/2023-24/02), the members were present for the meeting. The following agenda were discussed and the suggestions were given by the coordinators:

1. Review of previous meeting
2. Upcoming programme to be conducted
3. Proposal preparation for the programme

Mrs. R. Abinaya Rajakumari welcomed the faculty members.

1. Review of previous meetings:

S/N	Agenda / Resolution	Points discussed	Action Taken
1.	Addition of New student members	Mr. Allwyn elaborated the duties and role for the student members and coordinators.	A willingness form was circulated to collect the details of students interested in cultural events
2.	The list of events	The events conducted in the in previous years and the events to be added were discussed.	

2. Upcoming programme to be conducted

Mr. R. Venkatesh Kumar proposed a date for the event. After deliberation, the club members decided to conduct the event on November 15th, 2023.

Mr. M. Asif Raja proposed with idea of finger painting for the participants.

For the function, the following events were planned to conduct with the acceptance and final discussions:





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1. Solo dance
2. Solo singing
3. Painting(pencil art/finger painting)
4. Art from waste
5. Multimedia (30 sec)
6. Logo design (Theme: NPR Fine Arts Club)
7. Elocution(Tamil/English)
8. Music

3. Proposal preparation for programme

Finally, it was proposed by Dr. P. Shanmugapriya and Mr. P. G. Sam Infant Jones prepare and submit the proposal and schedule within 2 days and get approval for the programme to be conducted in the coming week.

Members Present

S/N	Name with designation and department	Position	Signature
1.	Mrs. R. Abinaya Rajakumari (AP/CIVIL)	Coordinator	
2.	Mr. S. Allwyn Anand (AP/ECE)		
3.	Mr. M. Asif Raja (AP/CSE)	Member Faculty	
4.	Mr. R. Venkatesh Kumar (AP/EEE)		
5.	Mr. P. G. Sam Infant Jones (AP/MECH)		
6.	Mrs. T. Tamilselvi (AP/MBA)		
7.	Dr. P. Shanmugapriya (ASP/S&H)		

1.
(R. Abinaya Rajakumari)
AP/CIVIL

2.
(S. Allwyn Anand)
AP/ECE

Coordinators

08/11/2023
IQAC

Principal

Coordinator - IQAC V.P.R. College of Engineering & Technology,
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REF:NPRCET/FAC/2023-24/03

Date: 17.11.2023

CIRCULAR

The members of the Fine Arts Club are hereby informed that a meeting has been scheduled on 18.11.2023 (Saturday) at 04.30 p.m. at Principal's Office, NPRCET. The faculty members are expected to attend the meeting without fail.

Agenda:

1. Review of previous meeting.
2. Preparations status of "Campus Art" Programme.
3. Rules and Regulation finalization.
4. Requirement for the smooth conduction of the Programme

Copy to:

1. The principal Office
2. IQAC


Principal

Principal
P.R. College of Engineering & Technology
Natham, Dindigul (Dt) - 624 401.



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Date: 20.11.2023

FINE ARTS CLUB (FAC)

Minutes of the meeting

Date of the meeting : 18.11.2023

Time: 4.30 p.m.

Venue : Principal Office

Presided by : Mrs.R.Abinaya rajakumari, Covener (AP/Civil)

With reference to the circular dated 17.11.2023 (NPRCET/FAC/2023-24/03), the coordinators were present for the meeting. The agenda of this meeting as follows.

Agenda:

1. Preparations status of "Campus Art" Programme.
2. Rules and Regulation finalization.
3. Requirement for the smooth conduction of the Programme

Principal initiated the meeting. Mrs. R. Abinaya Rajakumari (AP/CIVIL) welcomed the faculty members and said that all the faculty suggestions and ideas are essential.

1. Review of previous meeting.

S/N	Agenda	Discussion	Action taken	Status
1	Proposal preparation for the programme	Getting approval for the programme Campus Art on 24.11.23	Requisition letter was submitted to the management and got approved	Completed

2. Preparations status of "Campus Art" Programme.

- i) **Judges of the Event** – as the anna university practical for 3rd and final year is scheduled from 24th No, 2023, the judges' availability for event needs to be confirmed and alternate arrangements need to be made in case of they are assigned for Examination duty. Each event in-charges need to confirm the status on or before 21st Nov, 2023.



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As per the discussion Mr.M.Asif Raja, informed that Mr.Manivel pandian AP/CSE, will not be available, in his place Dr.M.Jenifer HoD/AI&DS will judge Multimedia event.

Mr.P.G.Sam Infant Jones said that Mr.Balasubramanian, AP/Mech will not be available and he have any other be confirmed by 20th Nov,2023.

ii) **Student members and Volunteers** – Mrs.R.Abinaya rajakumari expressed that at min 3 students per event and 5 students for the MC Desk are required.

Mrs.T.Tamilselvi, suggested that volunteers can be from MBA as they are more trained.

Mr.S.Allwyn Anand said that 1 student in each can be from II year of each department.

We finally concluded that out of three 1 from II year, 1 from I year of Engineering Departments and 1 from MBA.

MC Desk will be handled by Dr.P.Shanmugapriya. All the students will be finalized on or before 21st Nov, 2023 and a meeting will be conducted for the studentsn who volunteer.

iii) **Registration form** – Mr.P.G.Sam Infant Jones who is in-charge of creating Google Registration form, said that form has been created and there are corrections suggested by IQAC Coordinator. The finished form will be shared on 19th Nov, 23 for faculty members after incorporating the corrections.

iv) **Theme** – Mrs.R.Abinaya rajakumari put forth her ideas, that singing, dance, Multimedia, Music can be of open theme and for painting - Marine life and pollution, art from waste - Replica of engineering stream and for elocution – Communication within family in this media era and Multiculturalism.

Dr.Shanmugapriya suggested the topics, life before pandemic and now, face to face conversation. Mr.M.Asif Raja suggested Impact of AI. Mrs.T.Tamilselvi suggested Need for value-based education. The principal added that first two topics are good, go on with topic like gamming and think out of box.



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Finally, we agreed upon having 3 topics given to students during registration (20th Nov, 2023) and on the date of event the student will have to talk on one theme chosen by them from the lot.

The principal suggested to adjust the time duration for the participant presentation such that it will not be dragged or shortened.

3. Rules and Regulation finalization.

After the discussing the pros and cons of do's and dont's of the event, the rules for event have been finalized and enclosed with this minute of the meeting.

4. Requirement for the smooth conduction of the Programme.

Mrs.R.Abinaya rajakumari spoke about other requirement such as Prizes, Technicians availability at the venue and facilitating the student participants as the exact count will be known after the registration.

- i) Prizes – All the faculty agreed to go with I and II prizes for each event and the number of 14 prizes required.
- ii) Technicians – will inquire the availability with their respective department.
- iii) Venue – the venue has already been approved, in case of appended strength in painting (above 80) or Art from waste (above 40), the venue for Music may be changed to NPRCET Indoor Auditorium and this can be utilized for others.

The meeting was concluded wishing the best, to each other towards the smooth conduction of “Campus Art” programme.



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MEMBERS PRESENT

S/N	Name with designation and department	Position	Signature
1.	Mrs. R. Abinaya Rajakumari, AP/CIVIL	Coordinator	
2.	Mr. S. Allwyn Anand, AP/ECE	Member - Faculty	
3.	Mr. M. Asif Raja, AP/CSE		
4.	Mr. R. Venkatesh Kumar, AP/EEE		
5.	Mr. P. G. Sam Infant Jones, AP/MECH		
6.	Mrs. T. Tamilselvi, AP/MBA		
7.	Dr. P. Shanmugapriya, ASP/S&H		

90/11/23
Coordinator
(Fine Arts Club)

26/11/2023
IQAC
(K. ARUNA SENESE)
Kumar.

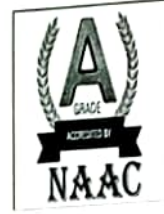
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REF:NPRCET/FAC/2023-24/04

Date: 20.11.2023

CIRCULAR

The Fine Arts Club has planned to conduct "Campus Art" programme for I and II year students of Engineering and MBA on 24th Nov, 2023. It's an good opportunity for the students to stage their talents. Hence students interested in this competition can participate by registering through the link given below:

Registration Link: <https://forms.gle/oEn57Stfs6ytSumV9>

WhatsApp group Link: <https://chat.whatsapp.com/LmVwZbcjhRYGShykySi8uq>

Encl:

1. Event Schedule and Guidelines

Principal

Principal

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Copy to:

1. Administrative Office for Information
2. IQAC
3. All HoDs
4. All Department Notice Board
5. File



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FINE ARTS CLUB

"CAMPUS ART" - Programme

Event Date : 24.11.2023

Starting Time : 10.00 a.m. (all events)

EVENT SCHEDULE

S/N	Event	Event In-Charges	Venue	Theme
1.	Solo Dance	Mrs.T.Tamilselvi (AP/MBA)	NPRCET Indoor Auditorium	Open theme
2.	Solo Singing	Mrs.T.Tamilselvi (AP/MBA)	NPRCET Indoor Auditorium	Open theme
3.	Painting	Mrs.R.Abinaya Rajakumari (AP/CIVIL)	Drawing Hall - MBLH 203	Marine life and Pollution
4.	Art from Waste	Dr.P.Shanmugapriya (ASP/S&H)	MBSH 204	Replica
5.	Multimedia	Mr.M.Asif Raja (AP/CSE)	RBSH 113	Open theme
6.	Elocution	Mr.P.G.Sam Infant Jones (AP/MECH)	RBSH 006	1. Communication within family in this Media era 2. Multiculturalism 3. Impact of Gaming-Physical and virtual
7.	Music	Mr.S. Allwyn Anand (AP/ECE)	RBSH 007	Open theme

EVENT GUIDELINES

General Guidelines:

- ✓ Time management is essential.
- ✓ The order of Stage Performance will be decided based on the lot system. Hence student will have to be at the venue.

Specific Guidelines:

1. **Solo Dance**
 - 3 min at the maximum no extra time will be provided.
 - Songs can be taken from album or cinema.
 - The recorded songs in CD/Pen drive should be verified and handed over to the organizers before the event starts.
 - Costumes and performance will be considered for evaluation.
 - Obscenity in song or dance will lead to disqualification.
2. **Solo Singing**
 - 3 min at the maximum no extra time will be provided.
 - Songs can be taken from album or cinema.



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- The track in CD/Pen drive should be verified and handed over to the organizers before the event starts.
 - Obscenity in song will lead to disqualification.
- 3. Painting**
- 1 hr at the maximum no extra time will be provided.
 - Work should be done either in dry colors (crayon, pencil, Staedtler's and dry pastel) or watercolors (Cake, water, poster and acrylic colors) or in oil-based colors (oil color/ canvas colors) only. Mixed medium should not be used.
 - Drawing, sketching or painting can also be on any paper, drawing paper or canvas.
 - Students Should bring their own material.
- 4. Art from Waste**
- 1 hr 30 min at the maximum to do their work from scratch no assembled or prefabricated objects are allowed.
 - The final product should be a replica of anything of their domine or others (Wall hangings and decorative items are not encouraged)
 - Minimum of 5 to 8 Waste materials should be used (threads, sticks, and cardboard are not considered as waste material)
- 5. Multimedia**
- Video should be 2-3 minutes.
 - The decision of the judges will be based on the content delivery.
 - Avoid controversial content.
 - Usage of unparliamentary words leads to disqualification.
- 6. Elocution**
- 3 to 5 minutes to present their view
 - The medium of conversation can be in either English /Tamil.
 - A warning bell be rung at the end of 3 min.
 - The decision of the judges will be based on the content delivery.
 - Avoid controversial contents
 - Usage of unparliamentary words leads to disqualification
 - Switching of language is not encouraged
- 7. Music**
- 5 mins at the maximum
 - Student should bring their own instruments and accessories needed to set their instruments
 - No track is allowed.

R. S. M. / 23
Coordinator
Fine Arts Club

IQAC
IQAC

[Signature]
Principal

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REF:NPRCET/FAC/2023-24/05

Date: 14.02.2023

CIRCULAR

The members of Fine Arts Club are hereby informed that the committee meeting has been scheduled on 15.02.2024 (Wednesday) at 3.20 p.m. at Fine Arts Club, NPRCET. The faculty members are expected to attend the meeting without fail.

Agenda:

1. Follow up on the practice schedule.
2. Starting up a musical band.

Copy to:

1. IQAC
2. All the Heads of the Department
3. Members of FAC
4. All Department notice board


Principal
Dr. B. MARUTHU KANNAN, M.E., Ph.D.,
Principal
NPR College of Engineering and Technology
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Date: 16.02.2024

FINE ARTS CLUB (FAC)

Minutes of the meeting

Date of the meeting : 15.02.2024
Time : 03.20 p.m.
Venue : Fine Arts Club
Presided by : Mrs.R.Abinaya rajakumari, Convener, AP/Civil

With reference to the circular dated 14.02.2024 (NPRCET/FAC/2023-24/05), all the faculty members were present.

Mrs. R. Abinaya rajakumari welcomed the gathering and briefed the following agenda of the meeting:

1. Follow up on the practice schedule.
2. Starting up a musical band.

1. Follow up on the practice schedule.

Mrs.R. Abinaya rajakumari AP/Civil, initiated the discussion saying the schedule for the practice has been sent to all the departments yet the practice has not started. She insisted the coordinators take the necessary steps to send the interested students for regular practice.

Day	Activity
Monday	Girls Dance practise
Tuesday	Boys Dance practise
Wednesday	Girls Dance practise
Thursday	Boys Dance practise
Friday	Music and Vocal practise
Saturday	Article Writing, Painting, and Craft

S/N	Staff In-charge - Girls Dance	Staff In-charge - Boys Dance
1.	Mrs.V.Tamil Selvi AP/MBA	Mr.Sam Infant Jones AP/Mech
2.	Mrs.Shanmugapriya ASP/English	Mr.Asif Raja AP/CSE
3.	Mrs.R.Abinaya rajakumari AP/Civil	Mr.Venkatesh AP/EEE

Note: Staff In-Charge for Dance Practice is, on a rotation basis in the above order.

S/N	Activity	Staff In-charge
1.	Music & Vocal Practice	Mr.Allwyn Anand AP/ECE
2.	Article Writing, Painting and Craft	Mrs.R.Abinaya rajakumari AP/Civil

Mr.M.Asif Raja AP/CSE, pointed out that some students were not willing to practise with other



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department students, have already faced similar issues during previous practice sessions.

Mr. S. Allwyn Anand AP/ECE, suggested that the willing students may be counselled to have a positive attitude towards socializing which will be helpful for them in the future when facing society.

Mr.P.G.Sam Infant Jones ,AP/Mech, suggested creating a spreadsheet to collect the list of students willing to come for practice sessions and each faculty member will be responsible for the students from their respective department.

Mrs.R.Abinaya Rajakumari AP/Civil, said that the student members need to be added as one from each is not sufficient and the information is not conveyed from end to end. two student members from each class (one boy and one girl) may be added and that would be colled through spread sheet.

2. Starting up a musical band.

Mrs.R. Abinaya rajakumari AP/Civil, shared the information that musical instruments would be provided if we have a sufficient number of efficient students who can utilize that.

Mr. S. Allwyn Anand AP/ECE, assured that he would train the students and prepare a musical team for our college and we would showcase their talent when opportunity provided.

Members Present

S/N	Name with designation and department	Position	Signature
1.	Mrs. R. Abinaya Rajakumari AP/CIVIL	Coordinator	
2.	Mr. S. Allwyn Anand AP/ECE		
3.	Mr. M. Asif Raja AP/CSE	Member - Faculty	-
4.	Mr. R. Venkatesh Kumar AP/EEE		
5.	Mr. P. G. Sam Infant Jones AP/MECH		-
6.	Mrs. V. Tamilselyi AP/MBA		
7.	Dr. P. Shanmugapriya ASP/S&H		

S. ALLWYN ANAND
AP/ECE

R. Abinaya Rajakumari
AP/Civil

Coordinators

04/03/2024
IQAC
(K. ARUNA SENTHIL
KUMAR)

4/3/24
Principal

**STUDENTS ROLES & REPRESENTATION IN
GRIEVANCE AND REDRESSAL CELL**



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Ref: NPRCET/OFF/GR - 1/2023-2024

DATE: 19.09.2023



CIRCULAR

All the members of Grievance and Redressal Cell are hereby informed that the meeting - 1 is scheduled on 21.09.2023 at 1.00 P. M in MBLH110 Main Block. All the faculty members and student members of grievance cell are requested to attend the meeting.

Agenda of the Meeting

1. Introduction of cell members for the academic year 2023 -2024.
2. Review of the previous meeting.
3. Implementation of grievances.
4. Discussion on policies and procedures.
5. Planning for events to be organized in the current semester.
6. Discussion on academics and non – academics grievances.

CONVENOR


1.  C.D. A. KANIMOLAN
ASST/ M. O. U.S.
2.  K. YOGANATH
AP / MATHS

Copy to:

The admin office
All the HOD's
Committee members




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Date: 22.09.2023

Minutes of the Grievance Redressal Cell

The Grievance meeting - I held on 21.09.2023 at 1.00 P.M to discuss and rectify the queries of the student's grievances in Main Block Lecture Hall- MBI 10 of the following agenda in presence of the cell members.

S. NO.	Faculty Members of the Committee	Designation / Dept	Signature
1.	Mr. K. Selvam	AP - CIVIL	
2.	Mrs. S. Ummugulthum Natchiar	AP - CSE	
3.	Dr. P. Kanirajan	Prof - EEE	
4.	Mrs. G. Renganayahi	AP - ECE	
5.	Dr. K. Binith Muthukrishnan	ASP - MBA	
6.	Mr. M. Saravanakumar	AP - Mechanical	
7.	Mr. S. Sudhakar	AP - ECE	
8.	Mr. S. Rajesh	Lab Assistant - CIVIL	
9.	Ms. B. Divya	Clerk (Office)	

S. No	Student Members of the Committee	Year/Department	Signature
1.	Ms. S. A. Rithika	III - year CIVIL	
2.	Ms. T. Sowmiya	IV - year CSE	
3.	Mr. R. Sarvesh	IV - year EEE	
4.	Mr. M. Tharun	III - year ECE	
5.	Mr. B. Sibin	IV - year MECH	
6.	Ms. S. Bhuvaneshwari	II - year IT	
7.	Mr. S. Siva	II - year AI&DS	
8.	Ms. M. Gopika	I - year MBA	
9.	Mr. A. Arnould Jason	II - year MBA	

The Convenor welcomed and introduced all the grievance redressal committee members and invited suggestions both from the faculty members and students.

The grievances were discussed and the following redressal measures were suggested for the rectification of the students' community.





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POINTS DISCUSSED IN THE MEETING:

1. Mr. B. Sibin – IV/ Mechanical student requested for the dining hall for the boys.
2. Ms. M. Gopika – I/MBA recommended latch for the girls' washrooms in Main block second floor
3. Mr. R. Sarvesh – IV/EEE requested for sick room and dispensary in the main and rear block.
4. Mr. S. Siva - II/AI & DS requested for the regular cleaning of water cooler.
5. Mr. M. Tharun – III/ECE informed to the committee members, in the rear block – 3rd floor, one tap is not working and it is requested to rectify.
6. Ms. T. Sowmiya – IV/CSE requested for hot water facilities both in the main and rear block.

CONVENOR

1.  (Dr. A. Kanimozhi
ASP (Mans))

2.  (K. Yoganath
AP (Mans))


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Date: 22.09.2023

Action taken for the previous meeting

In the previous meeting held on 20.03.2023 students requested for excursion, training for foreign languages and hostel students requested for the celebration of hostel day. The respective department accepted and positive actions were implemented as per the students' requests. Excursion was arranged to Kerala on 14th and 15th April, 2023, Japanese language training classes were offered to the students with effect from 02.05.2022. Hostel day was celebrated on 01.04.2023.



PRINCIPAL

Principal
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Date: 03.10.2023

Action taken for the meeting – 1

Academic year 2023 – 2024

As per the meeting held on 21.09.2023, students are requested the following facilities. Dining hall for the boys, latch for the girl's washroom in main block second floor, sick room and dispensary, regular cleaning of water cooler, tap condition, and hot water facilities in the main and rear block. College administration accepted all the student's requests and the positive actions have been taken. Students can use the MB001 for girls and RB009 for boys as sick room taking rest and also medicines are available in the medical center. Water cooler is regularly cleaned. Girls' washroom latches are rectified. Damaged water taps have been changed. Students are requested to avail open-air auditorium and canteen for dining during the lunch break, the washing facilities are also available at near the open-air auditorium. Hot water facilities are arranged both main and rear block.



PRINCIPAL

Principal
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**STUDENTS ROLES & REPRESENTATION IN
INTERNAL COMPLAINTS COMMITTEE**



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NPRCET/ICC/OFF/2023 - 2024/01

Date: 29.09.2023

CIRCULAR

The Internal Complaints Committee of our institution is planned to conduct meeting on 05th October, 2023 at 1.30 a.m. in the ICC cell. All the staff and student members are instructed to attend the meeting.


Dr. J. SUNDARARAJAN
B.E., M.Tech, Ph.D.
Principal
NPR College of Engineering & Technology
NPR Nagar, Natham - 624 401, Dindigul Dist, Tamil Nadu.



Copy to:

1. Administrative office
2. All HoD's
3. College office
4. IQAC



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Internal Complaints Committee Members List

S.NO	NAME	DEPARTMENT	DESIGNATION
1.	Dr.J.Sundararajan	Principal	Chairperson
2.	Mrs. J. Prisca Mary	AP/CSE	Convener
3.	Mr. P.Manikandan	AP/CIVIL	Member
4.	Mrs.M.Santhalakshmi	AP/CSE	Member
5.	Mr.K.Rajesh	AP/EEE	Member
6.	Mrs.G.Jeyalakshmi	AP/ECE	Member
7.	Mr. M. Saravana Kumar	AP/MECH	Member
8.	Mrs.C.Nithya	AP/MBA	Member
9.	Mr. R. Videshwaran	IV Civil	Student Member
10.	Dharshanapriya K	IV CSE	Student Member
11.	G.Harish	IV EEE	Student Member
12.	T.Susmitha	III ECE	Student Member
13.	S Sivakumar	IV MECH	Student Member
14.	S. Gowsalya	II MBA	Student Member




PRINCIPAL
Dr. J. SUNDARARAJAN.
B.E., M.Tech., Ph.D.
Principal
NPR College of Engineering & Technology
Natham, Dindigul (TN) - 624 401



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MINUTES OF MEETING FOR INTERNAL COMPLAINTS COMMITTEE CELL

The Internal Complaints Committee Meeting was held on 06.10.2023 at 1.30 p.m. in ICC Cell for the academic year 2023-2024.

The following members were present at the meeting:

S.NO	NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1.	Dr.J.Sundararajan	Principal	Chairperson	
2.	Mrs. J. Prisca Mary	AP/CSE	Convener	
3.	Mr. P.Manikandan	AP/CIVIL	Member	
4.	Mrs.M.Santhalakshmi	AP/CSE	Member	
5.	Mr.K.Rajesh	AP/EEE	Member	
6.	Mrs.G.Jeyalakshmi	AP/ECE	Member	
7.	Mr. M. Saravana Kumar	AP/MECH	Member	
8.	Mrs.C.Nithya	AP/MBA	Member	
9.	Mr. R. Videshwaran	IV Civil	Student Member	
10.	Dharshanapriya K	IV CSE	Student Member	
11.	G.Harish	IV EEE	Student Member	
12.	T.Susmitha	III ECE	Student Member	
13.	S Sivakumar	IV MECH	Student Member	
14.	S. Gowsalya	II MBA	Student Member	

Agenda:

1. To take action plan for the academic year 2023-2024
2. To develop guidelines and norms for policies against sexual harassment
3. To develop principles and procedures to combat sexual harassment
4. To work out details for the implementation these policies.
5. To prepare a detailed plan of actions, both short and long term
6. To organize gender sensitization awareness programme.





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Minutes:

1. The convener welcomed all the members and explained the purpose of the meeting.
2. All the members decided to take an action plan for the year 2022-2023 to ensure safety of the students in the college campus.
3. To provide information regarding counseling and support services in our campus.
4. To conduct activities to give awareness about the sexual harassment in collaboration with Women Cell.
5. To introduce students the procedure for approaching the Cell
6. To spread awareness about the legal side of sexual abuse.
7. To monitor CCTV cameras
8. To inform the students about the code of conduct of the Cell
9. To inform students to report such issues inside or outside campus
10. To aware the students about the importance of self defense.
11. To inform students to report such issues inside or outside campus
12. The meeting was concluded with the vote of thanks by Mrs.G.Jeyalakshmi AP-ECE.

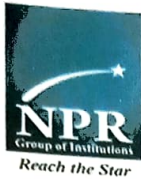



Convener

Mrs.J.Prisca Mary AP-CSE


Chair person
Dr. J. Sundararajan, Principal
N.P.R. College of Engineering & Technology
Natham, Dindigul Dist. Tamil Nadu

**STUDENTS ROLES & REPRESENTATION IN
INCUBATION CENTRE**



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Incubation Centre

Incubation is a unique and highly flexible combination of business development processes, infrastructure, and people, designed to nurture and grow new and small businesses by supporting them through the early stages of development and change.

A business incubator is a workspace created to offer start-ups and new ventures access to the resources they need, all under one roof. In addition to a desk or office, incubators often provide resident companies with access to expert advisors, mentors, administrative support, office equipment, training, and/or potential investors.

Vision:

- To create a sustainable ecosystem in the institute for the nurturing and enrichment of creativity, innovation, and entrepreneurship.

Mission:

- To establish a state-of-the-art centre of excellence to initiate and identify innovative ideas and nurture them into start-ups.
- To support early-stage start ups with space, facilities, mentorship, and networking.



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COLLEGE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

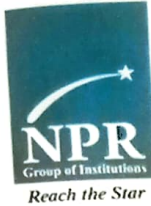
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Incubation Centre

Objectives:

- To develop societal problem-solving skills among students through their creativity and design thinking abilities.
- To arrange periodical field visits in nearby places of interest and get them exposed to challenges in their daily routines.
- To organize My Idea events periodically in order to improve students' problem-solving skills.
- To motivate students' participation in various national and international competitions, viz., pitch festivals, hackathons, Google Startup contests, and other similar events.
- To encourage faculty to organize events on innovation, entrepreneurship, and IPR in order to enhance their mentoring capabilities.
- To support every innovation for patent and fabrication through incubation.
- To strengthen institute-industry interaction for establishing incubation facilities and investors' support.
- To associate our students with entrepreneurial ventures, viz., innovators, creators, market makers, expanders, and scalers.
- To formulate our students' ideas into entrepreneurial values through our Innovation Hub.
- To strengthen our institute-industry partnerships for achieving sustainable development.
- To establish a technology business incubator for promoting innovations for successful start-ups.



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Roles and Responsibilities of Incubation Centre

Roles and Responsibilities of the Coordinator:

- To establish the linkages between our institute and industries, research organizations, peers, and incubators.
- To coordinate and execute strategies to attract funding, including cultivating investor relationships, preparing compelling pitch materials, and guiding startups through fund raising processes.
- To coordinate various activities run under the Innovation and Incubation Cell.

Roles and Responsibilities of Faculty Members:

- To invite entrepreneurs to share their insights and success stories.
- To run entrepreneurship education courses on campus.
- To motivate students to participate and organize entrepreneurship-related events inside and outside the institute.

Roles and Responsibilities of Student Members:

- To make other students aware of institutional incubation, the funding process, and other entrepreneurial activities.
- To participate in various entrepreneurship-related workshops, seminars, awareness camps, competitions, and skill development training programs outside the institute.
- To organize entrepreneurship-related events and awareness programs within the institute.



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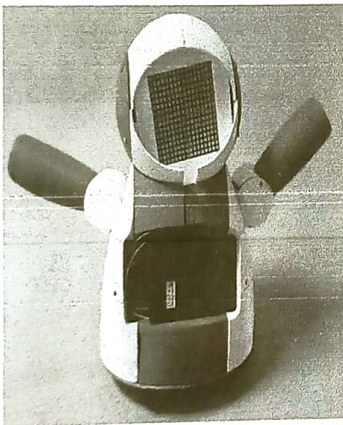
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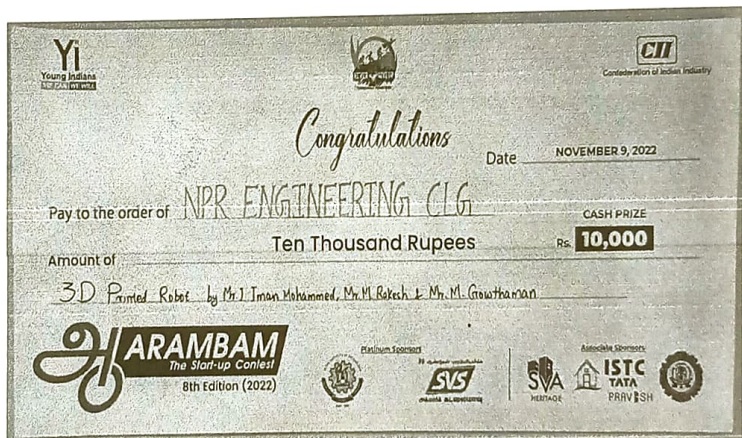


Beneficiaries:

- **Name of the project:** Design and Fabrication of the Development of a Humanoid Robot System for Cleaning Sewage by 3D-Printed Parts
- **Project team:** M. Gowthaman, T. Iman Mohammed; M. Rakesh, P. Ruban (Batch: 2019-2023) Guided by: Mr. T. Balasubramani (AP/Mech)
- **Event Name :** Arambam (A Startup Contest)
- **Achievement:** Second Prize



Prototype of a Humanoid Robot for Sewage Cleaning



Cash Award for Presentation of the Project



■ கழிவு நீர் குழாய்கள், பாதாள சாக்கடைகளை சுத்தம் செய்ய 3டி ரோபோட் கண்டுபிடித்து மாநில அளவில் 2ம் இடம் பிடித்த நத்தம் என்.பி.ஆர்., கல்லூரி மாணவர்களுடன் கல்லூரி முதல்வர்கள்.

■ பழநியில் நகர ஆணைத்த மாநில தலைவர் விக்கிரம்!

பாதாள சாக்கடைகளை சுத்தம் செய்ய '3டி ரோபோட்'

மாநிலத்தில் 2ம் இடம் பெற்ற என்.பி.ஆர்., கல்லூரி

நத்தம், நவ.11-
நத்தம் என்.பி.ஆர்.,
பொறியியல் கௌரில்
நுட்ப கல்லூரி மாணவர்
கள் கழிவு நீர் குழாய்கள்,
பாதாள சாக்கடைகளை சுத்
தம் செய்ய '3டி ரோபோட்'
' கண்டுபிடித்து மாநிலத்
தில் 2ம் இடத்தையும்
பெற்றுள்ளனர்.

மாநில அளவில் மதுரை
நியாகராஜர் கல்லூரியில்
பிராஜெக்ட் போட்டி நடத்
தனர். இதில் 300க்கு
மேற்பட்ட வடிவமைப்பு
களுடன் பல நூறு போட்
டியாளர்கள் பங்கேற்றனர்.
நத்தம் என்.பி.ஆர்.,
பொறியியல் கௌரில்
நுட்ப கல்லூரியின் இயத்
திரவியல் துறையின் இறு
நிலைக்கு மாணவர்கள்
இமான் முகமது, ராசேஷ்,

சுவாமின், சரவணகுமார்
ஆகியோர் கலந்து கொண்
டனர். இம்மாணவர்கள்
கண்டுபிடித்த 'கழிவு நீர்
குழாய்கள், பாதாள சாக்
டைகளை சுத்தம் செய்
வதற்கு 3 டி. பிரின்டிங்
டெக்னாலஜி உதவியுடன்
ரோபோட் வடிவமைத்து
காட்சிப்படுத்தினர். இப்
படைப்பு மாநில அளவில்
இரண்டாம் இடம் பிடித்
தது.

இந்தக்கூகு 10000
ரொக்க பரிசு, பாராட்டு
சான்றிதழ் வழங்கப்
பட்டது. சாதித்த மாணவர்க
ளுக்கு பாராட்டு விழா
என். பி.ஆர்.கல்லூரியில்
நடத்தது. வெற்றி பெற்ற
மாணவர்களுக்கு கல்லூரி
சார்பாக முதல்வர்கள், ஆணைத்
தலைவர், பேராசிரியர்கள்
பாராட்டு தெரிவித்தனர்.



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REF: NPRCET/IC/2023-24/01

Date: 25.07.2023


Innovation & Incubation Centre

CIRCULAR

All the committee members of the Innovation & Incubation Centre, NPRCET, are hereby informed that the committee meeting has been scheduled for August 3, 2023, at 12.45 p.m. in the Incubation Cell (RB004). Kindly attend to the same without fail.

Agenda:







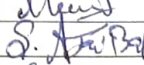
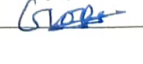




- Members Introduction
- Review of activities for the year 2022–23
- Action plan for 2023–24


In charge

Innovation & Incubation Centre, NPRCET

Inform to,

- Principal
- All members of the Innovation and Incubation Centre

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III Civil	Member-Student	
9.	Selvan. M. Karthikeyan	III CSE		
10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		

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REF: NPRCET/IC/2023-24/02

Date: 03.08.2023

Innovation & Incubation Center

Minutes of Meeting

Date: 03.08.2023 **Time:** 12.45 p.m. **Venue:** Innovation & Incubation Centre (RB004)

The meeting was held as per the schedule, and all the members were present. The following points were discussed, and suggestions were given by the members.

Agenda:

- Members Introduction
- Review of activities for the year 2022–23
- Action plan for 2023–24

Mr. T. Balasubramani, Innovation & Incubation Center Incharge, welcomed the gathering, and the following points were discussed:

Members Introduction

Faculty and student representatives from each department, suggested as members of the Innovation and Incubation Center, introduce themselves at the beginning of the meeting.

Review of activities of the year 2022-23

- Mr. T. Balasubramani, Innovation & Incubation Center Incharge, narrated the activities of the cell held during the previous academic year (2022–23).
- Gowthaman, T. Imaan Mohamed, M. Rakesh, and P. Ruban completed their final year project on the topic of the development of a humanoid robot for cleaning sewage by using a 3D printer.


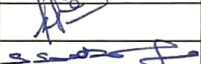
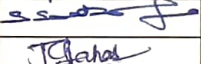




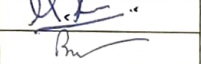
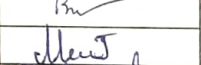
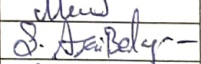
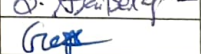

Action plan for the month of August 2023

- C. Kalpana Faculty members from the CSE Department suggested organizing a program regarding the motivation of students towards the conversion of projects into startups by Mr. D. Mohamed Azaruddin, Deputy Executive Engineer, NLC India Limited, on August 14, 2023, in the NPRCET seminar hall for mechanical engineering students, electrical

and electronics engineering students, and electronics and communication engineering students.

- S. Ajay Balaji, a student member from the Mechanical Department, requested to arrange an awareness program for all the students about incubation cells.
- A. Baskar, a student from the ECE department, clarified about the opportunities for Electronics and Communication Engineering students to do the project by using incubation cell resources.
- K. Binith Muthukrishnan, a faculty member from the MBA Department, gave a suggestion to convert the idea of incubation to startups.
- All are motivated to participate in the FDP or seminars to be conducted by other institutions.
- Also, all are requested to take initiative to utilize the incubation cell.
- All the members are requested to convey the information discussed in the meeting to all in their respective departments.

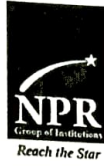
Members Present

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
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10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		



Innovation & Incubation Center Incharge

Mr. T. Balasubramani



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REF: NPRCET/IC/2023-24/03

Date: 28.08.2023

Innovation & Incubation Center

CIRCULAR

All the committee members of the Innovation & Incubation Center, NPRCET, are hereby informed that the committee meeting has been scheduled for September 4, 2023, at 1.00 p.m. in the IPR Cell Room (RB004). Kindly attend to the same without fail.

Agenda:

- Review of activities for the month of August 2023
- Action plan for September 2023

Incharge

Innovation & Incubation Center, NPRCET

Inform to,

- Principal
- All members, IPR Cell

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III Civil		Member-Student
9.	Selvan. M. Karthikeyan	III CSE		
10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		



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REF: NPRCET/IC/2023-24/04

Date: 04.09.2023

Innovation & Incubation Center

Minutes of the Meeting

Date: 04.09.2023

Time: 12.45 p.m.

Venue: Innovation & Incubation Centre (RB004)

The meeting was held as per the schedule, and all the members were present. The following points were discussed, and suggestions were given by the members:

Agenda:

- Review of activities for the month of August 2023
- Action plan for September 2023

Mr. T. Balasubramani, Incubation Cell Incharge, welcomed the gathering, and the following points were discussed:

Members Introduction

Faculty and student representatives from each department, suggested as members of the IPR Cell, introduced themselves at the beginning of the meeting.

Review of activities for the month of August 2023






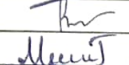
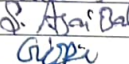





T. Balasubramani, Incubation Cell Incharge, narrated the activities of the cell held during the previous academic year (2022-23).

- C. Kalpana A faculty member from the CSE Department organized a program regarding the motivation of students towards the conversion of projects into startups by chief guest Mr. D. Mohamed Azaruddin, Deputy Executive Engineer, NLC India Limited, on August 14, 2023, in the NPRCET seminar hall for mechanical engineering students, electrical and electronics engineering students, and electronics and communication engineering students.

Action plan for 2023-24

- A. Meera Jafrin, a student member from the ECE Department, is requesting permission to do a project by using the incubator cell to arrange an awareness program for all the students about the incubator cell.
- It is informed to the faculty members and students members about the program expert talk on "Innovating Your Business Model for Future Success" by the guest Dr. Rajakumari Jeevagan, Founder, GMS Foundation, Waalai Foods, Chairman, " WE" Women Entrepreneurs, Tamil Nadu Chamber of Commerce and Industry, Madurai, and R. Uma Chandrika, Assistant Director, MSME, Development Institute, Government of India, Madurai.
- S. Sathyamoorthi, a faculty member from the EEE Department, gave a suggestion to celebrate Innovation Day on October 16, 2023, with the theme "Step Out and Innovate 2K23."
- S. Ajay Balaji, a student member from the EEE Department, gave a suggestion to conduct a poster design competition for the Celebrate Innovation Day celebration on October 16th.
- Also, all are requested to enhance the utilization of the incubation cell.
- All the members are requested to convey the information discussed in the meeting to all in their respective departments.

Members Present

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III Civil		Member-Student
9.	Selvan. M. Karthikeyan	III CSE		
10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		



Innovation & Incubation Centre, NPRCET
Mr. T. Balasubramani



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REF: NPRCET/IC/2023-24/05

Date: 26-09-2023

Innovation & Incubation Center

CIRCULAR

All the committee members of the Incubation Cell, NPRCET, are hereby informed that the committee meeting has been scheduled for October 10, 2023 at 1.00 p.m. in the Innovation and Incubation Center (RB004). Kindly attend to the same without fail.

Agenda:

- Review of activities for the month of September 2023
- Action plan for October 2023
- Calibration and service for 3D printers

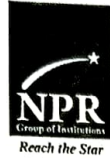
Incharge

Inform to,

- Principal
- All members, IPR Cell

Innovation & Incubation Centre, NPRCET

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III Civil		Member-Student
9.	Selvan. M. Karthikeyan	III CSE		
10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
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REF: NPRCET/IC/2023-24/06

Date: 03-10-2023

Innovation & Incubation Center

Minutes of Meeting

Date: 04.09.2023 **Time:** 12.45 p.m. **Venue:** Innovation & Incubation Centre (RB004)

The meeting was held as per the schedule, and all the members were present. The following points were discussed, and suggestions were given by the members.

Agenda:

- Review of activities for the month of August 2023
- Action plan for September 2023

Mr. T. Balasubramani, Incubation Cell In charge, welcomed the gathering, and the following points were discussed:

Members Introduction

Faculty and student representatives from each department, suggested as members of the IPR Cell, introduced themselves at the beginning of the meeting.

Review of activities for the year 2022–23

Mr. T. Balasubramani, Innovation & Incubation Centre Incharge, narrated the activities of the cell held during the previous academic year (2022–23).














- The Innovation and Incubation Centre, collaboratively with Entrepreneurship Development Cell, organized the program Expert Talk on “Innovating Your Business Model for Future Success.” The guests were Rajakumari Jeevagan, Founder, GMS Foundation, Waalai Foods, Chairman, “WE” Women Entrepreneurs, Tamil Nadu Chamber of Commerce and Industry, Madurai, and Mrs. R. Uma Chandrika, Assistant Director, MSME, Development Institute, Government of India, Madurai. In the NPRCET

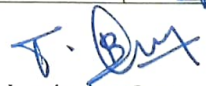
Seminar Hall, 183 students from various departments in engineering and management studies participated.

Action plan for 2023-24

- M. Sanjay Yukendra, a student member from the Civil Department, requested permission to do a project by using the incubator cell and arranged an awareness program for all the students about the incubator cell.
- S. Sathyamoorthi, a faculty member from the EEE Department, gave a suggestion to celebrate Innovation Day on October 16, 2023, with the theme "Step Out and Innovate 2K23."
- S. Ajay Balaji, a student member from the EEE Department, gave a suggestion to conduct a poster design competition for the Celebrate Innovation Day celebration on October 16th.
- It is informed to both faculty members and students members about the need of 3D printer service to rectify the failures
- Also, all are requested to enhance the utilization of the incubation cell.
- All the members are requested to convey the information discussed in the meeting to all in their respective departments.

Members Present

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III Civil	Member-Student	
9.	Selvan. M. Karthikeyan	III CSE		
10.	Selvan. A. Baskar	IV EEE		
11.	Selvi. A. Meera Jafrin	IV ECE		
12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		


Innovation & Incubation Centre Incharge
Mr. T. Balasubramani



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REF: NPRCET/IC/2023-24/05

Date: 25-10-2023

Innovation & Incubation Center

CIRCULAR

All the committee members of the Innovation & Incubation Centre NPRCET are hereby informed that the committee meeting has been scheduled for November 2, 2023, at 1.00 p.m. in the Innovation and Incubation Center (RB004). Kindly attend to the same without fail.

Agenda:













- Review of activities for the month of October 2023
- Action plan for November 2023
- Status of 3D printer service


Incharge

Inform to:

- Principal
- All members, IPR Cell

Innovation & Incubation Cell, NPRCET

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
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REF: NPRCET/IC/2023-24/06

Date: 26-10-2023

Innovation & Incubation Center

Minutes of the Meeting

Date: 02.11.2023 **Time:** 12.45 p.m. **Venue:** Innovation & Incubation Centre (RB004)

The meeting was held as per the schedule, and all the members were present. The following points were discussed, and suggestions were given by the members.

Agenda:

- Review of activities for the month of October 2023
- Action plan for November 2023

Mr. T. Balasubramani, Innovation & Incubation Centre in charge welcomed the gathering, and the following points were discussed:

Members Introduction

Faculty and student representatives from each department, suggested as members of the IPR Cell, introduced themselves at the beginning of the meeting.

Review of activities for the month of October 2023












Mr. T. Balasubramani, Incubation Cell Incharge, narrated the activities of the cell held during the previous month of October 2023.


- Innovation Day was celebrated on October 16, 2023, with the theme "Step Out and Innovate 2K23." Many students are from various departments in our college and prizes are distributed to the first, second, and third places.
- One 3D printer was given to the service to rectify the thermistor failures and motherboard issues with the Print Perfecto Madurai.

Action plan for the month of November 2023-24

- All departments, third and final year Students are requested to do projects by using the incubation centre in the upcoming semester of the academic year.
- Also, all are requested to enhance the utilization of the incubation cell.
- It is planned to complete the service process by the end of this month.
- All the members are requested to convey the information discussed in the meeting to all in their respective departments.

Members Present

S. No.	Name	Department	Position	Signature
1.	Mrs. S. Premasundari	AP/CIVIL	Coordinator	
2.	Mrs. C. Kalpana	AP/CSE	Member-Faculty	
3.	Mr. S. Sathyamoorthi	AP/EEE		
4.	Mr. J. G. Sabarish	AP/ECE		
5.	Mr. P.G. Sam Infant Jones	AP/MECH		
6.	Dr. K. Binith Muthukrishnan	ASP/MBA		
7.	Dr. M. Sridharan	ASP/S&H		
8.	Selvan. M. Sanjay Yukendra	III.Civil		Member-Student
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12.	Selvan. S. Ajay Balaji	III MECH		
13.	Selvan. B. Gopikannan	II MBA		


Innovation & Incubation cell Incharge
Mr. T. Balasubramani

**STUDENTS ROLES & REPRESENTATION IN
INNOVATION CLUB**



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Ref: NPRCET/IC/2023-24/01

Date: 17.10.2023

CIRCULAR


INNOVATION CLUB

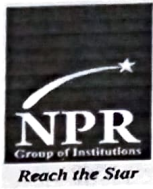
The members of the Innovation Club are hereby informed that the committee meeting has been scheduled on 20.10.2023 (Tuesday) at 04.30 p.m. at Internal Quality Assurance Cell (IQAC). The faculty members are Instructed to attend the meeting without fail.

Agenda:

1. Introduction to Innovation Club
2. Introduction of Club members
3. Inauguration of Innovation Club and World Innovation Day Celebration
4. Eligibility for student members
5. Membership registration
6. Election for Committee members




Principal
Dr. B. MARUTHU KANNAN, ME., Ph.D.,
Principal
NPR College of Engineering and Technology
Natham, Dindigul(Dt)-624 401



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Date: 20.10.2023

INNOVATION CLUB (IC)

Minutes of the meeting

Date of the meeting : 20.10.2023
Time : 04.30 p.m.
Venue : Internal Quality Assurance Cell
Presided by : Mrs.C.Kalpana, AP/ CSE

With reference to the circular dated 17.10.2023 (NPRCET/IC/2023-24/01), the meeting was convened by coordinator Mrs. C.Kalpana and all the faculty members were present.

Co-ordinator of Innovation Club Mrs. C.Kalpana welcomed the gathering and briefed the following agenda of the meeting:

1. Introduction to Innovation Club
2. Introduction of Club members
3. Inauguration of Innovation Club and World Innovation Day Celebration
4. Eligibility of student members
5. Membership registration
6. Election for Committee members

1. Introduction to Innovation Club

Mrs.C.Kalpana delivered the introduction speech about innovation club. She told that the Innovation club is a place where ideas come to life! We're a dynamic community passionate about fostering creativity, collaboration, and cutting-edge problem-solving. She added that Innovation club is to explore innovative solutions, network with like-minded individuals, and embark on exciting projects that push the boundaries of possibility."

2. Introduction of Club members

Co-ordinator of the Innovation club Mrs.C.Kalpana, Introduced the club members from all departments and briefed their roles and responsibilities in the club activities.

3. Inauguration of Innovation Club and World Innovation Day Celebration

Upon discussion, The chairman of the Innovation club Dr.B.Maruthu Kannan, Principal, and members of the club decided to celebrate the Inauguration of innovation club and world innovation day celebration on 01.11.2023 at the campus.

4. Eligibility of student members

Undergraduate students from all departments are eligible for joining as a member of the innovation club where as faculty members can join based on their interest.





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5. Membership Registration

For availing the benefits of Innovation club, registration form will be circulated among the students, and enrolled students will become the active member of the club. Every academic year the membership will be renewed and member card will be issued to the students.

6. Election for committee members

Committee members President, Vice President, Secretary, Joint Secretary, Treasurer, Web master and Office bearers will be elected by the student members.

Members Present

S/N.	Name with designation and department	Designation/ Department	Position	Signature
1.	Dr.B.Maruthu Kannan	Principal	Chairman	
2.	Mrs. C.Kalpna	AP/ CSE	Co-ordinator	
3.	Mrs.C.Yogitha	AP/ Mathematics	Member	
4.	Mr.B.Karuppasamy	AP/ Physics	Member	
5.	Mr.S.Nagamani	AP/ Civil	Member	
6.	Mrs.S.Ummugultham Natchiar	AP/ CSE	Member	
7.	Mr.S.Sathyamoorthi	AP/ EEE	Member	
8.	Mr.P.Abdulsamad	AP/ ECE	Member	
9.	Mr.T.Balasubramani	AP/ Mechanical	Member	
10.	Mrs.V.Tamilselvi	AP/MBA	Member	

Coordinator

C. Kalpna

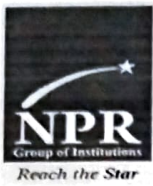


IQAC

Coordinator - IQAC
NPR College of Engineering & Technology
Natham, Dindigul (Dt)-624 401

Principal

Dr.B.MARUTHU KANNAN, ME., Ph.D.,
Principal
NPR College of Engineering and Technology
Natham, Dindigul(Dt)-624 401



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Ref: NPRCET/IC/2023-24/05

Date: 26.12.2023

CIRCULAR

INNOVATION CLUB

The members of the Innovation Club are hereby informed that the committee meeting has been scheduled on 28.12.2023 (Thursday) at 04.30 p.m. at Innovation Club. The faculty members and Committee members are expected to attend the meeting without fail.

Agenda:

1. Roles and Responsibility of Club members
2. Club activities for 2023-24 Even
3. Innovation Competitions



Principal

Dr.B.MARUTHU KANNAN, ME., Ph.D.,

Principal

**NPR College of Engineering and Technology
Natham, Dindigul(Dt)-624 401**



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Date: 28.12.2023

INNOVATION CLUB

Minutes of the meeting

Date of the meeting : 28.12.2023
Time : 04.30 p.m.
Venue : Innovation Club
Presided by : Mr.C.Vijayakumar , AP/ Civil, Co-ordinator

With reference to the circular dated 26.12.2023 (NPRCET/IC/2023-24/05), the meeting was convened by coordinator Mr.C.Vijayakumar. The faculty members and committee members were present.

Mr.C.Vijayakumar welcomed the gathering and briefed the following Agenda of the meeting:

1. Roles and Responsibilities of Club members
2. Club activities for 2023-2024 Even
3. Innovation Competitions

1. Roles and Responsibilities of club members

Elected members were instructed about their roles and responsibility in club activities.

President:

- Oversight of the innovation cell's overall functioning.
- Liaison with external entities, if necessary.
- Leading meetings and strategic planning sessions.

Vice President:

- Support the President and delegation of responsibilities.
- Overseeing specific projects or initiatives.
- Acting as the President in their absence.

Secretary / Joint Secretary:

- Maintaining records, meeting minutes, and documentation.
- Handling communication within the organization.

Treasurer:

- Budget management and financial planning.
- Fund raising efforts and sponsorships





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2. Club activities for 2023-2024 Even

Innovation club activities for the academic year 2023-2024 (Even) finalized by the faculty and Committee members.

The following activities will be conducted during this semester

1. Seminar on "Innovation - The Essence of Engineering" on 19.01.2024
2. Innovation Bootcamp on 20.03.2024
3. Workshop on "Master Brand and Accelerate Yourself"
4. Celebration of World Creativity and Innovation Day

3. Innovation Competitions

Club members were instructed to actively participate in inter and intra-college innovation competitions to enhance their innovative and design thinking.

Members Present

S/N.	Name with designation and department	Designation/ Department/Year	Position	Signature
1.	Dr.B.Maruthu Kannan	Principal	Chairman	
2.	Mr.C.Vijayakumar	AP/Civil	Co-Ordinator	
3.	Mrs.C.Yogitha	AP/ Mathematics	Member	
4.	Mr.B.Karuppasamy	AP/ Physics	Member	
5.	Mr.S.Nagamani	AP/ Civil	Member	
6.	Mrs.S.Ummugultham Natchiar	AP/ CSE	Member	
7.	Mr.S.Sathyamoorthi	AP/ EEE	Member	
8.	Mr.P.Abdulsamad	AP/ ECE	Member	
9.	Mr.T.Balasubramani	AP/ Mechanical	Member	
10.	Mrs.V.Tamilselvi	AP/ MBA	Member	AB
11.	Ms.V.Sumitha	III - CSE	President	
12.	Mr.R,Mayilvaganan	II - AI & DS	Secretary	
13.	Mr.M.Sabari Anandh	II -CSE	Vice President	
14.	Mr.U.Guru Prasanna	I-ECE	Joint Secretary	



15	Mr.S.Balaguru	I -MBA	Treasurer	S. Balaguru
16	Mr.T.Hari Haran	II -IT	Web Master	Hari Haran
17	Mr.M.Gopalakrishnan	I -ECE	Editor	AB
18	Mr.J.M.Santhosh Raj	I - CSE	Office Bearer 1	J.M.Santhosh
19	Mr.K.Naga Ashwin	I - CSE	Office Bearer 2	K.Naga Ashwin
20	Mr.A.Pravin	I - CSE	Office Bearer 3	A.Pravin



Vijaya Kumar
Coordinator
(C. Vijaya Kumar)

W. S. M. S.
IQAC

Coordinator - IQAC
NPR College of Engineering & Technology
Natham, Dindigul (Dt)-624 401

Dr. B. Maruthu Kannan

Principal
Dr.B.MARUTHU KANNAN, ME., Ph.D.,
Principal
NPR College of Engineering and Technology
Natham, Dindigul(Dt)-624 401

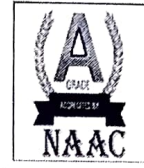
**STUDENTS ROLES & REPRESENTATION IN
INTELLECTUAL PROPERTY RIGHTS CELL**



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REF:NPRCET/IPR/2023-24/02

Date:31.07.2023

Intellectual Property Rights (IPR) Cell

CIRCULAR

All the committee members of IPR Cell, NPRCET are hereby informed that the committee meeting has been scheduled on 02.08.2023 at 12.45 p.m in IPR Cell room (RB302). Kindly attend the same without fail.

Agenda:

- Members Introduction
- Review of activities of the year 2022-23
- Action plan for 2023-24

Inform to,

- Principal
- All members, IPR Cell

M. S. S.
Coordinator 31/7/23

IPR Cell, NPRCET
College of Engineering & Technology
Natham, Dindigul (Dt)-624 401

S. No.	NAME	DEPARTMENT	POSITION	SIGNATURE
1.	Dr.M.Ameena Banu	Prof.- ECE	Coordinator	<i>M. S. S.</i>
2.	Mr.S.Nagamani	AP - CIVIL	Member-Faculty	<i>S. Nagamani</i>
3.	Mrs.S.Ummugulthum Natchiar	AP - CSE		<i>S. Ummugulthum</i>
4.	Mr.M.Mathan Raj	AP - MECH		<i>M. Mathan Raj</i>
5.	Mr.R.Muthukumar	AP - EEE		<i>R. Muthukumar</i>
6.	Mrs. V. Tamilselvi	AP-MBA		<i>V. Tamilselvi</i>
7.	Dr.M.Sridharan	Prof.-S&H		<i>M. Sridharan</i>
8.	Selvi.S.Srilakshmi	IV- CIVIL		Member-Student
9.	Selvi.S.Nafeela Nasreen	IV-CSE	<i>S. Nafeela Nasreen</i>	
10.	Selvan.J.Jeffrey Albert	IV-ECE	<i>J. Jeffrey Albert</i>	
11.	Selvan.N.Tharun	IV-EEE	<i>N. Tharun</i>	
12.	Selvan.J.Mohammed Irfan	IV-MECH	<i>J. Mohammed Irfan</i>	
13.	Selvan.R.Navinraj	II-MBA	<i>R. Navinraj</i>	



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REF:NPRCET/IPR/2023-24/1

23.07.2023

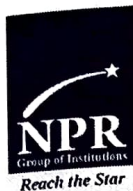
Intellectual Property Rights (IPR) Cell - (2023-24)

The following members are assigned for IPR cell of our institution to take over the activities for the academic year 2023-24 effectively.

POSITION	NAME	DEPARTMENT
Co-ordinator	Dr.M.Ameena Banu	Prof.- ECE
Members-Faculty	Mr.S.Nagamani	AP - CIVIL
	Mrs.S.Ummugulthum Natchiar	AP - CSE
	Mr.M.Mathan Raj	AP - MECH
	Mr.R.Muthukumar	AP - EEE
	Mrs.V.Tamilselvi	AP-MBA
	Dr.M.Sridharan	Prof.-S&H
Members-Student	Selvi.S.Srilakshmi	IV- CIVIL
	Selvi.S.Nafeela Nasrin	IV- CSE
	Selvan.J.Jeffrey Albert	IV- ECE
	Selvan.N.Tharun	IV- EEE
	Selvan.J Mohmmmed Irfaan	IV- MECH
	Selvan.R.Navinraj	II- MBA

PRINCIPAL

Dr. J.SUNDARARAJAN,
B.E., M.Tech., Ph.D.,
Principal
N.P.R. College of Engineering & Technology
Natham, Dindigul (Dt) - 624 401.



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REF:NPRCET/IPR/2023-24/03

Date:03.08.2023

Intellectual Property Rights (IPR) Cell

Minutes of Meeting

Date: 02.08.2023

Time: 12.45 p.m

Venue: IPR Cell room (RB302)

Meeting was held as per the schedule and all the members were present. The following points were discussed and suggestions were given by the members.

Agenda:

- Members Introduction
- Review of activities of the year 2022-23
- Action plan for 2023-24

Dr.M.Ameena Banu, Coordinator welcomed the gathering and the following points were discussed.

Members Introduction

Faculty and student representative from each department, suggested as member of IPR Cell introduced themselves in the beginning of the meeting.

Review of activities of the year 2022-23

Dr.M.Ameena Banu, Coordinator of IPR Cell, narrated the activities of the cell held during the previous academic year 2022-23.

Title of the Program	Resource Person	No .of Participants	Date & Venue
Online Workshop on Intellectual Property Rights (IPR) and IP Management for Startups	Dr.Bhaskar Gupta, Dean (Academics), President – IIC, IIMT Group of Colleges, Greater Noida, Uttar Pradesh.	82 Students & 36 Faculties	31.08.2022 & Google Meet
Motivation of Students towards Conversion of Project into Patent	Dr.P.Nagarajan, Associate Professor-ECE, SRM Institute of Science and Technology, Vadapalani Campus, Chennai.	66 Students & 29 Faculties	28.05.2023 & Google Meet

- The Patents filed and published by Principal and Faculty members from ECE department are explained to the new members in a view to motivate them and the details are documented.

Title	Department	Application Number and Date of Publishing
IoT and Artificial Intelligence based Smart Farming System using Cloud Computing and Wireless Sensor Network	Principal	202211062974, dt.18.11.2022
Apparatus for Bar Code Graphics Quality Control and for processing Image Data relating to Bar Codes	Faculties/ Dept. of ECE	202341005208, dt. 24.02.2023

- Dr.M.Ameena Banu, Prof./ECE completed courses on Basics of IPR during September 2022 and Design Thinking during October 2022 organized by Turnip Innovations Pvt. Ltd., Kolkata.
- Dr.P.Rani, ASP/Maths, has completed online NPTEL FDP on "Introduction to Research" during August 2022 to September 2022.
- Dr.M.Jenifer, ASP/ECE, has attended two days online FDP on "Research Methodology: Tools and Techniques" organized by Department of Computer Science & Engineering of Bharati Vidyapeeth's College of Engineering, Kolhapur under lead college Shivaji University, Kolhapur from 24th March to 25th March 2023.


Action plan for 2023-24

- Mr.R.Muthukumar, Faculty member from EEE Department suggested for organizing a program regarding filing of patent specifically for final year students.
- Selvan. J.Mohammed Irfan, Student member from Mechanical Department requested to arrange an awareness program for all the students about IPR.
- Selvi.S.Nafeela Nasrin, Student from CSE Department clarified about the opportunities for Computer Science students to file the patent and to get the copyright for coding.
- Mrs.V.Tamilselvi, Faculty member from MBA Department suggested finding out suitable resource person to suggest ideas for MBA students to identify the methods filing patents.
- All are motivated to participate in the FDP/Seminars to be conducted by other institutions.
- Also, all are requested to take initiative to file the Patent.
- It is decided to meet every Friday during 12.30 to 1.00 p.m with other interested students and faculties.
- All the members are requested to convey the information discussed in the meeting to all in their respective department.

Members Present

S. No.	NAME	DEPARTMENT	POSITION	SIGNATURE
1.	Dr.M.Ameena Banu	Prof.- ECE	Coordinator	<i>[Signature]</i>
2.	Mr.S.Nagamani	AP - CIVIL	Member-Faculty	<i>[Signature]</i>
3.	Mrs.S.Ummugulthum Natchiar	AP - CSE		<i>[Signature]</i>
4.	Mr.M.Mathan Raj	AP - MECH		<i>[Signature]</i>
5.	Mr.R.Muthukumar	AP - EEE		<i>[Signature]</i>
6.	Mrs.V.Tamilselvi	AP-MBA		<i>[Signature]</i>
7.	Dr.M.Sridharan	Prof.-S&H		<i>[Signature]</i>
8.	Selvi.S.Srilakshmi	IV- CIVIL		Member-Student
9.	Selvi.S.Nafeela Nasreen	IV-CSE	<i>[Signature]</i>	
10.	Selvan.J.Jeffrey Albert	IV-ECE	<i>[Signature]</i>	
11.	Selvan.N.Tharun	IV-EEE	<i>[Signature]</i>	
12.	Selvan.J.Mohammed Irfan	IV-MECH	<i>[Signature]</i>	
13.	Selvan.R.Navinraj	II-MBA		<i>[Signature]</i>

[Signature]
3/8/23
(Dr.M.Ameena Banu)

Coordinator - IPR
 College of Engineering & Technology
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REF:NPRCET/IPR/2023-24/7

03.04.2024


CIRCULAR

Intellectual Property Rights (IPR) Cell

This is to inform that the IPR cell of our institution is planned to conduct meeting on 05.04.2024 at 1.00 p.m. in IPR Cell. All the faculty and student members of IPR Cell are asked to attend the meeting without fail.

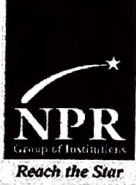
Agenda of the meeting:

1. Welcoming the members
2. Discussion about upcoming events
3. Action Plan for the Academic Year 2024-25
4. Any other matter


03/04/24
IPR Cell Coordinator
(Dr. M. Ameena Banu)

Copy to:

1. Members of IPR Cell
2. Circular File
3. All the Departments through email
4. IQAC through email



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REF:NPRCET/IPR/2023-24/8

Date:05.04.2024

Intellectual Property Rights (IPR) Cell

Minutes of Meeting

Date: 05.04.2024

Time: 1.00 p.m

Venue: IPR Cell

Meeting was held as per the schedule and all the members were present. The following points were discussed and suggestions were given by the members.

Agenda:

1. Welcoming the members
2. Discussion about upcoming events
3. Action Plan for the Academic Year 2024-25 (ODD)
4. Any other matter

Dr.M.Ameena Banu, Coordinator welcomed the gathering and the following points were discussed.

Discussion about upcoming events

- As per the request from Dr.M.Sridharan in the previous meeting, it is planned to organize "Online Orientation Program on Intellectual Property Rights" on 16.04.2024 for all first year students and the resource person for this program identified is Mr.A.Lakshmi Narayanan, Examiner of Patents & Designs, Group 'A' Gazette, Intellectual Property Office, Govt. of India, Chennai.
- It is planned to celebrate World IP Day 2024 on 24.04.2024, the events to be conducted for the students related to IPR and the coordinators are discussed.
- The faculty and student co-ordinators and Judges for various events is discussed.

Event Schedule with coordinators

S/N	Name of the Event	Time Slot	Date	Co -ordinators	Venue
1	Elocution Tamil	02.00 – 04.00 PM	15.04.2024	Mr.S.Nagamani, AP/Civil	RBSH 006
2	Elocution English	02.00 – 04.00 PM			RBSH 007
3	Slogan writing	02.00 – 04.00 PM	17.04.2024	Dr.M.Sridharan, Prof/ Head - Maths	RBSH 006
4	Business Quiz	02.00 – 04.00 PM	17.04.2024	Dr.M.Iyappan, AP/EEE Mrs.S.Ummugulthum Natchiar, AP/CSE	RBSH 007
5	Ad act	02.00 – 04.00 PM	18.04.2024	Mrs.V.Tamilselvi AP/MBA	RBSH 006

Student Coordinators

S/N	Name of the Event	Name of the Students
1	Elocution Tamil	1.Mr.Niraimati.M (I – MBA) 2.Ms.Sabaripriya.K (I – MBA)
2	Elocution English	1.Ms.Prithika.P (I – MBA) 2.Mr.Gowtham.R (I – MBA)
3	Slogan writing	1.Ms.Sabaripriya.K (I – MBA) 2.Mr.Stephen.K (I – MBA)
4	Business Quiz	1.Ms.Kannathal.S (I – MBA) 2.Ms.Keerthana.S (I – MBA) 3.Mr.Vishwa.K (I – MBA) 4.Ms.Sugapriya.T (I – MBA) 5.Ms.Abirami.S (I – MBA)
5	Ad act	1.Ms.Sweatha.L (I – MBA) 2.Mr.Balaguru.S (II – MBA) 3.Ms.Subanya Jasmine.B (I – MBA) 4.Mr.Reegan Raj.J (I – MBA)

Judges for the Events

S/N	Name of the events	Judges with designation
1	Tamil Elocution	Dr.P.Jeyashankar, ASP/Tamil
2	English Elocution	Dr.P.Shanmugapriya, Professor/English
3	Slogan writing	Mr.G.Sundararajan, AP/Mech Dr.K.Rajesh, AP/EEE
4	Quiz	Dr.M.Ameena Banu, HoD/ECE
5	Ad act	Dr.B.Velmurugan, Professor/MBA Ms.R.Abinaya Rajakumari, AP/Civil








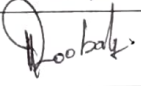
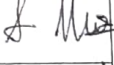
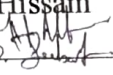
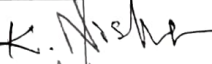
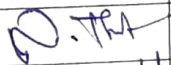



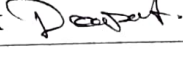




Action plan for 2024-25 (ODD)


- Mr.S.Nagamani expressed his willingness to organize a program to create awareness on patent filing and getting granted.
- Members shown their interest to conduct Patent Idea Contest for the students to motivate them to collect ideas about various products and designs published.

Any others

- All members are asked to present inside the program venue for the entire period to maintain the discipline.
- All members are requested to disseminate the details about the program conduction at their respective venues well in advance.

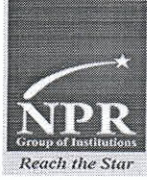
Members Present

Co-ordinator			
Dr.M.Ameena Banu		Prof.- ECE 	
Members-Faculty			
Mr.S.Nagamani		AP - CIVIL 	
Mrs.S.Ummugulthum Natchiar		AP - CSE 	
Mr.M.Mathan Raj		AP - MECH	
Dr.M.Iyappan		AP - EEE	
Mrs. V. Tamilselvi		AP-MBA	
Dr.M.Sridharan		Prof.-S&H	
Members-Student			
Department	IV Year	III Year	II Year
CIVIL	S.Srilakshmi 	M.Krithik Ananth 	P.Sanmuganathan 
CSE	S.Nafeela Nasrin 	V.Roobala 	T.Mallesh N.Nishanth 
ECE	J.Jeffrey Albert	R.Mohammed Hissam P.Subamozhi 	T.Geerthana 
EEE	N.Tharun 	K.Vinoth 	G.Hariharan 
MECH	J Mohmmmed Irfaan 	R.Deepak 	R.Kishan Kannan 
AI&DS	-	-	M.Siddharth 
IT	-	-	S.Roselinbanu 
MBA	-	-	R.Navinraj 


(Dr.M.Ameena Banu)
IPR Cell Coordinator

**STUDENTS ROLES & REPRESENTATION IN
INTERNAL QUALITY ASSURANCE CELL**

**STUDENTS ROLES & REPRESENTATION IN
LIBRARY ADVISORY COMMITTE**



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Ref: NPRCET/LAC/MoM/2023-2024/Even

Date: 16.02.2024

LIBRARY ADVISORY COMMITTEE

MEETING NO: 1

CIRCULAR

Library Advisory Committee (LAC) meeting has been planned on 19.02.2024 at 1.00 p.m. in the Central library. All the members of LAC are informed to attend the meeting without fail.

AGENDA:

1. Review of previous meeting
2. Activities planned
3. Library's collection development and acquisitions
4. Plan for this semester
5. Suggestions

Chairperson/Principal

Dr. B. MARUTHU KANNAN, M.E., Ph.D.,

Principal


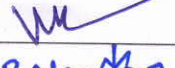
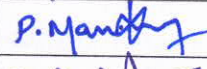

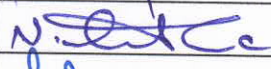

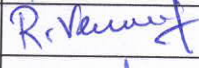
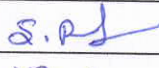
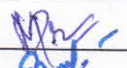

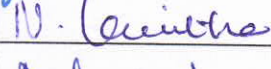
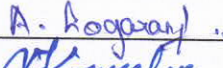
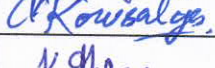
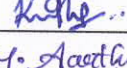
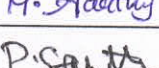
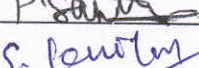
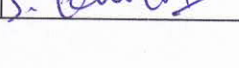
NPR College of Engineering and Technology

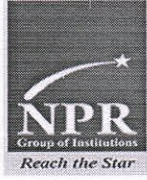
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3. Department Notice Board
4. Members of LAC

Members:

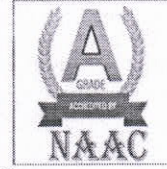
Title	Name & Designation	Signature
Chairperson	Dr. B. Maruthu Kannan, Principal	
Convenor	Mr. V. Virumapandi, Librarian	
Coordinator	Mr. P. Manikandan, AP/Civil	
Staff Members	Mr. P. Rajendran, Assistant Librarian	
	Mr. N. Karthic, AP/Civil	
	Mrs. K. Rajalakshmi, AP/CSE	
	Mr. R. Venkatesh Kumar, AP/EEE	
	Ms. S. Priyadarshini, AP/ECE	
	Mr. M. Prakash, AP/Mech	
	Mrs. V. Tamilselvi, AP/MBA	
	Dr. N. Kavitha, Prof. / Physics	
Student Members	Ms. A. Logarani, III - Civil	
	Ms. M. Kowsalya, IV - CSE	
	Ms. P. Keerthika, III - EEE	
	Ms. M. Aarthy, IV - ECE	
	Mr. K Santhosh Kumar, III - Mech	
	Mr. S. Kailash, II - MBA	



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LIBRARY ADVISORY COMMITTEE MINUTES OF MEETING

Venue : Central Library
Time : 1.00 p.m. to 2.00 p.m.
Date : 19.02.2024

The chairperson of the Library Advisory Committee welcomed the committee members. Staff and student members from each department introduced themselves at the beginning of the meeting.

Review of the previous meeting:

S/N.	Subject	Points Discussed	Remarks
1.	Activities planned	National library day was celebrated on 11.08.2023. The chief guest of the function was Dr. K. Ramasamy, Librarian, MVM Government Arts & Science College, Dindigul.	Completed
2.	Plan for this semester	World literacy day in the month of September 2023 was planned.	Due to revision in academic calendar activities, it was proposed to conduct in next academic year.
3:	Suggestions	<ul style="list-style-type: none">Mr. S. Kailash of II - MBA suggested to purchase business newspapers like business line, economic times.Mr. P. Manikandan, AP/Civil & Mr. R. Venkatesh Kumar, AP/EEE suggested to procure books for 5th and 6th semester of Anna University regulation	The proposal will be submitted in next academic year 239 books were purchased on 08/01/2024.

		<p>2021.</p> <ul style="list-style-type: none"> • Mr. N. Karthic, AP/ Civil suggested to update book lending details of students and staff in OPAC. The librarian replied that the lending details were already updated. • Ms. M. Kowsalya of IV - CSE suggested to repair Speaker in audio visual room. • Ms. M. Aarthy of IV- ECE suggested to provide remote access of IEEE journals from home. • Mr. V. Virumapandi requested the members of LAC to inform all the HoDs to lend the books available in their department library to the other department students those who have the subjects in their current semesters. 	<p>Completed</p> <p>It is proposed to buy new speaker and the proposal will be submitted in next academic year.</p> <p>Remote access of IEEE journals from home was activated on 05/01/2024.</p> <p>Completed</p>
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The following points were discussed in the meeting:

S/N.	Agenda	Points discussed
1.	Activities planned	It is planned to conduct webinar on "GIST - ASME awareness" for students and staff of Mechanical Engineering on 24.02.2024.
2.	Library's collection development and acquisitions	<ul style="list-style-type: none"> • The Librarian insisted the members of LAC to inform their department faculty members and students to effectively utilize the Digital library and e-resources of our library. • The librarian presented a summary of recent acquisitions, including total number of items added to the collection. Hence,

		34,278 volumes under 6201 titles are available in total.
3.	Plan for this semester	<ul style="list-style-type: none"> • It is planned to give orientation to I, II, III year students about library resources after the commencement of even semester of the academic year 2023 - 2024.
4.	Suggestions	<ul style="list-style-type: none"> • Dr. N. Kavitha, Prof./ Physics and Mr. N. Karthic, AP/Civil suggested to include first year students in Library Advisory Committee meeting to know about the library. The chairperson insisted the co-ordinator to include first year and second students in next meeting. • Mr. P. Manikandan, AP/Civil suggested to procure the textbooks for civil engineering professional elective subjects of Anna University regulation 2021. • The Chairperson suggested Ms. P. Keerthika, III year EEE to record the demo video of accessing e-resources that can be circulated to students for easy access. • Mr. R. Venkatesh Kumar, AP/EEE recommended to collect feedback from students and faculties about library usage. • Ms. A. Logarani , III year Civil & Ms. M. Kowsalya, IV-year CSE requested to procure general studies books like Indian Politics which would be helpful for competitive exam preparation. The librarian replied that those books are available in our library. • The Chairperson suggested Mr. S. Kailash, II year MBA to conduct Activity Based Learning in central library for effective utilization of the library resources.

The following members attended the meeting:

Title	Name & Designation	Signature
Chairperson	Dr. B. Maruthu Kannan, Principal	
Convenor	Mr. V. Virumapandi, Librarian	V.V.M.
Coordinator	Mr. P. Manikandan, AP/Civil	P. Manikandan
Staff Members	Mr. P. Rajendran, Assistant Librarian	P. Rajendran
	Mr. N. Karthic, AP/Civil	N. Karthic
	Mrs. K. Rajalakshmi, AP/CSE	K. Rajalakshmi
	Mr. R. Venkatesh Kumar, AP/EEE	R. Venkatesh Kumar
	Ms. S. Priyadarshini, AP/ECE	S. Priyadarshini
	Mr. M. Prakash, AP/Mech	M. Prakash
	Mrs. V. Tamilselvi, AP/MBA	V. Tamilselvi
	Dr. N. Kavitha, Prof. / Physics	N. Kavitha
Student Members	Ms. A. Logarani, III year Civil	A. Logarani
	Ms. M. Kowsalya, IV year CSE	M. Kowsalya
	Ms. P. Keerthika, III year EEE	P. Keerthika
	Ms. M. Aarthi, IV year ECE	M. Aarthi
	Mr. P. Santhosh Kumar, III year Mech	P. Santhosh Kumar
	Mr. S. Kailash, II year MBA	S. Kailash

V.V.M.
Convenor

V. Virumapandi
06/03/2024
IQAC Coordinator
Coordinator - IQAC
NPR College of Engineering & Technology
Natham, Dindigul (Dt)-624 401

Dr. B. Maruthu Kannan
6/3/24
Chairperson/Principal
Dr. B. MARUTHU KANNAN, M.E., Ph.D.,
Principal
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Ref: NPRCET/LAC/MoM/2023-2024

Date: 15.09.2023

LIBRARY ADVISORY COMMITTEE

MEETING NO: 1

CIRCULAR

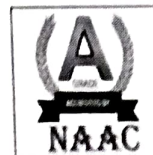
Library Advisory Committee (LAC) meeting in the library will be held on 19.09.2023 at 1.00 p.m. in Main Library. The newly constituted LAC members are mentioned below for your kind information. All the members are hereby informed to attend the meeting without fail.

AGENDA:

1. Review of previous meeting
2. Library's activities
3. Library's budget and spending
4. Library's collection development and acquisitions
5. Library's current services and resources
6. Library's Future plan and goals
7. Suggestions from staff and student members

Chairperson/Principal

Title	Name & Designation	Signature
Chairperson	Dr. J. Sundararajan , Principal	
Convenor	Mr. V. Virumapandi, Librarian	
Coordinator	Mr. P. Manikandan, AP/Civil	
Staff Members	Mr. P. Rajendran, Assistant Librarian	
	Mr. N. Karthic, AP/Civil	
	Mrs. K. Rajalakshmi, AP/CSE	
	Mr. R. Venkatesh Kumar, AP/EEE	
	Ms. S. Priyadarshini, AP/ECE	AB
	Mr. M. Prakash, AP/Mech	
	Mrs. V. Tamilselvi, AP/MBA	
	Dr. N. Kavitha, Prof. / Physics	
Student Members	Ms. A. Logarani, III - Civil	
	Ms. M. Kowsalya, IV - CSE	
	Ms. P. Keerthika, III - EEE	
	Ms. M. Aarthi, IV - ECE	
	Mr. K Santhosh Kumar, III - Mech	AB
	Mr. S. Kailash, II - MBA	



LIBRARY ADVISORY COMMITTEE MINUTES OF MEETING

Venue : Library
Time : 1.00 p.m. to 1.30 p.m.
Date : 19.09.2023

The chairman of the Library Advisory committee welcomed the committee members. Staff and student members from each department introduced themselves at the beginning of the meeting. The following agenda were discussed in the meeting.

Review of the previous meeting:

S. No.	Subject	Points Discussed	Remarks
1.	Library remote access	The mail id and contact details of all students are submitted to the librarian for creating login ID for remote access.	80% completed
2.	Issues for returning the books	Most of the faculty members and students returned their books.	Following
3.	Renewal of Subscriptions	The subscriptions are renewed.	Completed
4.	Identification of Damaged books	The damaged books are identified in the library. The committee has decided to make corrective action and the books are given for binding.	Completed
5.	Maintenance	The periodic maintenance followed by the Librarian.	Following

The following points were discussed in the meeting:

S. No.	Agenda	Points discussed
1.	Library's activities	National library day was celebrated on 11.08.2023. The chief guest of the function was Dr. K. Ramasamy, Librarian, MVM Government arts & Science college, Dindigul.
2.	Library's budget and spending	Librarian presented the allocation of budget for purchasing of the library requirements for this academic year and amount spent for academic year 2022 - 2023.
3.	Library's collection development and acquisitions	<ul style="list-style-type: none">The members of LAC are insisted to inform their department faculty members and students to effectively utilize the Digital library and e- resources of our library.Librarian presented a summary of recent acquisitions, including total number of items added to the collection.

4.	Library's current services and resources	Librarian presented about the number of books, journals, magazines available in the library and statistics on library usage. Hence, 34,159 books under 6171 titles are available in total.
5.	Library's Future plan and goals	<ul style="list-style-type: none"> It is planned to celebrate World literacy day in the month of September 2023. It is planned to make use of open-source tools for online education and to take efforts to increase students' interest in reading and research.
6.	Suggestions from staff and students' members	<ul style="list-style-type: none"> Mr. S. Kailash suggested to purchase Business Newspapers like Business line, Economic Times. Mr. R. Venkatesh Kumar suggested to procure books for 5th and 6th semester of anna university regulation 2021. Mr. N. Karthic suggested to update book lending details of students and staffs in OPAC. Ms. M. Kowsalya suggested to repair Speaker in audio visual room. Ms. M. Aarthi suggested to provide remote access of IEEE journals from home. Mr. V. Virumapandi requested all the HoD's to transfer the books available in their department library to the other department those who have the subjects in their current semesters. After the semester examinations, they should return back to the respective department.

The following members were attended the meeting:

Title	Name & Designation	Signature
Chairperson	Dr. J. Sundararajan, Principal	
Convenor	Mr. V. Virumapandi, Librarian	
Coordinator	Mr. P. Manikandan, AP/Civil	
Staff Members	Mr. P. Rajendran, Assistant Librarian	
	Mr. N. Karthic, AP/Civil	
	Mrs. K. Rajalakshmi, AP/CSE	
	Mr. R. Venkatesh Kumar, AP/EEE	
	Ms. S. Priyadarshini, AP/ECE	AB
	Mr. M. Prakash, AP/Mech	
	Mrs. V. Tamilselvi, AP/MBA	
	Dr. N. Kavitha, Prof. / Physics	
Student Members	Ms. A. Logarani, III Civil	
	Ms. M. Kowsalya, IV CSE	
	Ms. P. Keerthika, III EEE	
	Ms. M. Aarthi, IV ECE	
	Mr. K. Santhosh Kumar, III MECH	AB
	Mr. S. Kailash, II MBA	

Convenor
 V. Virumapandi
 Librarian

IQAC Coordinator
 K. Aravind Senthil Kumar
 Coordinator - IQAC
 N.P.R. College of Engineering & Technology
 Nathan, Dindigul (Dt)-624 401

Chairperson/Principal
Dr. J. SUNDARARAJAN,
 B.E., M.Tech., Ph.D.,
 Principal
 N.P.R. College of Engineering & Technology
 Nathan, Dindigul (Dt)-624 401

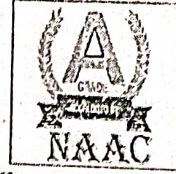
**STUDENTS ROLES & REPRESENTATION IN
SC/ST COMMITTE**



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Ref: NPRCET/SC-ST/2023-2024/C-1

DATE: 21.09.2023

SC/ST COMMITTEE

Notification

This is to notify that the college has decided to convene SC/ST COMMITTEE.

Following faculties and students are hereby nominated as the member of SC/ST COMMITTEE

S. No.	Name Of Member	Designation	Position	Signature
1.	Dr. J.Sundararajan	Principal	Chairman	
2.	Mr. K..Jayaprakasam	AP/ECE	Convener	
3.	Dr..A. Kanimozhi	ASP/Maths	Member	
4.	Dr. A.Hemalatha	HOD /CIVIL	Member	
5.	Dr.S.Prakash	AP/EEE	Member	
6.	Mr.P.Manivel Pandian	AP/CSE	Member	
7.	Mr.M.Prakash	AP/Mech	Member	

S. NO.	Student Members of the Committee	Dept	Signature
1.	Ms.R.Santhini	IV Year-ECE	R.Santhini
2.	Mr.Alandan Alaguvel	IV-Year - Civil	P.Alandan
3.	Ms.Laara Dolly	III Year-EEE	S. Litter
4.	Mr.B.Karthik	III Year-Mech	R.Karthik
5.	Mr.K.Kabilash	IV Year-CSE	K.Kabilash
6.	Ms.R.Subha Sri	II Year-CSE	R.Subhasri
7.	Mr.P.PaveenRaj	II- Year-IT	P.Paveen
8.	Mr.D.ManoBalaji	II - AI&DS	D.ManoBalaji
9.	Mr.S.Meganathan	II - MBA	S.M

PRINCIPAL

DR. J. SUNDARARAJAN,
B.E., M.Tech., Ph.D.,
Principal

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Ref: NPRCET/SC-ST/2023-2024/C-1

DATE: 21.09.2023

CIRCULAR

All the members of SC/ST Committee are hereby informed that the meeting - 1 is scheduled on 26.09.2023 at 1.00 P.M in MBLH114 Main Block. All the faculty members and student members of SC/ST committee are requested to attend the meeting.

Agenda of the Meeting

1. Introduction of committee members for the academic year 2023 -2024.
2. Review of the previous meeting.
3. Update SC/ST Students Enrollment and Performance
4. Mentoring and Counseling Initiatives
5. Infrastructure and Facilities of SC/ST Students
6. Awareness and Sensitization Programme
7. Scholarships and Financial Assistance Programme
8. Future Events and Action Plan
9. Open Discussion and Feedback
10. Next Meeting and Adjournment


CONVENOR

K. Janaprasanna

PRINCIPAL

Dr. **J. SUNDARARAJAN,**

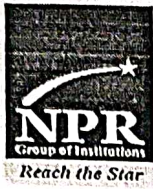
B.E., M.Tech., Ph.D.,

Principal

N.P.R. College of Engineering & Technology
Natham, Dindigul (Dt) - 624 401.

Copy to:

The admin office
All the HOD's
Committee members



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Date: 26.09.2023

Minutes of the SC/ST COMMITTEE

The SC/ST COMMITTEE meeting - I held on 26.09.2023 at 1.00 P.M to discuss and rectify the queries of the SC/ST student's in Main Block Lecture Hall- MB114 of the following agenda in presence of the committee members.

S. No.	Name Of Member	Designation	Position	Signature
8.	Dr. J.Sundararajan	Principal	Chairman	
9.	Mr. K..Jayaprakasam	AP/ECE	Convener	
10.	Dr..A. Kanimozhi	ASP/Maths	Member	
11.	Dr. A.Hemalatha	HOD /CIVIL	Member	
12.	Dr.S.Prakash	AP/EEE	Member	
13.	Mr.P.Manivel Pandian	AP/CSE	Member	
14.	Mr.M.Prakash	AP/Mech	Member	

S. NO.	Student Members of the Committee	Dept	Signature
10.	Ms.R.Santhini	IV Year-ECE	R.Santhini
11.	Mr.Alandan Alaguvel	IV-Year - Civil	P.Alandan
12.	Ms.Laara Dolly	III Year-EEE	S.Laara
13.	Mr.B.Karthik	III Year-Mech	B.Karthik
14.	Mr.K.Kabilash	IV Year-CSE	K.Kabilash
15.	Ms.R.Subha Sri	II Year-CSE	R.Subha Sri
16.	Mr.P.PaveenRaj	II- Year-IT	P.PaveenRaj
17.	Mr.D.ManoBalaji	II - AI&DS	D.ManoBalaji
18.	Mr.S.Meganathan	II - MBA	S.Meganathan

The Convenor welcomed and introduced all the SC/ST Cell committee members and invited suggestions both from the faculty members and students.

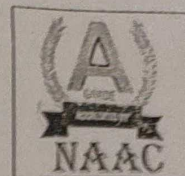
The grievances were discussed and the following redressal measures were suggested for the rectification of the students' community.



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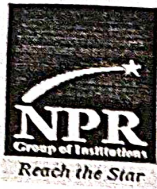
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REPORT OF SC/ST COMMITTEE MEETING

POINTS DISCUSSED IN THE MEETING:

1. **Mr. K.JayaPrakasam, AP/ECE** informed the committee members about the benefits & various Scholarship scheme
 - i) Post Metric Scholarship for the students.
 - ii) Various Placement Activities.
 - iii) Placement Activity about Government, Central Government and Private Sectors
 - iv) Discus with various programs about Higher Studies.
 - v) Scholarship for the students about the Higher Studies
2. **Dr. A.Hemalatha, HOD/Civil** discuss with their committee members about the financial Issues of students & Initiative the Mentoring and Counselling.
3. **Dr.A.Kanimozhi, ASP/Maths** discuss with the Students committee members about the availability of the facilities, awareness and Sensitization issues.
4. **Dr.S.Prakash, AP/EEE** discusses with the Students committee members about the various academic & Non Academic activities of student and develop the Extracurricular activities of the students.
5. **Mr.P.Alandan Alaguvel, IV/Civil** request for need arrange the various programme about the Extracurricular activities and Government opportunities



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Action taken for the previous meeting

In the previous meeting, students requested to clarification about apply for post metric scholarship application. The Principal arranged for SC/ST Meeting after all students were applied this scholarship and rectify students clarification. The students asked to financial issues about regular and Lateral Entry students students. The respective head of the Intuitions accepted and positive actions were implemented as per the student's requests.




SC/ST Committee Meeting held on 26.09.2023 at Main Block MBLH114

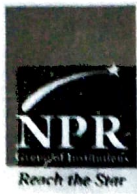

CONVENOR

W. Jayaprakash
ADVICE

PRINCIPAL


Dr. S. SUNDARARAJAN,
B.E., M.Tech., Ph.D.,
Principal
N.P.R. College of Engineering & Technology
Natham, Dindigul (Dt) - 624 401.

**STUDENTS ROLES & REPRESENTATION IN
WOMEN DEVELOPMENT CELL**



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REF: NPRCET/OFF/2023 - 2024/WDC/01

Date: 06.07.2023

CIRCULAR

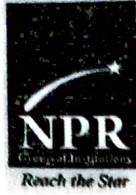
The Women Development cell of our institution is planned to conduct meeting on July 13, 2023 at 11.00 a.m. in WDC cell. All the staffs and students of WDC members are instructed to attend the meeting.


PRINCIPAL
Dr. J. SUNDARAJAN.
B.E., M.Tech., Ph.D.,
Principal
N.P.R. College of Engineering & Technology
Natham, Dindigul (TN) - 624 401

Copy to:

1. Administrative office
2. All HoD's
3. College office
4. IQAC

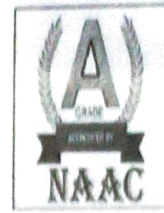




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Women Development Cell Members List

S.NO	NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1.	Dr.J.Sundararajan	Principal	Chairperson	
2.	Mrs. V.Sujitha	AP/CSE	Coordinator	
3.	Mrs.C.Kannika Parameshwari	AP/ECE		
4.	Mrs.R.Abinaya Rajakumari	AP/CIVIL	Staff Members	
5.	Mrs.J.Prisca Mary	AP/CSE		
6.	Mrs.V.Tamilselvi	AP/MBA		
7.	Dr.P.Rani	AP/MATHS		
8.	Mrs.P.Jeyalakshmi	AP/ECE		
9.	Mrs.K.Tamilselvi	AP/EEE		
10.	Ms.S.Yazhini	IV CIVIL		Student Members
11.	Ms.N.Fahmitha Sirin	III CSE		
12.	Ms.S.Laara Dolly	III EEE		
13.	Ms.S.Durga	III ECE		
14.	Ms.M.Pratibha	II MBA		



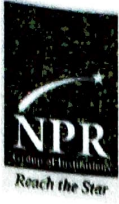
PRINCIPAL

Dr. J. SUNDARARAJAN.

B.E., M.Tech, Ph.D.

Principal

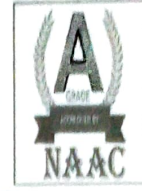
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MINUTES OF MEETING-I

WOMEN DEVELOPMENT CELL

Academic Year-2023-2024

The Minutes of the Meeting of the Women's Development Cell of the college for the academic year 2023-2024 was held on 13th July 2023 at 11.00 a.m. in the WDC Cell

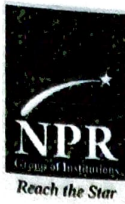
Agenda:

1. Welcome and Introductions
2. Rules and Regulations
3. Discussion on Upcoming Events
4. Any Other Business
5. Action Items and Next Steps



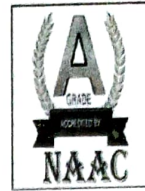
The Following Members were Present

S.NO	NAME	DEPARTMENT	DESIGNATION	SIGNATURE
1.	Dr.J.Sundararajan	Principal	Chairperson	
2.	Mrs. V.Sujitha	AP/CSE	Convener	
3.	Mrs.C.Kannika Parameshwari	AP/ECE	Coordinator	
4.	Mrs.R.Abinaya Rajakumari	AP/CIVIL	Member	
5.	Mrs.J.Prisca Mary	AP/CSE	Member	
6.	Mrs. V. Tamilselvi	AP/MBA	Member	
7.	Dr.P.Rani	AP/MATHS	Member	
8.	Mrs.P.Jeyalakshmi	AP/ECE	Member	
9.	Mrs.K. Tamilselvi	AP/EEE	Student Member	
10.	Ms.S. Yazhini	IV CIVIL	Student Member	
11.	Ms.N.Fahmitha Sirin	III CSE	Student Member	
12.	Ms.S.Laara Dolly	III EEE	Student Member	
13.	Ms.S.Durga	III ECE	Student Member	
14.	Ms.M.Pratibha	II MBA		



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Meeting Proceedings:

1. Welcome and Introductions:

The Chair Person welcomed everyone and introduced the purpose of the meeting.

2. Rules and Regulation:

The Rules and Regulation of the Women development cell for the academic year was read by the WDC Coordinator.

3. Discussion on Upcoming Events:

The Future plan for the next academic year were discussed and discuss about the student participation in various cultural events held in the College.

All the staff and student members are gave the suggestion regarding the upcoming events in the institution.

In this it was planned to conduct:


1. It was planned to conduct the women empowerment program in the month of August
2. It was planned to conduct the awareness programme also.

4. Any Other Business

Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

As there was no other matter for discussion, the meeting ended with vote of thanks to all the members present.


Coordinator


Principal
N.P.R. College of Engineering & Technology
Natham, Dindigul District - 624 401